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2016-06-14 Selectmen's Minutes

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Minutes
Stow Board of Selectmen
June 14, 2016
Town Building

Present at the meeting that was held at Town Building were James Salvie, Brian Burke, Ingeborg Hegemann and Thomas Ryan. Absent: Donald Hawkes

Also present were William Wrigley, Town Administrator, Maureen Trunfio, Administrative Assistant.

Mr. Salvie called the meeting to order at 7:00 p.m.

Public Input

Mr. Thorarensen of 249 Boxboro spoke to state his disapproval of plans to develop the parcel at 241 Boxboro Road.

Chairman's Comments

Mr. Salvie mentioned the passing of Barbara Sipler.

Meeting Minutes

Mr. Ryan moved to accept the meeting minutes of May 24, 2016 as drafted, and Mr. Burke seconded the motion. It was passed unanimously. Mr. Ryan moved to accept the meeting minutes of March 22, 2016 as drafted, and Mr. Burke seconded the motion. It was passed unanimously.

Discussion/vote on July 1 Appointment – Town Clerk

Mr. Ryan moved to reappoint Linda Hathaway to the position of Town Clerk, for a three-year term, ending June 30, 2019. Mr. Burke seconded the motion. It was passed unanimously.

Public hearing re: Transfer of Liquor License for Stow Acres Country Club

At 7:10 p.m. Mr. Salvie opened the hearing by reading the public notice. The hearing was scheduled to discuss the transfer of a liquor license currently held by Walter Lankau at Stow Acres Country Club to David Carlson, Manager of Stow Acres. An Affidavit of Continued Use was also submitted to the Selectmen. Present were Jill Mann, Attorney for Stow Acres, Peter Brown of Black Swan LLC and David Carlson of Stow Acres. At 7:25 the public hearing was closed.

Mr. Burke moved that the public hearing for transfer of liquor license for Stow Acres Country Club be closed. Mr. Ryan seconded the motion and it was passed unanimously.

Mr. Burke moved to approve the transfer of the liquor license of Stow Food Services, Inc. to Stow Food & Beverage LLC, dba Stow Acres Country Club, as described in the application received May 16, 2016 and subject to the stipulation that the applicant will update information to the original application and final approval by the Massachusetts Alcoholic Beverages Control Commission. Mr. Ryan seconded the motion and it was passed unanimously.

Application for Common Victualer License for Stow Acres

The Board discussed and voted to issue a Common Victualer's license to applicant John R. Swansburg of Stow Food & Beverage LLC dba Stow Acres.

Mr. Ryan moved to approve a Common Victualer license for Stow Food & Beverage LLC, dba Stow Acres Country Club at 58 Randall Road, effective immediately and expiring December 31, 2016 and subject to annual renewal thereafter. Mr. Burke seconded the motion and it was passed unanimously.

Town Building Space Use Feasibility Study Committee Appointments

The Selectmen solicited applicants to serve on a committee that was charged with the following: *Conduct a comprehensive evaluation of the Town Hall, Crescent Street Fire Station, and old Crescent Street Highway Barn for the purpose of developing recommendations for consideration by the Board of Selectmen relative to possible future uses of each building. The Feasibility Study Committee will work under the direction and control of the Town's Facility Manager and is expected to provide the Board of Selectmen with periodic progress reports before presenting final recommendations. Mr. Burke moved to appoint the following seven (7) members to the Town Building Space Use Feasibility Study Committee, and to designate them as Special Municipal Employees, to serve indefinite terms, until final recommendations are presented to the Board of Selectmen. Mr. Ryan seconded the motion and it was passed unanimously.*

Linda Hathaway
Doug Hyde
Gerry Kunst
Dan Nicholson
Dot Spaulding
Jesse Steadman
Marilyn Zavorski



Stow, MA

80 °F

Partly Cloudy
at 10:56 AM



One-day Liquor License for Planning Board Retirement Party

Assistant Planner, Jesse-Nathan Steadman applied for a one-day liquor license to facilitate serving beer and wine at Town Planner, Karen Kelleher's retirement party on June 24, 2016.

Mr. Ryan moved to approve and sign a Special One-Day Liquor License for the retirement party for Town Planner Karen Kelleher to be held at Honey Pot Hill Orchard on Friday, June 24, 2016, between 4 and 8 p.m. and to waive the fee of \$25. Ms. Hegemann seconded the motion and it was passed unanimously.

