

Stow Board of Selectmen  
Town Building – Warren Room  
April 11, 2017

Present were Selectmen James Salvie, Brian Burke, Don Hawkes and Tom Ryan. Ingeborg Hegemann was absent. Also present were Town Administrator Bill Wrigley and Administrative Assistant Maureen Trunfio.

At 7:01 p.m. Mr. Salvie called the meeting to order.

**Public input:** None

**Chairman's Comments:** Mr. Salvie mentioned that Annual Town Meeting will take place on May 1<sup>st</sup> this year, and the annual election will take place on May 9<sup>th</sup>. Polls will open at 7 a.m. and close at 8 p.m. He stated that the Friends of Troop 1 will be hosting electronics recycling on April 22<sup>nd</sup> from 9 a.m. to 2 p.m. at the Bose parking lot. He reminded residents that dog licenses are still available for \$10 today but will cost \$15 beginning April 15<sup>th</sup>. Finally, he stated that the annual town-wide cleanup will take place on April 29<sup>th</sup>.

**Minutes:**

*Mr. Hawkes moved to approve the minutes of August 12, 2014 with amendments. Mr. Ryan seconded the motion and it was approved unanimously.*

*The minutes of July 22, 2014 needed clarification and would be addressed at a future meeting.*

*Mr. Hawkes moved to approve the minutes of December 8, 2015 as drafted. Mr. Ryan seconded the motion and it was passed unanimously.*

*Mr. Hawkes moved to approve the minutes of February 10, 2015 as drafted. Mr. Ryan seconded the motion and it was passed unanimously.*

**Discussion/vote on Appointment to Stow Police Department**

Police officers are appointed for two-year terms beginning July 1 in odd-numbered years. Mr. Hawkes pointed out that this interim appointment will allow Officer DeZago's term to be synchronized with other Police Department appointments.

*On the recommendation of Police Chief William Bosworth, Mr. Hawkes moved to appoint Police Officer Luke DeZago as a permanent full-time police officer, effective April 30, 2017, for the remainder of Fiscal Year 2017 and subject to reappointment for a two-year term beginning July 1, 2017. Mr. Ryan seconded the motion and it was passed unanimously.*

**Discussion/vote on Appointment to Open Space Committee**

Gregory Jackson was present and a letter of recommendation has been received from the Open Space Committee. The Board unanimously agreed to appoint Mr. Jackson and thanked him for serving.

*On the recommendation of the Open Space Committee, Mr. Hawkes moved to appoint Gregory Jackson to serve on the Open Space Committee for an indefinite term. Mr. Ryan seconded the motion and it was passed unanimously.*

**Discussion/vote on Special Liquor License for wedding at Honey Pot Hill Orchard  
May 21**

The Board voted to issue a one-day Special Liquor License to Emily Brackett and Kris Kolewe in order to allow them to serve beer and wine at their wedding to be held at Honey Pot Hill Orchard on Sunday May 21, 2017. The bride and groom have contacted other Town departments for the requisite permits relating to this function.

*Mr. Hawkes moved to approve and sign a Special One-Day Liquor License for the wedding of Emily Brackett and Kris Kolewe, to be held at Honey Pot Hill Orchard on Sunday, May 21, 2017, between 12 noon and 6 p.m. Mr. Ryan seconded the motion and it was passed unanimously.*

**Discussion/vote to accept Annual Town Meeting Warrant**

The Board briefly discussed the warrant and voted to accept the warrant for 2017 Annual Town Meeting.

*Mr. Hawkes moved to accept the warrant for the May 1, 2017 Annual Town Meeting, dated April 11, 2017. Mr. Ryan seconded the motion and it was passed unanimously.*

**Discussion/vote re: positions on 2017 Annual Town Meeting warrant articles**

After accepting the warrant, the Board mentioned a number of articles that they would like to discuss at their next meeting on April 25, 2017. They noted that there may be additional articles that they would be interested in discussing, as well.

The Board believed that all Community Preservation Committee articles should be discussed and the specific CPC account funds would be taken from should be noted. Mr. Ryan said he would be interested in discussing Article 51 Lower Village Traffic Safety Plan, Article 37 relating to SMAHT's sharing of a regional coordinator and Article 41 SMAHT's affordable safeguard protection plan. Mr. Ryan mentioned Article 44, for restoration of the Randall Library. Article 73, the recreational marijuana moratorium was also an article Mr. Ryan asked to be added to the discussion list. Mr. Salvie asked to talk about Article 31, specifically the Capital Request for a new ambulance. Mr. Salvie said he would like to discuss Article 47 relating to 323 Great Road Park. Mr. Hawkes would like to address Article 42 Support for the Development of Affordable Housing. All sponsors of the above articles will be invited to attend the next Selectmen's meeting on April 25<sup>th</sup> when these items will be discussed.

**Town Administrator's Report**

Mr. Wrigley told the Board that he and Mr. Burke had attended a breakfast meeting at

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Minuteman High School on April 6<sup>th</sup> which served as an administrative update. The school's FY-18 budget was discussed as well as updated construction plans for the new school building.

Mr. Wrigley informed the Board that the Finance Committee held their required hearing to discuss and make recommendations on Annual Town Meeting warrant articles. He mentioned that under new Public Records Access laws it is advised that municipalities appoint one or more Records Access Officers. He would like to do so a future Selectmen's meeting.

When asked by Mr. Hawkes, Mr. Wrigley said he is hopeful that a policy will be in place soon, and residents will be able to arrange for use of the Pompositticut Community Center. July 1<sup>st</sup> was mentioned as a target date.

At 8:13 p.m. Mr. Wrigley left the meeting.

### **Liaison Reports**

Mr. Ryan congratulated the Stow Independent on 10 years of operation. He praised their stellar reporting and called them a great asset to the Town.

Mr. Hawkes mentioned that he had attended a recent SMAHT meeting at which they addressed questions on the Sudbury Road/Pine Point Road parcel. Two affordable housing units are planned for the site. He added that there will be a free fundraising breakfast to benefit Habitat for Humanity in Bolton. He said there would be a Lake Boon Commission meeting on April 26<sup>th</sup>. He added there will be a Lake Boon Association meeting in the near future, which they hope to have local law enforcement officials attend.

Mr. Burke added to Mr. Wrigley's comments on Minuteman High School Building Project to say that the construction firm that has been hired for the project and has come in at a substantially lower price and a shorter timeframe than had been projected. He mentioned that the towns of Sudbury and Hudson are anticipating a filing by Eversource for the proposed transmission line project in the near future.

At 8:20 p.m. Mr. Hawkes moved to adjourn. Mr. Ryan seconded the motion and it was passed unanimously.

Respectfully submitted,

Maureen Trunfio  
Administrative Assistant

**Documents referenced at the meeting:**

March 20, 2017 letter from Chief Bill Bosworth re: appointment of Officer Luke DeZago

March 23, 2017 letter from Carole Sureau for Open Space Committee recommending the appointment of Greg Jackson.

February 2017 letter from Greg Jackson requesting appointment to OSC.

Application for Special liquor License from Emily Brackett & Kris Kowlewe

March 6, 2017 email from Emily Brackett requesting Special License.

April 11, 2017 Town Administrator's Activities Report

2017 ATM DRAFT Warrant dated April 11, 2017