

Stow Board of Selectmen
Town Building – Warren Room
May 23, 2017

Present were Selectmen, Brian Burke, Don Hawkes, Ingeborg Hegemann, Tom Ryan and James Salvie. Also present were Town Administrator Bill Wrigley and Administrative Assistant Maureen Trunfio.

At 7:00 p.m. Mr. Burke called the meeting to order.

Public input: None

Chair comments: Mr. Burke noted the passing of John Makey. He also commented on this year's SpringFest event that took place on May 13th. He announced that the annual Memorial Day Parade would start at 2 p.m. Anyone interested in marching should assemble at Center School at 1:30 p.m. He reminded residents that there would be Eversource community presentations at Lincoln/Sudbury High School on May 25th at 7 p.m. and at Hudson High School on June 1st at 7 p.m.

Correspondence: None

Minutes

Mr. Ryan moved to accept the meeting minutes of the May 1, 2017 meeting as amended. Mr. Salvie seconded the motion and it was passed unanimously.

Mr. Ryan moved to accept the meeting minutes of the May 2, 2017 meeting as amended. Mr. Salvie seconded the motion and it was passed unanimously.

Joint Boards meeting with Quick Response Team re: Chapter 61 property – 49 Old Bolton Road

As part of the process for Ch. 61 land, the Board of Selectmen held its joint boards meeting regarding the parcels located at 49 Old Bolton Road. Responses from the Quick Response Team indicated that only the Stow Municipal Affordable Housing Trust (SMAHT) was interested in possibly purchasing the property. Quince Papanastassiou of SMAHT was present and Ingeborg Clark of the Selectmen spoke as one of the SMAHT Trustees. The parcels, their potential use and the price of \$410K was discussed. Steve Jelinek of Capital Planning was present and spoke regarding the cost of the property. Lenny Golder was present as a member of Planning Board and commented on SMAHT's proposed project. The Chair allowed brief comment from residents as well. It was decided that a Public Hearing would be advertised and convened at the Board's June 13th meeting, in order to allow residents to offer input and ask questions

Mr. Salvie moved that the Board hold a Public Hearing re: the Town's right of first refusal on Chapter 61 property located at 49 Old Bolton Road, to be scheduled for 8 PM on Tuesday, June 13. Mr. Hawkes seconded the motion and it was passed unanimously.

July 2017 Date for Special Town Meeting and Dates for Opening and Closing of Warrant
Due to the 120-day time constraints relating to the Chapter 61 statute, the Board voted to open and close the July 10 Special Town Meeting Warrant and to set the date for Special Town Meeting.

Mr. Salvie moved that the Board set Monday, July 10, 2017 as the date for a Special Town Meeting, to be held at Hale Middle School, 55 Hartley Road, at 7 p.m. Mr. Hawkes seconded the motion and it was passed unanimously.

and

Mr. Salvie moved that the Board open the July 2017 Special Town Meeting warrant on May 23, 2017 and close the warrant on June 1, 2017. Mr. Hawkes seconded the motion and it was passed unanimously.

Discussion/vote on Inter Municipal Agreement for the purposes of procuring Regional Housing Consultant Services

The Chair postponed this item until a future meeting.

Discussion re: Eversource project

Ms. Hegeman recused herself while the Board briefly discussed whether it would want the Town to be considered as an intervenor on the proposed Eversource Transmission Line Project. Ms. Hegeman rejoined the meeting at the conclusion of the discussion.

Discussion/vote on Annual June 1 Appointments – Inspectors, Building Commissioner, Forest Warden

Mr. Salvie moved to reappoint Fire Chief Joseph Landry to the position of Forest Warden, for a one-year term, ending May 31, 2018. Mr. Ryan seconded the motion and it was passed unanimously.

Annual Appointment of Building Commissioner

Mr. Salvie moved to reappoint Craig Martin to the position of Building Commissioner, for a one-year term, ending May 31, 2018. Mr. Hawkes seconded the motion and it was passed unanimously.

Annual Appointment of Inspectors

On the recommendation of Building Commissioner Craig Martin, Mr. Salvie moved to reappoint the following inspectors, for one-year terms, ending May 31, 2018. Mr. Hawkes seconded the motion and it was passed unanimously.

- Assistant Facilities Manager/Local Inspector: Douglas Hyde
- Electrical Inspector: Robert W. Norton
- Deputy Electrical Inspector: Charles Weeks
- Deputy Electrical Inspector: Michael A. Norton

- Gas Inspector: Adam Sahlberg
- Deputy Gas Inspector: Robert Smith
- Plumbing Inspector: Adam Sahlberg
- Deputy Plumbing Inspector: Eric S. Sahlberg
- Deputy Plumbing Inspector: Robert Smith

Discussion/vote on Annual Animal Control Warrant

Mr. Salvie moved to approve the annual Animal Control Warrant, dated May 23, 2017, and effective for one year from June 1, 2017, and to authorize the Chairman to sign it on behalf of the Board. Mr. Hawkes seconded the motion and it was passed unanimously.

