

WARRANT FOR
ANNUAL TOWN MEETING
MAY 4, 2015
7:00 P.M.
Hale Middle School Auditorium
55 Hartley Road

With

ANNUAL TOWN ELECTION
MAY 12, 2015

7:00 A.M. TO 8:00 P.M.
Center School
403 Great Road



Annual Town Report of Officers and Committees available at Town Building, Police Station, and Randall
Library

PLEASE BRING TO TOWN MEETING
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Contents

Article 1. Reports of Selectmen and Other Officers and Committees	11
Article 2. Reports of Special Committees	11
Article 3. Snow and Ice Account Deficit Reduction for Fiscal Year 2015	12
Article 4. Assabet Regional Technical School Assessment for Fiscal Year 2015	12
Article 5. Wage and Salary Schedules for Fiscal Year 2016	12
Article 6. General Budget for Fiscal Year 2016	20
Article 7. Reserve Fund	31
Article 8. Audit of Financial Records	31
Article 9. Revolving Fund for Inspection Fees	31
Article 10. Revolving Fund for Advanced Life Support Services	32
Article 11. Weights and Measures Testing	32
Article 12. Transfer to Conservation Fund	32
Article 13. Transfer from Wetlands Protection Fund	33
Article 14. Addition to Conservation Fund	33
Article 15. Update of Property Valuations	33
Article 16. Town Records Binding and Repair	33
Article 17. Highway Road Machinery and Private Ways	34
Article 18. Highway Road Construction	34
Article 19. Household Hazardous Waste Collection	34
Article 20. Public Health Nurse	35
Article 21. Municipal Solid Waste Disposal	35
Article 22. Medical Reserve Corps Expenses	35
Article 23. Stow Cultural Council	35
Article 24. Holiday Decorations and Lighting Fund	36
Article 25. Employee Educational Incentive Program	36
Article 26. Legal Services	36
Article 27. Selectmen's Account for Minor Purchases	36
Article 28. Water System Expenses	37
Article 29. SwiftReach 911 Notification System	37
Article 30. Lake Boon Water Quality Remediation	37
Article 31. Veterans' Benefits	38
Article 32. Planning Board Engineering/Consulting and Master Plan Expenses	38
Article 33. Community Preservation Expenses	38
Article 34. Community Preservation Reserves	39
Conclusion of Consent Calendar Articles	39
Article 35. Capital Requests	40
Article 36. Transfer to OPEB Trust Fund	41
Article 37. Transfer from MWPAT (Harvard Acres Wells) Loan Receipts	41
Article 38. Senior Tax Relief	41
Article 39. Update of Assessor's Tax Maps	41
Article 40. Information Technology Expenses	42
Article 41. Assabet Regional Technical School Assessment for Fiscal Year 2016	42
Article 42. Transfer Funds to Purchase Tractor Cab Enclosure	42
Article 43. Transfer Funds to Construct Cemetery Road Improvements	42
Article 44. Repair of the Police Station Entrance Sidewalk	43
Article 45. Tuttle Lane Land Acquisition	43
Article 46. Invasive Species Mapping and Control	43
Article 47. Establish Funds for Economic Development and Industrial Commission	44
Article 48. Nashoba Associated Boards of Health	44

Article 49. Acceptance of Stretch Code.....	44
Article 50. Road Acceptance – Brandymeade Circle	45
Article 51. Amend Zoning Bylaw: Temporary Moratorium on Medical Marijuana Treatment Centers	45
Article 52. Amend Zoning Bylaw: Fences	47
Article 53. Petition for Modification of Zoning-A Portion of Map R-4, Parcel 39A totaling 65,340 s.f. ±	48
Article 54. Petition for Modification of Zoning Recreation-Conservation District	49
Article 55. Balance the Fiscal Year 2016 Budget.....	50
Article 56. Town Election.....	50
Consent Calendar Procedures	53
Consent Calendar Motions	54
Article 7. Reserve Fund	54
Article 8. Audit of Financial Records	54
Article 9. Revolving Fund for Inspection Fees	54
Article 10. Revolving Fund for Advanced Life Support Services	54
Article 11. Weights and Measures	55
Article 13. Transfer from Wetlands Protection Fund	55
Article 14. Addition to Conservation Fund	55
Article 15. Update of Property Valuations	55
Article 16. Town Records Binding and Repair.....	55
Article 17. Highway Road Machinery and Private Ways	55
Article 18. Highway Road Construction.....	56
Article 19. Household Hazardous Waste Collection	56
Article 20. Public Health Nurse	56
Article 21. Municipal Solid Waste Disposal.....	56
Article 22. Medical Reserve Corps Expenses.....	56
Article 23. Stow Cultural Council	57
Article 24. Holiday Decorations and Lighting Fund.....	57
Article 25. Employee Educational Incentive Program.....	57
Article 26. Legal Services.....	57
Article 27. Selectmen’s Account for Minor Purchases.....	57
Article 28. Water System Expenses.....	57
Article 29. SwiftReach 911 Notification System.....	58
Article 30. Lake Boon Water Quality Remediation.....	58
Article 31. Veterans’ Benefits	58
Article 32. Planning Board Engineering/Consulting and Master Plan Expenses.....	58
Article 33. Community Preservation Expenses	58
Article 34. Community Preservation Reserves	59

**Finance Committee Report
Annual Town Meeting
May 4, 2015**

The Finance Committee has reviewed the proposed Town of Stow (“Town” or “Stow”) budget for the upcoming fiscal year, which runs from July 1, 2015 through June 30, 2016 (“FY 2015”). The Town can continue to maintain a mostly level services budget without requiring a Proposition 2½ override or draining our reserves.

Actually, FY 2016 includes a number of spending decreases over FY 2015, some expected and some not expected. The largest drops are in the Special and Capital articles. Although these reductions are welcome, these costs fluctuate annually, and should be carefully considered each year. Though the Center School Project was largely completed in FY 2013, most of the debt service associated with the second major bonding did not begin to be due until FY 2014. Overall, debt service will be down slightly for FY 2016.

The Nashoba Regional School District assessment shows a 5.2% increase in FY 2016, which is higher than it has been recently. This spring’s budget process saw a significant increase in participation from the three member towns. The school district’s request in this warrant has been reduced from their original request. This oversight is to be commended and we hope the school district will continue to be cooperative and responsive to taxpayer’s concerns. This expense represents 61% of Stow’s total outlays and will continue to be the biggest driver of our costs.

Further, there are a number of capital requests for FY 2016. As the warrant is being finalized, these requests totaled approximately \$606,749. Of these requests, there are a number of items which the Finance Committee and/or Capital Planning may not have recommended for approval.

Both the current fiscal year’s budget and the FY 2016 budget show plenty of levy capacity remaining. Further, the Town’s reserves have been built up significantly over the last several years and are now approximately 8% of our annual budget.

INCOME

Stow’s sources of income largely include property taxes (overwhelmingly residential), local receipts, state aid, and free cash, which are unrestricted funds remaining from the previous year.

State aid is predicted to show a slight increase of 1.8%. This includes \$542,576 of school building assistance associated with the Hale School, which is directly offset by the debt service associated with the Hale construction many years ago. Excluding this building assistance, state aid is only forecast to be approximately \$416,148. It should be noted that this represents only about 3.3% of the overall budget.

Local receipts, which make up approximately 5.8% of the budget, should continue to see year over year improvement. Automobile excise taxes, which are heavily influenced by new car purchases, make up a majority of the local receipt income.

Though the growth in local receipts has helped reduce the reliance on property taxes by, at 90% of FY 2016 budgeted income, property taxes are still high in comparison to the FY 2009 percentage of 85% of budgeted income.

FY 2016 shows an unused levy capacity similar to FY 2015. It is important to note that this is merely reflective of Stow's levy capacity without requiring an override. The actual amount in property taxes to be raised in FY 2016 will be set in the fall when the Town must balance its revenue and expenditures in setting the tax rate. Only the actual amount appropriated for expenditure by Town Meeting will be raised in taxes.

INCOME	FY2015	FY2016	Change	Percent of Total
Property Tax	23,115,072	25,220,693	9.11%	90.00%
Local Receipts	1,570,000	1,660,000	5.73	5.80%
State Aid	941,428	958,724	1.80%	3.30%
Other	626,503	256,502	-59%	0.90%
TOTAL INCOME	26,253,003	28,095,919	7.10%	100.00%

EXPENSES

Education accounts for the majority of the Town budget. Together, the NRSD assessment of \$15,774,863 and the Minuteman assessment of \$618,680 make up about 60% of Town expenditures. It should be noted that this does not include debt service or capital requests for Center and Hale.

Municipal, which includes all of the town provided services, makes up 23% or \$6.189 Million of the budget. The largest departments within municipal are Police, Highway and Fire.