Opening and closing dates for August 8, 2016 Special Town Meeting Warrant

Mr. Salvie explained that due to statutory requirements, a Special Town Meeting would be required to allow the Town to vote on the Ch. 61A Right of First Refusal question regarding property located at 241 Boxboro Road. Mr. Wrigley added that there may also be other items that might appear on a warrant for a meeting on August 8, 2016.

Mr. Burke moved that the Board set Monday, August 8, 2016 as the date for a Special Town Meeting, to be held at Hale Middle School, 55 Hartley Road, at 7 p.m. and that the Board open the August 2016 Special Town Meeting warrant on June 14, 2016 and close the warrant on June 21, 2016. Mr. Ryan seconded the motion and it was passed unanimously.

Waiver for Minute Man Realty Corp. Chapter 61B Property

Mr. Salvie noted that a vote was not required as the Board voted at its May 24, 2016 meeting to waive the Town's Right of First Refusal relating to property located adjacent to Minute Man Air Field on Boxboro Road. The Board, with the exception of Ms. Hegeman who was not present at the prior meeting, executed the waiver.

Use of "Pompositticut" in naming Community Center/Fire Station

Marilyn Zavorski of the Historical Society was present and stated the interest of having Pompositticut used, in some capacity, in the naming of the new Fire Station/Community Center that will be located in the former Pompositticut School on Great Road.

Mr. Ryan moved that the Board of Selectmen instruct the Building Committee that the name Pompositticut should be displayed prominently on the new sign that will be erected in front of the new Fire Station/Community Center. Mr. Burke seconded the motion and it was passed unanimously.

Update from Working Group on 241 Boxboro Road Chapter 61A property

Present from Stow Municipal Affordable Housing Trust (SMAHT) were Mike Kopczynski and Laura Spear. Property owner Susan Winkler and potential buyer, Patrick Holmes, were present. Cortni Frecha Chair of the Community Preservation Committee (CPC) and Secretary for the CPC Krista Bracci were present.

Mr. Wrigley reported that the Working Group met the prior week and confirmed that there is interest in the property. SMAHT has submitted an application to the CPC for funding for the project. CPC has discussed the request and is working to determine to what degree they might fund the project.

A public hearing will take place on this topic at the Selectmen's June 28, 2016 meeting.

Stow nominee for Nashoba District member towns' joint representative to the District contract negotiating team

At the June 8, 2016 Tri-Town meeting there was discussion regarding the choice of one joint representative from all three district towns who would attend teacher collective bargaining for the Nashoba Regional School District. State statute dictates how that choice should be made and it was determined that one Town Administrator should serve as the representative.

Town Administrator's Report

Mr. Wrigley reported that the Planning Department hired an Assistant Planner as well as an Administrative Assistant, due to the retirement of Karen Kelleher and the promotion of Jesse Steadman to Town Planner. He reported that the Recreation Department has hired a part-time Administrative Assistant.

He reported that the Minuteman High School Building Project was granted an extension by the MSBA. He added that he will attend an upcoming meeting in Arlington to discuss Belmont's decision to vote against the building project at the their 2016 Annual Town Meeting.

Liaison Reports

Mr. Burke encouraged all to watch the June 8, 2016 Tri-Town meeting on YouTube.

Mr. Salvie reported the Randall Building Renovation Committee held its kick off meeting with architects chosen and they will be beginning work on a concept plan.

Mr. Ryan thanked the Historical Commission for their input regarding preserving the Pompo name. He mentioned that as liaison to Police, he spoke with Chief Bosworth and was told that Lake Boon patrols are going well.

At 9:13 p.m. Mr. Burke moved to go into Executive Session, pursuant to MGL Chapter 30A, section 21(a)(3), for the purpose of conducting strategy sessions in preparation for negotiations with nonunion personnel, and for discussing strategy with respect to litigation, and to adjourn thereafter. Mr. Ryan seconded the motion and it was passed unanimously. Mr. Burke, aye, Mr. Salvie, aye, Mr. Ryan, aye, and Ms. Hegemann, aye.

Respectfully submitted,

Maureen Trunfio
Administrative Assistant to the Board of Selectmen

9/5/2017

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