Discussion/vote on Annual Inter Municipal Contract for Animal Control Services

The Board agreed to the renewal of the agreement the Town of Stow first entered last year with the Town of Boxborough, through which Boxborough provides Animal Control services to Stow for specified costs, and at specified terms.

Mr. Salvie moved to approve and sign the Inter Municipal Agreement with the Town of Boxborough for Animal Control Services for the period from July 1, 2017 through June 30, 2018, as presented by the Board of Health. Mr. Hawkes seconded the motion and it was passed unanimously.

Discussion/vote on Permit for 2017 Bicycles Battling Cancer Ride on Sunday, June 11

Mr. Salvie moved to approve the use of Town public ways for the Bicycles Battling Cancer ride through Stow on Sunday, June 11, 2017. Mr. Hawkes seconded the motion and it was passed unanimously.

Discussion/vote on Special Liquor License for Decibels Foundation Golf Tournament *Mr.*

Salvie moved to approve and sign a Special One-Day Liquor License for the Decibels Foundation for a Golf Tournament to be held at the Wedgewood Pines Country Club on Monday, June 19, 2017, between 10 a.m. and 6 p.m. Mr. Ryan seconded the motion and it was passed unanimously.

Discussion/vote on certificate of appreciation for the Rev. Thomas Rosiello of First Parish Church

Mr. Salvie moved to approve and sign the Certificate of Appreciation for the Rev. Thomas Rosiello, who is retiring as minister of First Parish Church. Mr. Hawkes seconded the motion and it was passed unanimously.

Discussion/vote on certificate of recognition for Eagle Scout Jim Ervin

Mr. Hawkes moved to recognize Boy Scout Jim Ervin for achieving the rank of Eagle Scout, and to sign and authorize Board member Don Hawkes to present the letter and proclamation at Jim's recognition ceremony on June 4, 2017. Mr. Ryan seconded the motion and it was passed unanimously.

Town Administrator's Report

Mr. Wrigley spoke regarding the inter-municipal animal control agreement with Boxboro and said that the Stow Board of Health is satisfied with the work of the animal control officer as well as with the supporting administrative services provided by Boxboro. He referred to an email received by the Board of Selectmen's Office submitted by Conservation Agent Kathy Sferra in praise of Animal Control Officer Phyllis Tower.

He told the Board that the Stow Highway department recently received a "certificate of non-compliance and dam safety order" from the Department of Conservation and Recreation (DCR) on the Lake Boon dam. He explained the steps required to come into compliance and said he would keep the Board apprised.

He said that he is negotiating an additional services contract with McGinley Kalsow & Associates, the architectural consultant for the Randall Library repair and renovation project. He added that, at the request of the Library Trustees, Historical Commission, Library Restoration Committee and Historical Society, he had organized a six-member working group, to determine the manner and means by which the historical artifacts in the Whitney Room will be protected, including relocation, during the repair and renovation work of the library.

Liaison Reports and Assignments

The Board discussed their interests in Liaison assignments for the coming fiscal year. Mr. Burke said that he would act as liaison to the Minuteman Regional School District and the Council on Aging. Mr. Hawkes said he would serve as liaison to Tri-Town Meetings. He will also serve a one-year term as the representative to MAPC and MAGIC. Mr. Salvie stated interest in serving as liaison to the Community Preservation Committee (CPC) and to Capital Planning. Committee memberships requiring a vote by the Board.

Mr. Hawkes moved to appoint Mr. Salvie to serve a 2-year term ending June 30, 2019 as the Selectmen's representative to Capital Planning Committee. Mr. Ryan seconded the motion and it was passed unanimously.

Mr. Salvie moved to appoint Mr. Hawkes as the Selectmen's alternate to MAPC and to serve as the Selectmen's representative to MAGIC both for a one-year term to end June 30, 2018. Mr. Ryan seconded the motion and it was passed unanimously.

Mr. Ryan said that the Police Department is working to find a replacement for Gary Murphy who will soon retire. He added that Detective Sargent Sallese and Officer Cassie Ella attended the National Cyber Crime Convention for three days.

Mr. Burke reported that video camera surveillance is operational at Pine Bluff. He said that applications for CPA funds are now being accepted and the deadline for application is December 1, 2017.

Mr. Salvie moved that the Board convene in Executive Session, pursuant to MGL Chapter 30A, section 21(a)(3) for the purpose of discussing strategy with respect to litigation, and to approve Executive Session minutes, and to adjourn thereafter. Mr. Hawkes seconded the motion and it was passed unanimously. Mr. Salvie, aye, Mr. Hawkes, aye, Mr. Burke, aye, Mr. Ryan, aye and Ms. Hegemann, aye.

Respectfully submitted,

*Maureen Trunfio
Administrative Assistant*

Documents used at meeting:

Town of Stow Planning Dept. GIS map of 49 Old Bolton Road
Inter Municipal Agreement for Procuring Regional Housing Consultant Services.
Stow Animal Control Warrant
Inter Municipal Contract for Animal Control Services w/ Boxboro
Official Citation Certificate for Eagle Scout Jim Ervin
Certificate of Appreciation for Rev. Thomas Rosiello of First Parish Church

View meeting at: <https://www.youtube.com/watch?v=ICTjH8M2soY>