EXPENDITURES	FY2015	FY2016	CHANGE
Education Total	15,651,338	16,393,543	4.75%
Nashoba	14,994,134	15,774,863	5.21%
Minuteman	657,204	618,680	-5.86%
Municipal, Total	5,877,088	6,189,957	5.32%

Debt Service	2,176,732	2,125,880	-2.30%
Special Articles	613,006	461,015	-25%
Capital Articles	1,018,773	606,749	-40%
Tax Recap	981,066	1,025,893	
Total Expenditures	26,318,003	26,803,037	1.80%

The NRSD assessment, by far the largest line item in our budget, increased 5.2% or about \$780,000 in FY 2016. The overall district budget increase is also despite the fact that the district no longer has the deficit bond payment. As salaries and benefits account for the majority of the NRSD budget, it is not surprising that most of the increase can be attributable to an increase in these costs. NRSD will be relying on more Excess and Deficiency funds than they have relied on in past years.

The Minuteman assessment is \$618,680 which is a 5.86% decrease from FY 2015.

CAPITAL REQUESTS

As of early April, capital articles totaled approximately \$606,749. Though many of these capital requests may be needed, some of them may not have been recommended for approval by the Capital Planning and Finance Committees.

BUILDING	Replace lower-level HVAC system and ductwork at the Randall Library	\$75,000
CEMETERY	Kubota Tractor and Trailer	\$25,749
HIGHWAY	Front end loader with attachments	\$355,000
HIGHWAY	Highway Barn Bathroom Improvements	\$20,000
HIGHWAY	Gates Lane Reconstruction	\$70,000
PLANNING BOARD	Sidewalk Account Appropriation	\$10,000
POLICE	Administrative Cruiser	\$27,000
Nashoba Regional School District	Hale School window/exterior sheathing repairs	\$24,000
TOTAL CAPITAL		\$606,749

OPEB

Begun in FY-2015, this request is to use \$50,000 from Overlay Surplus to be deposited in the Town's recently created OPEB (Other Post Employment Benefits) account. Annual fund deposits will accrue in this dedicated account for the purpose of building available funds over time to reduce the amount of the Town's unfunded liability related to providing future health care benefits to retired employees. This annual transfer of \$50,000 to the OPEB account will replace the current annual transfer of \$50,000 from Free Cash to the Stabilization Fund that we have been making for several years.

COMMUNITY PRESERVATION

There are a few capital items that may be funded using some of our Community Preservation funds. These expenditures are directly offset by an allocation of revenue previously raised through the CPA excise tax, plus available state matching funds. Therefore, they generally have no direct effect on the current budget.

STORED ASSETS

As of this spring, Free Cash was approximately \$1.28 Million and the Town's Stabilization Fund balance is approximately \$850,000. The combined \$2.13 Million is about 8% of the FY 2015 budget. The Town's savings are certainly one of the many bright spots for the Town's finances.

BOTTOM LINE

Stow remains in good fiscal shape.

Many of the same macro and long term issues remain for the Town. Stow's tax base remains overwhelmingly residential. Health care and pension costs seem to increase at a higher rate than other costs. Like almost every government entity, Stow has a significant unfunded liability balance in terms of pension and retiree health care obligations. Still, we feel this balance is manageable.

On the revenue side, though new growth is well below the highs from the years prior to the recession, local receipts have rebounded substantially from the recession lows experienced a few years ago.

Stow has been able to keep tax increases in check over the last several years, despite the increases in debt service associated with the Center School Project and Stow's tax rate remains competitive with neighboring towns. The Town is also operating well within the levy capacity, continues to increase the stored asset balance, retains a favorable bond rating and is borrowing well below the recommended limit by the rating agencies.

Though the overall budget will increase only 1.8% in FY 2016, if everything in the warrant is approved at Town Meeting, it should be noted that this does not necessarily mean the average tax bill will increase 1.8%. In fact some of this increase is estimated to be absorbed by increases in other revenue sources, such as new growth, growth in local receipts. When trying to determine the effect a certain article will have on your average tax bill, provided an item is to be funded via taxes, every \$100,000 would cost the average taxpayer between \$30.00 and \$35.00 (assuming a home value of about \$424,000). Every \$100,000 in debt, assuming a 20 year term and 4% interest rate, would cost the average taxpayer about \$2.25 to \$2.50 annually for the loan term.

There are certainly challenging years ahead, including FY 2016, largely due to the capital needs of both the Town and the schools. Despite the challenges, overall, this budget does a good job balancing what the Town can absorb in terms of taxes and what is needed in terms of resources. That balance of course is ultimately determined at Town Meeting.

The Stow Finance Committee

Peter McManus, Chair

Bruce Walbridge, Richard Eckel, Werner Fritz and Shalini Dumka Members



WARRANT FOR 2015 ANNUAL TOWN MEETING

To either of the Constables of the Town of Stow, in the County of Middlesex, GREETINGS:

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of Stow, qualified to vote in Elections and Town Affairs, to assemble in

HUGH MILL AUDITORIUM AT THE HALE SCHOOL

In said Town on

MONDAY, THE FOURTH DAY OF MAY 2015

AT 7:00 P.M.

Then and there to act on the following Articles, namely:

Article 1. Reports of Selectmen and Other Officers and Committees

To hear the reports of the Selectmen and other Officers and Committees of the Town for Calendar Year 2014; or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee recommends approval of this article.

Article 2. Reports of Special Committees

To hear the reports of special committees for Calendar Year 2014; or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee recommends approval of this article.

Article 3. Snow and Ice Account Deficit Reduction for Fiscal Year 2015

To see if the Town will vote to appropriate and transfer from Free Cash the sum of One Hundred Thousand Dollars (\$100,000), or any other sum, for the purpose of balancing the FY 2015 Snow and Ice Account; or take any other action relative thereto.

(Town Administrator)

The Finance Committee recommends approval of this article.

Article 4. Assabet Regional Technical School Assessment for Fiscal Year 2015

To see if the Town will appropriate and transfer from Free Cash the sum of Sixteen Thousand Two Hundred and Eighty-Four Dollars (\$16,284), or any other sum, for the purpose of paying the FY 2015 Assabet Regional Technical School assessment for the attendance of a single Stow student; or take any other action relative thereto..

(Board of Selectmen)

The Finance Committee will make a recommendation at Town Meeting.

Article 5. Wage and Salary Schedules for Fiscal Year 2016

To see if the Town will vote to amend Article 11 of the General Bylaws of the Town, Personnel Administration, by deleting from Section 20.h. the existing salary Schedules A, B, C, D, and E, and inserting in place thereof the following new Schedules; or take any other action thereto.

(Board of Selectmen)

The Finance Committee recommends approval of this article.

SCHEDULE A
ANNUAL RATE POSITIONS

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Assistant Assessor	42,536	45,063	47,713	50,361	53,012
Assistant Treasurer-Collector	42,536	45,063	47,713	50,361	53,012
Building Inspector	56,614	60,150	63,688	67,227	70,768
Board of Health Office Administrator	42,536	45,063	47,713	50,361	53,012
Cemetery Superintendent	50,361	53,353	56,490	59,625	62,762
Conservation Commission Coordinator	53,609	56,824	60,233	63,392	66,420
Council on Aging Executive Director	48,054	50,910	53,907	56,898	59,892
Librarian	42,536	45,063	47,713	50,361	53,012
Library Director	53,873	57,240	60,606	63,980	67,342
Assistant Planner	48,413	51,289	54,307	57,320	60,339
Town Planner	64,787	68,322	71,857	75,392	78,928
Police Lieutenant	74,121	79,714	83,910	88,106	90,902
Principal Assessor	56,368	59,927	63,449	66,981	70,478
Recreation Director	42,536	45,063	47,713	50,361	53,012
Selectmen's/Town Administrator's Assistant	42,536	45,063	47,713	50,361	53,012
Supt. of Streets	73,295	77,876	82,459	87,037	91,623
Town Clerk	55,671	58,711	61,751	64,791	67,832
Treas. Collector	57,832	61,448	65,063	68,676	72,291

SCHEDULE B
HOURLY RATE POSITIONS

GROUP A

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Cemetery Worker	12.75	13.77	14.99	16.11	17.21
Council on Aging Driver	12.64	13.34	14.48	15.56	16.62
Custodian	12.31	13.34	14.48	15.56	16.62
Library Page	12.64	13.34	14.48	15.56	16.62
Parks & Commons Worker	12.31	13.34	14.48	15.56	16.62

GROUP B

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Assistant Town Clerk	18.14	19.54	20.99	22.75	24.43
Building Department Secretary	15.10	16.24	17.47	18.90	20.33
Council on Aging Driver/Dispatcher	13.97	15.00	16.14	17.51	18.80
Financial Clerk	13.97	15.00	16.14	17.51	18.80
Fire Department Secretary	13.97	15.00	16.14	17.51	18.80
Library Aide	13.97	15.00	16.14	17.51	18.80
Recreation Commission Secretary	13.97	15.00	16.14	17.51	18.80
Town Clerk Clerical Assistant	13.97	15.00	16.14	17.51	18.80

GROUP C

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Accountant's Clerk	15.00	16.39	17.66	19.02	20.33
Assessor's Clerk	15.00	16.39	17.66	19.02	20.33
Asst. Cemetery Superintendent	15.00	16.39	17.66	19.02	20.33
Assistant Librarian	15.00	16.39	17.66	19.02	20.33
Bd. of Appeals Secretary	19.08	20.80	22.42	24.15	25.79
Board of Health Office Assistant	15.00	16.39	17.66	19.02	20.33
Community Preservation Committee Secretary	15.00	16.39	17.66	19.02	20.33
Conservation Commission Secretary	15.00	16.39	17.66	19.02	20.33
Council on Aging Outreach Coordinator	16.75	18.24	19.68	21.20	22.64
Council on Aging Outreach Worker	16.75	18.24	19.68	21.20	22.64
Finance Committee Secretary	15.00	16.39	17.66	19.02	20.33
Financial Clerk II	15.00	16.39	17.66	19.02	20.33
Highway Department Secretary	18.02	19.64	21.20	22.81	24.37
Highway/Tree/ Grounds Worker	15.00	16.39	17.66	19.02	20.33
ITAC Committee Secretary	15.00	16.39	17.66	19.02	20.33
Office Assistant	15.00	16.39	17.66	19.02	20.33

Payroll Coordinator	21.73	23.02	24.37	25.73	27.08
Planning Board Secretary	15.00	16.39	17.66	19.02	20.33
Selectmen/Town Admin. Secretary	18.14	19.54	20.99	22.75	24.43
Town Secretary	15.00	16.39	17.66	19.02	20.33

GROUP D

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Building Dept Administrative Assistant	18.62	19.79	20.95	22.08	23.23
Financial Assistant	18.62	19.79	20.95	22.08	23.23
Fire Dept Administrative Assistant	18.62	19.79	20.95	22.08	23.23
Highway/Tree Grounds Driver-Laborer	18.62	19.79	20.95	22.08	23.23
Planning Dept Administrative Assistant	18.62	19.79	20.95	22.08	23.23
Police Chief Secretary	18.62	19.79	20.95	22.08	23.23

GROUP E

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Highway Dept. Equipment Operator	20.32	21.57	22.84	24.13	25.37
Maintenance Person	20.32	21.57	22.84	24.13	25.37
Tree Worker (Moth)	20.32	21.57	22.84	24.13	25.37

GROUP F

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Crew Chief	22.40	23.70	25.23	26.59	27.99
Highway Dept. Mechanic	21.53	22.79	24.26	25.60	26.90

GROUP G

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Assistant Super of Streets	26.33	27.98	29.61	31.24	32.88
Children's Librarian	22.78	24.23	25.62	27.02	28.46
Highway Dept. Foreman	23.91	25.42	26.89	28.41	29.86
IT Director	22.78	24.23	25.62	27.02	28.46

SCHEDULE C
SINGLE RATE POSITIONS PAID ANNUALLY

<u>Position Title</u>	<u>Salary</u>
Animal Control Officer	18,693
Animal Inspector	1,300
Assistant Animal Control Officer	2,580
Assistant Registrar of Voters	290
Registrar of Voters	145
Tree Warden	6,171
Veterans' Service Officer	1,526

SCHEDULE D
SINGLE RATE POSITIONS PAID HOURLY

<u>Position Title</u>	<u>Rate</u>
Apprentice Firefighter (call)	14.88
Assistant Counselor	10.00
Assistant Swim Instructor	9.00
Auxiliary Police Officer	15.51
Beach Checker	9.50
Camp Stow Director	18.00
Dispatcher, part-time	19.77
Election Clerical Assistance	9.79
Election Clerk	11.06
Election Teller	9.79
Election Warden	11.06
Emergency Medical Technician (call)	17.01
EMT - w/Defib & Epi Pen (call)	18.57
Firefighter (call)	17.01
Firefighter/EMT - w/Defib & Epi Pen (call)	19.34
Firefighter/EMT (call)	17.78
Head Counselor	11.00
Junior Lifeguard	10.00
Senior Lifeguard	12.00
Officers - Fire or Medical (call)	20.91
Per Diem Firefighter (call)	15.36
Police Matron	20.98
Police Officer, part-time	23.79
Recreation Maintenance Person	14.70
Stow Community Park Drop-in Counselor	12.00
Street Lister	10.57
Street Listing Clerk	9.79
Street Numberer	9.79
Town Engineer	32.88
Waterfront Director	15.00
WSI Swim Instructor/Lifeguard	14.20

SCHEDULE E
FIRE DEPARTMENT ANNUAL SINGLE RATES

<u>Position Title</u>	<u>Salary</u>
Deputy Fire Chief (call)	1,049
EMS Assistant Coordinator	351
EMS Quartermaster	281
EMS Records Coordinator	419
EMS Schedule Coordinator	211
Fire Captain (call)	698
Fire Engineer	909
Fire Lieutenant (call)	560
Fire Medical Officer	419

Article 6. General Budget for Fiscal Year 2016

To see what sums of money the Town will vote to raise and appropriate, or appropriate and transfer from available funds, to defray the necessary expenses of the several departments of the Town, as set forth in the following line items, or any other sums; or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee recommends approval of this article.

LINE NO.	DEPARTMENT	FY 2015 ACTUAL BUDGET	FY 2016 BUDGET REQUEST	FY 2016 BUDGET TOWN ADMIN/ SELECTMEN RECOMMEND	FY 2016 BUDGET FINANCE COMMITTEE RECOMMEND
	<u>MUNICIPAL BUDGET</u>	LINES 1 - 77			
	<u>GENERAL GOVERNMENT</u>	LINES 1 - 32			
Line No.					
	MODERATOR				
1	MODERATOR SALARY	41.00	42.00	42.00	42.00
2	MODERATOR EXPENSES	45.00	45.00	45.00	45.00
	TOTAL MODERATOR	86.00	87.00	87.00	87.00
	SELECTMEN				
3	SELECTMEN'S OFFICE WAGES	66,552.00	66,768.00	66,768.00	66,768.00
4	SELECTMEN'S OFFICE EXPENSES	8,435.00	9,595.00	9,595.00	9,595.00
5	TOWN ADMINISTRATOR SALARY	124,308.00	128,037.00	128,037.00	128,037.00
6	TOWN ADMINISTRATOR EXPENSES	500.00	500.00	500.00	500.00

LINE NO.	DEPARTMENT	FY 2015 ACTUAL BUDGET	FY 2016 BUDGET REQUEST	FY 2016 BUDGET TOWN ADMIN/ SELECTMEN RECOMMEND	FY 2016 BUDGET FINANCE COMMITTEE RECOMMEND
	TOTAL SELECTMEN	199,795.00	204,900.00	204,900.00	204,900.00
	FINANCE COMMITTEE				
7	FINANCE COMMITTEE WAGES	4,416.00	4,161.00	4,161.00	4,161.00
8	FINANCE COMMITTEE EXPENSES	550.00	550.00	550.00	550.00
	TOTAL FINANCE COMMITTEE	4,966.00	4,711.00	4,711.00	4,711.00
	TOWN ACCOUNTANT				
9	ACCOUNTANT SALARY	51,093.00	52,115.00	52,115.00	52,115.00
10	ACCOUNTANT CLERK SALARY	1,503.00	1,533.00	1,533.00	1,533.00
11	ACCOUNTANT EXPENSES	4,775.00	1,625.00	1,625.00	1,625.00
	TOTAL TOWN ACCOUNTANT	57,371.00	55,273.00	55,273.00	55,273.00
	ASSESSORS				
12	PRINCIPAL ASSESSOR'S WAGES	69,096.00	61,493.00	61,493.00	61,493.00
13	ASSESSORS CLERICAL WAGES	73,949.00	72,182.00	72,182.00	72,182.00
14	ASSESSORS EXPENSES	6,800.00	9,600.00	9,600.00	9,600.00
	TOTAL ASSESSORS	149,845.00	143,275.00	143,275.00	143,275.00

LINE NO.	DEPARTMENT	FY 2015 ACTUAL BUDGET	FY 2016 BUDGET REQUEST	FY 2016 BUDGET TOWN ADMIN/ SELECTMEN RECOMMEND	FY 2016 BUDGET FINANCE COMMITTEE RECOMMEND
	TREASURER-COLLECTOR				
15	TREASURER-COLLECTOR SALARY	70,874.00	72,291.00	72,291.00	72,291.00
16	TREASURER-COLLECTOR CLERICAL WAGES	70,939.00	72,535.00	72,535.00	72,535.00
17	TREASURER-COLLECTOR EXPENSES	38,800.00	39,000.00	39,000.00	39,000.00
	TOTAL TREASURER-COLLECTOR	180,613.00	183,826.00	183,826.00	183,826.00
	INFO TECH				
18	IT CLERICAL WAGES	27,683.00	35,126.00	35,126.00	35,126.00
19	IT EXPENSES	88,990.00	100,000.00	100,000.00	100,000.00
	TOTAL INFO TECH	116,673.00	135,126.00	135,126.00	135,126.00
	TOWN CLERK				
20	TOWN CLERK SALARY	59,156.00	67,832.00	67,832.00	67,832.00
21	TOWN CLERK OTHER WAGES	50,135.00	45,662.00	45,662.00	45,662.00
22	TOWN CLERK EXPENSES	15,937.00	16,353.00	16,353.00	16,353.00
	TOTAL TOWN CLERK	125,228.00	129,847.00	129,847.00	129,847.00
	CONSERVATION COMMISSION				

LINE NO.	DEPARTMENT	FY 2015 ACTUAL BUDGET	FY 2016 BUDGET REQUEST	FY 2016 BUDGET TOWN ADMIN/ SELECTMEN RECOMMEND	FY 2016 BUDGET FINANCE COMMITTEE RECOMMEND
23	CONSERVATION COORDINATOR	62,149.00	63,392.00	63,392.00	63,392.00
24	CONSERVATION COMMISSION CLERICAL WAGES	15,473.00	22,953.00	22,953.00	22,953.00
25	CONSERVATION COMMISSION EXPENSES	4,875.00	4,950.00	4,950.00	4,950.00
	TOTAL CONSERVATION COMMISSION	82,497.00	91,295.00	91,295.00	91,295.00
	PLANNING BOARD				
26	TOWN PLANNER	70,884.00	78,928.00	78,928.00	78,928.00
27	PLANNING BOARD CLERICAL WAGES	49,205.00	68,924.00	68,924.00	68,924.00
28	PLANNING BOARD EXPENSES	4,990.00	5,380.00	5,380.00	5,380.00
	TOTAL PLANNING BOARD	125,079.00	153,232.00	153,232.00	153,232.00
	BOARD OF APPEALS				
29	BOARD OF APPEALS CLERICAL WAGES	7,578.00	7,721.00	7,721.00	7,721.00
30	BOARD OF APPEALS EXPENSES	2,890.00	2,890.00	2,890.00	2,890.00
	TOTAL BOARD OF APPEALS	10,468.00	10,611.00	10,611.00	10,611.00
	MUNICIPAL BUILDING				
31	MUNI BUILDING & PROPERTY WAGES	30,274.00	51,731.00	51,731.00	51,731.00

LINE NO.	DEPARTMENT	FY 2015 ACTUAL BUDGET	FY 2016 BUDGET REQUEST	FY 2016 BUDGET TOWN ADMIN/ SELECTMEN RECOMMEND	FY 2016 BUDGET FINANCE COMMITTEE RECOMMEND
32	MUNI BUILDING & PROPERTY EXPENSES	73,630.00	74,480.00	74,480.00	74,480.00
	TOTAL MUNICIPAL BUILDING	103,904.00	126,211.00	126,211.00	126,211.00
	OTHER GENERAL GOVERNMENT				
33	TOWN REPORTS EXPENSES	7,150.00	7,364.00	7,364.00	7,364.00
	TOTAL OTHER GENERAL GOVERNMENT	7,150.00	7,364.00	7,364.00	7,364.00
	TOTAL GENERAL GOVERNMENT	1,163,675.00	1,245,758.00	1,245,758.00	1,245,758.00
-	<u>PUBLIC SAFETY</u>	LINES 34 - 42			
	POLICE DEPT				
34	POLICE CHIEF SALARY	108,732.00	112,538.00	112,538.00	112,538.00
35	POLICE & DISPATCH WAGES	1,158,353.00	1,196,107.00	1,196,107.00	1,196,107.00
36	POLICE & DISPATCH EXPENSES	102,110.00	103,315.00	103,315.00	103,315.00
	TOTAL POLICE DEPT	1,369,195.00	1,411,960.00	1,411,960.00	1,411,960.00
	FIRE AND EMS				

LINE NO.	DEPARTMENT	FY 2015 ACTUAL BUDGET	FY 2016 BUDGET REQUEST	FY 2016 BUDGET TOWN ADMIN/ SELECTMEN RECOMMEND	FY 2016 BUDGET FINANCE COMMITTEE RECOMMEND
37	FIRE CHIEF SALARY	85,535.00	89,812.00	89,812.00	89,812.00
38	FIRE AND EMS WAGES	524,355.00	548,819.00	548,819.00	548,819.00
39	FIRE AND EMS EXPENSES	93,100.00	93,500.00	93,500.00	93,500.00
	TOTAL FIRE AND EMS	702,990.00	732,131.00	732,131.00	732,131.00
	BUILDING INSPECTOR				
40	BUILDING INSPECTOR WAGES	69,380.00	70,768.00	70,768.00	70,768.00
41	BUILDING DEPT CLERICAL WAGES	42,638.00	38,183.00	38,183.00	38,183.00
42	BUILDING DEPT EXPENSES	4,475.00	4,475.00	4,475.00	4,475.00
	TOTAL BUILDING INSPECTOR	116,493.00	113,426.00	113,426.00	113,426.00
	TOTAL PUBLIC SAFETY	2,188,678.00	2,257,517.00	2,257,517.00	2,257,517.00
	<u>PUBLIC WORKS AND FACILITIES</u>	LINES 43 - 50			
	HIGHWAY AND GROUNDS				
43	SUPT OF STREETS SALARY	89,826.00	91,623.00	91,623.00	91,623.00
44	HIGHWAY & GROUNDS WAGES	484,624.00	502,452.00	502,452.00	502,452.00
45	HIGHWAY & GROUNDS EXPENSES	125,550.00	127,750.00	127,750.00	127,750.00

LINE NO.	DEPARTMENT	FY 2015 ACTUAL BUDGET	FY 2016 BUDGET REQUEST	FY 2016 BUDGET TOWN ADMIN/ SELECTMEN RECOMMEND	FY 2016 BUDGET FINANCE COMMITTEE RECOMMEND
46	SNOW AND ICE REMOVAL EXPENSE	150,000.00	150,000.00	150,000.00	150,000.00
	TOTAL HIGHWAY & GROUNDS	850,000.00	871,825.00	871,825.00	871,825.00
	OTHER PUBLIC WORKS				
47	MUNICIPAL LIGHTING	10,000.00	10,000.00	10,000.00	10,000.00
48	GASOLINE & DIESEL FUEL EXPENSE	110,000.00	110,000.00	110,000.00	110,000.00
	TOTAL OTHER PUBLIC WORKS	120,000.00	120,000.00	120,000.00	120,000.00
	CEMETERY DEPT				
49	CEMETERY SALARY AND WAGES	70,454.00	85,864.00	85,864.00	85,864.00
50	CEMETERY EXPENSES	6,625.00	11,800.00	11,800.00	11,800.00
	TOTAL CEMETERY DEPT	77,079.00	97,664.00	97,664.00	97,664.00
	TOTAL PUBLIC WORK & FACILITIES	1,047,079.00	1,089,489.00	1,089,489.00	1,089,489.00
	<u>HUMAN SERVICES</u>	LINES 51 - 58			
	HEALTH DEPT				

LINE NO.	DEPARTMENT	FY 2015 ACTUAL BUDGET	FY 2016 BUDGET REQUEST	FY 2016 BUDGET TOWN ADMIN/ SELECTMEN RECOMMEND	FY 2016 BUDGET FINANCE COMMITTEE RECOMMEND
51	HEALTH ADMINISTRATIVE ASSISTANT	49,374.00	52,292.00	52,292.00	52,292.00
52	HEALTH DEPARTMENT WAGES	50,419.00	63,613.00	63,613.00	63,613.00
53	HEALTH DEPARTMENT EXPENSES	10,275.00	11,025.00	11,025.00	11,025.00
	TOTAL HEALTH DEPT	110,068.00	126,930.00	126,930.00	126,930.00
	COUNCIL ON AGING				
54	EXECUTIVE DIRECTOR SALARY	58,718.00	59,892.00	59,892.00	59,892.00
55	COUNCIL ON AGING WAGES	94,527.00	142,965.00	142,965.00	142,965.00
56	COUNCIL ON AGING EXPENSES	13,686.00	13,600.00	13,600.00	13,600.00
	TOTAL COUNCIL ON AGING	166,931.00	216,457.00	216,457.00	216,457.00
	VETERANS' DEPT				
57	VETERANS' SERVICE OFFICER SALARY	1,968.00	2,007.00	2,007.00	2,007.00
58	VETERANS' SERVICE OFFICER EXPENSES	300.00	300.00	300.00	300.00
	TOTAL VETERANS' DEPT	2,268.00	2,307.00	2,307.00	2,307.00

LINE NO.	DEPARTMENT	FY 2015 ACTUAL BUDGET	FY 2016 BUDGET REQUEST	FY 2016 BUDGET TOWN ADMIN/ SELECTMEN RECOMMEND	FY 2016 BUDGET FINANCE COMMITTEE RECOMMEND
	TOTAL HUMAN SERVICES	279,267.00	345,694.00	345,694.00	345,694.00
	<u>CULTURE AND RECREATION</u>	LINES 59 -69			
	LIBRARY DEPT				
59	LIBRARY DIRECTOR SALARY	59,418.00	60,606.00	60,606.00	60,606.00
60	LIBRARY WAGES	99,861.00	109,724.00	109,724.00	109,724.00
61	LIBRARY EXPENSES	58,932.00	62,327.00	62,327.00	62,327.00
	TOTAL LIBRARY DEPT	218,211.00	232,657.00	232,657.00	232,657.00
	RECREATION COMMISSION				
62	RECREATION DIRECTOR	51,973.00	53,012.00	53,012.00	53,012.00
63	RECREATION WAGES	450.00	19,220.00	9,860.00	9,860.00
64	RECREATION EXPENSES	23,550.00	23,550.00	23,550.00	23,550.00
	TOTAL RECREATION COMMISSION	75,973.00	95,782.00	86,422.00	86,422.00
	LAKE BOON COMMISSION				
65	LAKE BOON COMMISSION WAGES	2,830.00	3,000.00	3,000.00	3,000.00
66	LAKE BOON COMMISSION EXPENSES	1,200.00	1,200.00	1,200.00	1,200.00
	TOTAL LAKE BOON COMM.	4,030.00	4,200.00	4,200.00	4,200.00

LINE NO.	DEPARTMENT	FY 2015 ACTUAL BUDGET	FY 2016 BUDGET REQUEST	FY 2016 BUDGET TOWN ADMIN/ SELECTMEN RECOMMEND	FY 2016 BUDGET FINANCE COMMITTEE RECOMMEND
	OTHER CULTURE & RECREATION				
67	HISTORICAL COMMISSION EXPENSES	525.00	525.00	525.00	525.00
68	MEMORIAL DAY EXPENSES	900.00	900.00	900.00	900.00
69	LIGHTING OF CLOCK EXPENSES	100.00	100.00	100.00	100.00
	TOTAL OTHER CULTURE & RECREATION	1,525.00	1,525.00	1,525.00	1,525.00
	TOTAL CULTURE & RECREATION EXPENSES	299,739.00	334,164.00	324,804.00	324,804.00
	<u>TOWN WIDE EXPENSES</u>	LINES 70 -72			
70	GROUP INSURANCE	720,000.00	734,930.00	734,930.00	734,930.00
71	INSURANCE AND BONDS	150,000.00	161,819.00	161,819.00	161,819.00
72	TELEPHONE	28,650.00	30,000.00	30,000.00	30,000.00
	TOTAL TOWN WIDE EXPENSES	898,650.00	926,749.00	926,749.00	926,749.00
	MUNICIPAL BUDGET TOTAL	5,877,088.00	6,199,371.00	6,190,011.00	6,190,011.00
	<u>EDUCATION</u>	LINES 73 - 74			
	SCHOOL DISTRICTS				

LINE NO.	DEPARTMENT	FY 2015 ACTUAL BUDGET	FY 2016 BUDGET REQUEST	FY 2016 BUDGET TOWN ADMIN/ SELECTMEN RECOMMEND	FY 2016 BUDGET FINANCE COMMITTEE RECOMMEND
73	NASHOBA REG SCHOOL DIST ASSESSMENT	14,994,134.00	15,774,863.00	15,774,863.00	15,774,863.00
74	MINUTEMAN VOC TECH ASSESSMENT	657,204.00	618,680.00	618,680.00	618,680.00
	TOTAL DISTRICT ASSESSMENTS	15,651,338.00	16,393,543.00	16,393,543.00	16,393,543.00
	<u>DEBT SERVICE</u>	LINES 75 -77			
	PRINCIPAL				
75	MATURING PRIN LONG-TERM DEBT	1,340,000.00	1,435,000.00	1,435,000.00	1,435,000.00
	TOTAL MATURING PRINCIPAL	1,340,000.00	1,435,000.00	1,435,000.00	1,435,000.00
	INTEREST				
76	INT ON LONG-TERM DEBT - BONDS	836,232.00	690,280.00	690,280.00	690,280.00
77	INT ON TEMPORARY LOANS - REVENUE	500.00	600.00	600.00	600.00
	TOTAL INTEREST ON MATURING DEBT	836,732.00	690,880.00	690,880.00	690,880.00
	TOTAL DEBT SERVICE	2,176,732.00	2,125,880.00	2,125,880.00	2,125,880.00
	TOTAL	23,705,158.00	24,718,794.00	24,709,434.00	24,709,434.00

Article 7. Reserve Fund

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Seventy Thousand Dollars (\$70,000), or any other sum, for a Reserve Fund for the fiscal year beginning July 1, 2015 (FY 2016); or take any other action relative thereto.

(Finance Committee)

The Finance Committee recommends approval of this appropriation to fund unforeseen expenditures that may occur in Fiscal Year 2016. Based on historical use of the reserve fund, we feel that this is an appropriate contingency amount.

Article 8. Audit of Financial Records

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Eleven Thousand Nine Hundred Dollars (\$11,900), or any other sum, for a Town financial audit; or take any action relative thereto.

(Treasurer-Collector)

The Finance Committee recommends approval of this expenditure as both sound financial control and as a state requirement.

Article 9. Revolving Fund for Inspection Fees

(CONSENT CALENDAR)

To see if the Town will vote to authorize, upon the recommendation of the Selectmen, a revolving fund pursuant to Massachusetts General Laws Chapter 44, Section 53E-1/2 for FY 2016, to which shall be credited all permitting fees received for wire, gas, plumbing, and fire alarm permits and for weights and measures sealing, to a limit of Forty Thousand Dollars (\$40,000) for FY 2016, to be expended by the Selectmen without further appropriation, for the purpose of payment of fees to the inspectors administering such permits and reimbursement of expenses incurred on behalf of the Town; or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee recommends support of this revolving fund. This allows the inspectors to be paid from fees collected in the current year. It is revenue neutral.

Article 10. Revolving Fund for Advanced Life Support Services

(CONSENT CALENDAR)

To see if the Town will vote to authorize, upon the recommendation of the Selectmen, the establishment of a revolving fund pursuant to Massachusetts General Laws Chapter 44, Section 53E-1/2 for FY 2016, to which shall be credited all fees received for advanced life support services provided by the Town of Stow, to a limit of One Hundred Thousand Dollars (\$100,000) for FY 2016, to be expended by the Fire Department without further appropriation, for the purpose of payment of all costs associated with providing advanced life support ambulance services; or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee recommends support of this revolving fund. This allows the Fire Department to manage payments from fees collected in the current year. It is revenue neutral.

Article 11. Weights and Measures Testing

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of One Thousand Dollars (\$1,000), or any other sum, to be added to any balance remaining from a previous appropriation, for the purpose of funding the Town's Weights and Measures testing; or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee recommends approval of this article.

Article 12. Transfer to Conservation Fund

(CONSENT CALENDAR)

To see if the Town will vote to appropriate and transfer from the Conservation Land Maintenance Account to the Conservation Fund the sum of One Thousand Four Hundred and Seventeen Dollars and Fifty Cents (\$1,417.50), or any other sum; or take any other action relative thereto.

(Conservation Commission)

The Finance Committee recommends support of this article. This is a transfer of a modest amount to the Conservation Fund which is necessary to allow the Conservation Commission to spend their funds for land management and protection. This article transfers existing funds and has not direct impact on the tax rate.

Article 13. Transfer from Wetlands Protection Fund

(CONSENT CALENDAR)

To see if the Town will vote to appropriate and transfer from the Wetlands Protection Fund the sum of Five Thousand Five Hundred Fifty Five Dollars and Seventy Five Cents (\$5,555.75) or any other sum, as an additional appropriation to the Conservation Commission, to be expended by the Conservation Commission in performing its duties under the Wetlands Protection Act; or take any action relative thereto.

(Conservation Commission)

The Finance Committee recommends approval of this article.

Article 14. Addition to Conservation Fund

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Ten Thousand Dollars (\$10,000.00), or any other sum, to be added to the balance remaining in the Conservation Fund; or take any action relative thereto.

(Conservation Commission)

The Finance Committee recommends approval of this article.

Article 15. Update of Property Valuations

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Thirty-Nine Thousand Two Hundred Seventy-Five Dollars (\$39,275.00), or any other sum, to be added to the balance remaining from the amount previously appropriated for the purpose of updating property valuations in the Town to full and fair cash value, to be expended by the Assessors; or take any other action relative thereto.

(Board of Assessors)

The Finance Committee recommends approval of this article.

Article 16. Town Records Binding and Repair

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Two Hundred Dollars (\$200.00), or any other sum, to be added to any balance previously appropriated for the purpose of binding and repairing Town records in accordance with Chapter 66, Section 9, to be expended by the Town Clerk; or take any other action relative thereto.

(Town Clerk)

The Finance Committee recommends approval of this annual appropriation to provide for the routine and ongoing expense of maintaining the integrity of Town records.

Article 17. Highway Road Machinery and Private Ways

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sums of money for Highway Department purposes as set forth in the schedule below, or any other sums; or take any other action relative thereto.

(Highway Department)

Expense	Amount
1. For the Road Machinery Account	\$43,072
2. For Repairs on Private Ways	\$15,000

The Finance Committee recommends approval of these routine annual appropriations to maintain road machinery and repair private ways.

Article 18. Highway Road Construction

(CONSENT CALENDAR)

To see if the Town will vote to appropriate and borrow the sum of One Hundred Forty-One Thousand Seven Hundred Ninety-Six Dollars (\$141,796) from the FY 2015 Apportionment or any other sum, for construction, reconstruction and/or improvements to Town roads, as requested by the Board of Selectmen, to be reimbursed by the Commonwealth; or take any other action relative thereto.

NOTE: Highway Road Construction article dollar amount may change if we receive this years anticipated funding in time. The existing amount, \$141,796, is additional funding the state added to the FY15 Apportionment in January 2015.

(Highway Department)

The Finance Committee recommends approval of this annual appropriation, which is typically reimbursed by state funds, for improvements on town roads.

Article 19. Household Hazardous Waste Collection

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of One Thousand Dollars (\$1,000), or any other sum, to be added to any balance remaining from the previous appropriation, to be expended under the direction of the Board of Health for the purpose of providing for household hazardous waste collection; or take any other action relative thereto.

(Board of Health)

The Finance Committee recommends approval of this article. The town must collect and dispose of hazardous waste.

Article 20. Public Health Nurse

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate or appropriate and transfer from available funds, the sum of Ten Thousand Nine Hundred Twenty Dollars (\$10,920), or any other sum, to be added to any balance remaining from the previous appropriation, to be expended under the direction of the Board of Health for the purpose of providing home care services, public health nursing services, and communicable disease follow-up to Stow residents; or take any other action relative thereto.

(Board of Health)

The Finance Committee recommends approval of this article. The community nurse program is a successful program and provides needed local health services.

Article 21. Municipal Solid Waste Disposal

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of One Thousand Three Hundred Dollars (\$1,300), or any other sum, to be added to any balance remaining from the previous appropriation, to be expended under the direction of the Board of Health for the purpose of renting a container and disposing of solid waste which has been dumped on Town land and roadsides; or take any other action relative thereto.

(Board of Health)

The Finance Committee recommends approval of this article. The town must unfortunately collect and dispose of trash dumped on town land.

Article 22. Medical Reserve Corps Expenses

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Five Thousand Dollars (\$5,000), or any other sum, to be expended under the direction of the Board of Health for the purpose of providing for equipment and operating expenses for the Stow Medical Reserve Corps; or take any other action relative thereto.

(Board of Health)

The Finance Committee recommends approval of this article.

Article 23. Stow Cultural Council

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Three Thousand Five Hundred Dollars (\$3,500), or any other sum, to be added to any balance remaining from previous appropriations, to produce cultural activities and programming in Stow, including Two Thousand Dollars (\$2,000) of these funds to be used to support SpringFest activities; or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee recommends approval of this expenditure. As a percentage of the total budget, this is a small expenditure, yet it will help provide local cultural programs and hopefully continue the popular SpringFest community event in May 2016.

Article 24. Holiday Decorations and Lighting Fund

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Four Thousand Dollars (\$4,000.00), or any other sum, to be expended by the Highway Department, for the purpose of purchasing and installing holiday decorations and lights on municipal properties; or take any other action relative thereto.

(Highway Department)

The Finance Committee recommends approval of this article.

Article 25. Employee Educational Incentive Program

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of One Hundred Twelve Thousand Six Hundred Forty-Six Dollars (\$112,646), or any other sum, to be added to any balance remaining from any previous appropriation, to be expended by the Town Administrator for funding the Town's employee educational incentive program; or take any other action relative thereto.

(Town Administrator)

The Finance Committee recommends approval of this article. This is an annual appropriation. This program permits a pay bonus to municipal employees (except the town administrator and accountant) who have college degrees relevant to their jobs.

Article 26. Legal Services

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate or appropriate and transfer from available funds the sum of Twenty Thousand Dollars, (\$20,000), or any other sum, to be added to any balance remaining from any previous appropriation, for the purpose of funding the Town's general Legal account; or take any other action relative thereto.

(Town Administrator)

The Finance Committee recommends approval of this article. This annual appropriation will be used to fund necessary legal services in Fiscal Year 2016.

Article 27. Selectmen's Account for Minor Purchases

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Five Thousand Dollars (\$5,000), or any other sum, to be added to any

balance remaining from any previous appropriation, to be expended by the Selectmen or Town Administrator, for the purpose of funding minor miscellaneous professional services or for the purchase of small equipment and other goods; or take any other action relative thereto.

(Town Administrator)

The Finance Committee recommends approval of this article.

Article 28. Water System Expenses

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Seven Thousand Two Hundred Dollars (\$7,200), or any other sum, to be added to any balance remaining from previous appropriations, to be expended by the Facility Manager, for the purpose of paying expenses related to the operation of the Town's public water system, or take any action relative thereto.

(Town Administrator)

The Finance Committee recommends approval of this article.

Article 29. SwiftReach 911 Notification System

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Four Thousand Five Hundred Dollars (\$4,500), or any other sum, to be expended under the direction of the Chief of Police, for the purpose of paying for a town-wide telephonic emergency notification system known as SwiftReach Networks, or take any other action relative thereto.

(Police Department)

The Finance Committee recommends approval of this article. This will fund the "reverse 911" system used for important notifications to the Town.

Article 30. Lake Boon Water Quality Remediation

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Fifteen Thousand Dollars (\$15,000), or any other sum, to be expended under the direction of the Lake Boon Commission, for the purpose of weed control; or take any other action relative thereto.

(Lake Boon Commission)

The Finance Committee recommends approval of this article. These funds will be used to help keep the lake clear of invasive weeds, and is part of a multi-year program for lake maintenance. As is normal for Lake Boon articles, this article is for 2/3 of the total cost, with Hudson being asked for 1/3.

Article 31. Veterans' Benefits

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Seven Thousand Five Hundred Dollars (\$7,500), or any other sum, to be expended by the Veterans' Service Officer, to provide services to Stow veterans, or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee recommends approval of this article. The town is required to provide certain veteran's benefits, and this appropriation will fund those requirements.

Article 32. Planning Board Engineering/Consulting and Master Plan Expenses

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Ten Thousand Dollars (\$10,000), or any other sum, to be added to any balance remaining and previously appropriated for this purpose, to be expended by the Planning Board for Planning Board engineering/consulting services and master plan expenses; or take any other action relative thereto.

(Planning Board)

The Finance Committee recommends approval of this article. This is a periodic appropriation to help pay for the Planning Board's expenses associated with implementing various aspects of the Master Plan.

Article 33. Community Preservation Expenses

(CONSENT CALENDAR)

To see if the Town will vote to appropriate from FY 2016 Community Preservation Fund Annual Reserves the sum of Thirty-Four Thousand Dollars (\$34,000) to be expended for wages and expenses associated with the creation, implementation and maintenance of Community Preservation programs, in accordance with the provision of Massachusetts General Laws Chapter 44B, the Community Preservation Act, including but not limited to office supplies, clerical assistance, property surveys, appraisals, attorney's fees, and other professional services, recording fees, printing and all other necessary and proper expenses for the FY 2016, in accordance with a budget to be prepared for the Town Administrator; or take any other action relative thereto.

(Community Preservation Committee)

The Finance Committee recommends approval of this article. Funds appropriated for the Community Preservation Committee administrative budget come from the dedicated Community Preservation Fund, and have no direct impact on the tax rate.

Article 34. Community Preservation Reserves

(CONSENT CALENDAR)

To see if the Town will vote to reserve for later appropriation monies from the Community Preservation Fund Balance collected from both the Community Preservation Act Surcharge and the State Trust Fund Distribution and collected from FY 2016 Community Preservation Fund Annual Revenues, for 10% allocation to reserve accounts in accordance with the provision of Massachusetts General Laws Chapter 44B, the Community Preservation Act, for the undertaking of Community Preservation projects; or take any other action relative thereto.

1. Preservation of Historic Resources	\$75,000
2. Preservation of Open Space	\$75,000
3. Affordable Housing	\$75,000

(Community Preservation Committee)

The Finance Committee recommends approval of this article. The Community Preservation Act requires that the town appropriate or reserve at least 10% of Community Preservation Fund revenues each year for preservation of historic resources, preservation of open spaces, and affordable housing. This “housekeeping” article reserves these funds as required, but does not authorize the spending of any of these funds.

Conclusion of Consent Calendar Articles

Article 35. Capital Requests

To see if the Town will vote to raise and appropriate, appropriate and transfer from available funds, or borrow the sums of money as set forth below, or any other sums, for the purposes indicated in the recommended Capital Outlay Program; or take any other action relative thereto.

(Capital Planning Committee)

	Department	Item	Amount
1.	Building	Replace lower-level HVAC system and ductwork at the Randall Library	\$75,000
	<i>The Finance Committee recommends approval of Article 35, number 1. Current duct work is failing and needs to be replaced.</i>		
2.	Cemetery	Kubota Tractor and Trailer	\$25,749
	<i>The Finance Committee recommends approval of Article 35, number 2.</i>		
3.	Highway	Front end loader with attachments	\$355,000
	<i>The Finance Committee recommends approval of Article 35 number 3.</i>		
4.	Highway	Highway Barn Bathroom Improvements	\$20,000
	<i>The Finance Committee recommends approval of Article 35, number 4.</i>		
5.	Highway	Gates Lane Reconstruction	\$70,000
	<i>The Finance Committee recommends approval of Article 35, number 5. This is a multi-year project to repair Town roads.</i>		
6.	Planning Board	Sidewalk Account Appropriation	\$10,000
	<i>The Finance Committee recommends approval of Article 35, number 6.</i>		
7.	Police Department	Administrative Cruiser	\$27,000
	<i>The Finance Committee recommends approval of Article 35, number 7. This is smaller than the usual request because the cruiser will be for Administrative purposes and will not require the same equipment as other cruisers.</i>		
8.	Nashoba Regional School District	Hale School window/exterior sheathing repairs	\$24,000

	Department	Item	Amount
	<i>The Finance Committee recommends approval of Article 35, number 8. This is the third and final year of this project.</i>		

Article 36. Transfer to OPEB Trust Fund

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Fifty Thousand Dollars (\$50,000), or any other sum, to be added to the OPEB (Other Post-Employment Benefits) Trust Fund; or take any action relative thereto.
(Treasurer-Collector)

The Finance Committee recommends approval of this article. The Town has begun to fund its future obligations of OPEB costs. We support this effort.

Article 37. Transfer from MWPAT (Harvard Acres Wells) Loan Receipts

To see if the Town will vote to appropriate and transfer from MWPAT (Harvard Acre Wells) Receipts, the sum of Fifty-Five Thousand Six Hundred Twenty-Four Dollars (\$55,624), or any other sum, as additional appropriation to the Debt Service line item, to be expended by the Treasurer-Collector for repayment of the MWPAT loan; or take any action relative thereto.
(Treasurer-Collector)

The Finance Committee recommends approval of this article. This is a transfer to repay the Harvard Acres Wells loan, and is revenue neutral to the town.

Article 38. Senior Tax Relief

To see if the Town will vote to accept the provisions of Section 4 of Chapter 73 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988, and further to act under the aforesaid statutes to increase by 100 percent the amount of property tax exemption granted to persons who qualify for said exemption under clauses 17, 17C, 17D, 22, 22A, 22B, 22C, 22D, 22E, 37, 37A, 41, 41B, and 41C of Section 5 of Chapter 59 of the Massachusetts General Laws and Acts and amendments thereof or additions thereto, for Fiscal Year 2016; or take any other action relative thereto.

(Council on Aging)

The Finance Committee recommends approval of this article. This will provide some tax relief to some of our most vulnerable residents.

Article 39. Update of Assessor's Tax Maps

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of One Thousand Two Hundred Dollars (\$1,200.00), or any other sum,

to be expended by the Board of Assessors for the purpose of updating the Assessors' Tax Maps to reflect the changes to the FEMA Flood Plain; or take any other action relative thereto.
(Board of Assessors)

The Finance Committee recommends approval of this article.

Article 40. Information Technology Expenses

To see if the Town will vote to appropriate and transfer from the Overlay Surplus Account the sum of Forty-One Thousand Dollars (\$41,000), or any other remaining balance, for the purpose of providing funding for the Information Technology Department to support as needed its contracted technical services needs for the balance of FY 2015 and into FY 2016; or take any other action relative thereto.

(Town Administrator)

The Finance Committee will make a recommendation at Town Meeting.

Article 41. Assabet Regional Technical School Assessment for Fiscal Year 2016

To see if the Town will raise and appropriate, or appropriate and transfer from available funds, the sum of Sixteen Thousand Five Hundred Eighty-Seven Dollars (\$16,587), or any other sum, for the purpose of paying the FY 2016 Assabet Regional Technical School assessment for the attendance of a single Stow student; or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee will make a recommendation at Town Meeting.

Article 42. Transfer Funds to Purchase Tractor Cab Enclosure

To see if the Town will vote to appropriate and transfer from the Cemetery Sale of Lots Account the sum of Seven Thousand Dollars (\$7,000), or any other sum, for the purpose of purchasing a cab enclosure unit for a new tractor; or take any other action relative thereto.

(Cemetery Committee)

The Finance Committee recommends approval of this article.

Article 43. Transfer Funds to Construct Cemetery Road Improvements

To see if the Town will vote to appropriate and transfer from the Cemetery Sale of Lots Account the sum of Twenty Thousand Three Hundred Thirty-Five Dollars (\$20,335), or any other sum, for the purpose of making cemetery road, fence and entrance way improvements; or take any other action relative thereto.

(Cemetery Committee)

The Finance Committee recommends approval of this article.

Article 44. Repair of the Police Station Entrance Sidewalk

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Five Thousand Dollars (\$5,000.00), or any other sum, to be expended under the direction of the Police Chief, for the purpose of repairing the Police Station entrance walkway and curbing.

(Police Department)

The Finance Committee recommends approval of this article.

Article 45. Tuttle Lane Land Acquisition

To see if the Town will vote to purchase for the sum of Two Hundred and Twenty-Five Thousand Dollars (\$225,000), or any lesser sum, approximately 1.5 acres of land on Tuttle Lane shown on a plan titled “Plan of Land on Tuttle Lane and South Acton Road in Stow, Massachusetts” prepared by Foresight Engineering, dated November 11, 2014 and recorded at the Middlesex South Registry of Deeds as Plan 999 of 2014, said parcel to be placed under the care, custody and control of the Conservation Commission for conservation and passive recreation purposes in accordance with MGL Chapter 40, Section 8C, and to further appropriate and transfer the sum of One Hundred and Forty Thousand Dollars (\$140,000), or any lesser sum, from the Community Preservation Fund Reserve for Open Space purposes to be expended by the Conservation Commission, in consultation with the Community Preservation Committee, for the purpose of this acquisition and the costs associated therewith, including legal, title, appraisal, engineering, and other costs or fees incidental thereto, and to further authorize the Board of Selectmen to enter into such agreements, execute such documents, solicit grants or receive gifts for said purchase, and convey any conservation restrictions required by M.G.L. Chapter 44B or take any other action necessary to carry out this project, or take any other action relative thereto.

(Community Preservation Committee and Conservation Commission)

The Finance Committee recommends approval of this article. This parcel is an important access point for the Captain Sargent Farm Conservation Area. The purchase cost will be paid by a combination of Community Preservation Funds, Conservation Commission Funds and the Stow Conservation Trust. It will be revenue neutral this fiscal year.

Article 46. Invasive Species Mapping and Control

To see if the Town will vote to appropriate and transfer the sum of Twenty-Five Thousand Dollars (\$25,000), or any lesser sum, from the Community Preservation Fund Reserve for Open Space purposes, to be expended under the direction of the Conservation Commission, in consultation with the Community Preservation Committee for the purpose of mapping invasive species at selected Town conservation areas (Marble Hill, Flagg Hill, Heath Hen Meadow Brook) and control of invasive species at Captain Sargent Conservation Area, or take any other action relative thereto.

(Community Preservation Committee and Conservation Commission)

The Finance Committee recommends approval of this article.

Article 47. Establish Funds for Economic Development and Industrial Commission

To see if the Town will vote raise and appropriate or appropriate and transfer from available funds the sum of Fifteen Hundred Dollars (\$1,500), or any other sum, for the purpose of creating an expense account for use by Stow's recently reactivated Economic Development and Industrial Commission; or take any other action relative thereto.

(Town Administrator)

The Finance Committee recommends approval of this article.

Article 48. Nashoba Associated Boards of Health

To see if the Town will vote to join the Nashoba Associated Boards of Health, a district comprised of the boards of health of its member municipalities as defined and structured in M.G.L. c. 111, section 27A, in order to implement the provisions of the membership agreement between the Stow Board of Health and the Nashoba Associated Boards of Health for the purpose of providing public health services to the Town of Stow, and take any other action relative thereto.

(Board of Health)

The Finance Committee will make a recommendation at Town Meeting.

Article 49. Acceptance of Stretch Code

To see if the Town will vote to enact Article 16 of the Town of Stow General Bylaws, entitled "Stretch Energy Code" for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts Building Code, 780 CMR, the Stretch Energy Code, including future editions, amendments or modifications thereto, a copy of which is on file with the Town Clerk, or take any other action relative thereto.

(Energy Working Group/Building Commissioner)

The Town proposes to apply for Green Community designation this fall. As a Green Community, the Town will receive an initial grant of \$134,000 from the State that will be applied to improvements that will save on annual fuel costs. One of the criteria of a Green Community is the adoption of the "Stretch Energy Code" for energy efficient residential and commercial construction. The Stretch Energy Code has already been adopted by 146 communities in Massachusetts including Acton, Maynard, Lancaster and Harvard. It is similar to the 2012 International Energy Code currently enforced under the building code and will have a minor impact.

The Finance Committee recommends approval of this article. Adoption of this code will entitle the Town to apply for Green Community Status and, once approved, qualify for an initial grant. The Town may then apply for State grants relating to energy conservation. This should allow the town to save annually on energy costs.

Article 50. Road Acceptance – Brandymeade Circle

To see if the Town will vote to accept as a public way the following street or portions thereof, as laid out by the Board of Selectmen according to a plan on file with the Town Clerk in accordance with the provisions of Massachusetts General Laws Chapter 82, section 21-23, and to authorize the Board of Selectmen to take the fee or easement in said street by eminent domain or otherwise, including easements for drainage, utility or other purposes where shown on said plan or described in the Order of Layout.

Brandymeade Circle, a certain tract or parcel of land on the northerly side of West Acton Road, Stow: shown on a plan entitled “Street Acceptance Plan, scale: 1”=40’, October 30 2003, Orchard View Stow, MA prepared for R.M. Hicks, Inc. 124 Main Street, Westford, MA 01886, Landtech Consultants, Inc. Civil Engineers, Land Surveyors, Project Management, 484 Groton Road, Unit #1, Westford, MA 01886, and a plan entitled, “As-Built Plan & Profile, scale: 1”=40’, October 30, 2003, Orchard View Stow, MA prepared for R.M. Hicks, Inc. 124 Main Street, Westford, MA 01886, Landtech Consultants, Inc. Civil Engineers, Land Surveyors, Project Management, 484 Groton Road, Unit #1, Westford, MA 01886.” Subdivision plans of said road are recorded with the Middlesex South District Registry of Deeds as Plan No. 483 of 2001 at Book 32928, page 283.

And to authorize the Selectmen to acquire by purchase, eminent domain, gift or otherwise, for highway purposes, the fee or any lesser interest, as well as easements for drainage, utility, sidewalk, slope and otherwise, in any lands that may be necessary for said Town way; or take any action relative thereto.

(Board of Selectmen)

The Finance Committee recommends approval of this article.

Article 51. Amend Zoning Bylaw: Temporary Moratorium on Medical Marijuana Treatment Centers

To see if the Town will vote to amend the Zoning Bylaw by deleting Section 10 in its entirety; and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Zoning Bylaw; or to take any other action relative thereto.

(Planning Board)

PLANNING BOARD SUMMARY

This article is meant to delete Section 10 (Temporary Moratorium on MEDICAL MARIJUANA TREATMENT CENTERS) of the bylaw The Temporary Moratorium, adopted by vote of the October, 2013 Special Town Meeting was effective through November 30, 2014. The intent of the moratorium was to allow sufficient time for the Town to undertake a planning process to address the potential effects of MEDICAL MARIJUANA TREATMENT CENTERS and other

land uses and structures related to the use of marijuana for medical purposes, and to adopt suitable Bylaws and Regulations related to Medical Marijuana Treatment Centers, as required by Chapter 369 of the Acts of 2012, which became effective on January 1, 2013, and associated Department of Public Health regulations adopted in May 8, 2013. The Planning Board has since undertaken the planning process and brought forth a REGISTERED MARIJUANA DISPENSARY DISTRICT Bylaw (Section 5.5 of the Zoning Bylaw), which was adopted at the May 2014 Annual Town Meeting. Therefore the Temporary Moratorium on MEDICAL MARIJUANA TREATMENT CENTERS is no longer necessary.

Annotated Version

Additions are underlined

Deletions are ~~strike through~~

SECTION 10

Temporary Moratorium on MEDICAL MARIJUANA TREATMENT CENTERS

10.1 Purpose

By vote at the State election of November 6, 2012, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for medical purposes. The law, Chapter 369 of the Acts of 2012, became effective January 1, 2013, and required the Department of Public Health (DPH) to issue regulations governing its implementation within 120 days of the law's effective date. DPH approved regulations on May 8, 2013. Section 9C of the law requires that at least one MEDICAL MARIJUANA TREATMENT CENTER be located with each County of the Commonwealth. Currently under the Zoning Bylaw, a MEDICAL MARIJUANA TREATMENT CENTER is not a permitted use in the Town and any regulations promulgated by the State DPH are expected to provide guidance to the Town in regulating medical marijuana, including MEDICAL MARIJUANA TREATMENT CENTERS.

The regulation of MEDICAL MARIJUANA TREATMENT CENTERS raises complex legal, planning and public safety issues, and the Town of Stow needs time to consider and address these issues, as well as the potential impact of the DPH regulations, by means of a planning process to consider amending its Zoning bylaws to regulate MEDICAL MARIJUANA TREATMENT CENTERS and other land uses and structures related to the use of marijuana for medical purposes, so as to address potential effects of such land uses and structures in the Town. The temporary moratorium provided in this Article is intended to allow sufficient time for the Town to engage in such a planning process and to adopt suitable Bylaws and Regulations in a manner consistent with sound land use planning objectives.

10.2 Definition

As used in this Article, the following term shall have the meaning indicated:

MEDICAL MARIJUANA TREATMENT CENTER—A not for profit entity, as defined by Massachusetts law only, registered under the provision of Chapter 369 of the Acts of 2012, that acquires, cultivates, possesses, processes (including development of related products such as

food, tinctures, aerosols, oils or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers.

10.3 Temporary Moratorium

There is hereby established a temporary moratorium on the use of land or structures for a ~~MEDICAL MARIJUANA TREATMENT CENTER~~, the moratorium shall be in effect through November 30, 2014. During the moratorium period, the use of land or structures for a ~~MEDICAL MARIJUANA TREATMENT CENTER~~ shall be prohibited.

~~Nothing contained in this Article shall be construed to permit, or authorize to be permitted, the use of land or structures for any activity involving marijuana, other than as a MEDICAL MARIJUANA TREATMENT CENTER.~~

10.4 Planning Process

~~During the temporary moratorium established in section 10.3, the Town shall undertake a planning process to address the potential effects of MEDICAL MARIJUANA TREATMENT CENTERS and other land uses and structures related to the use of marijuana for medical purposes, shall consider the DPH regulations, and shall make recommendations to subsequent Town Meeting(s) regarding the adoption of new Zoning Bylaw provisions governing the location, operation and effects of MEDICAL MARIJUANA TREATMENT CENTERS and other land uses and structures related to the use of marijuana for medical purposes.~~

The Finance Committee recommends approval of this article. The May 2014 adoption of a permanent zoning bylaw makes this temporary measure no longer necessary.

Article 52. Amend Zoning Bylaw: Fences

To see if the Town will vote to amend the Zoning Bylaw by amending Section 6.6 by adding a new subsection 6.6.4 to read in its entirety as stated below; and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Zoning Bylaw; or to take any other action relative thereto.

(Planning Board)

6.6.4 All fences shall be installed so that the finished side faces the street or abutting properties

PLANNING BOARD SUMMARY

This article is meant to update Section 6.6 (Fences) of the bylaw to require that all fences shall be installed so that the finished side faces the street or abutting properties, in keeping with what is typically common practice.

Annotated Version

Additions are underlined

Deletions are ~~strike through~~

6.6 FENCES

6.6.1 *In residential districts, no FENCE or WALL shall exceed eight feet in height.*

6.6.2 *In residential districts, FENCES shall be set back a minimum of one foot from the property lines. In instances when the FENCE is primarily intended to enclose animals, it shall be set back a minimum of three (3) feet from the property line.*

6.6.3 *Swimming Pools Fencing:*

6.6.3.1 *Every outdoor swimming pool, whether or not filled with water, shall be completely surrounded at all times by a FENCE or WALL, in compliance with The Massachusetts State Building Code, 780 CMR, Section 421.*

6.6.4 *All fences shall be installed so that the finished side faces the street or abutting properties.*

The Finance Committee recommends approval of this article.

Article 53. Petition for Modification of Zoning-A Portion of Map R-4, Parcel 39A totaling 65,340 s.f. ±

We the undersigned residents of the Town of Stow, Massachusetts do hereby sign this petition, of our own free will and volition, without coercion, to place an article on the Town of Stow, Massachusetts, Special Town Meeting Warrant, or subsequently, The Town of Stow, Massachusetts Annual Town Meeting Warrant, to re-zone a portion of the above referenced land from an R/C – Recreation Conservation District to RES - Residential District. The portion to be re-zoned shall be approximately 65,340 s.f. as shown on the attached plan allowing for one Single Family House to be constructed on the above referenced parcel in accordance with the Town of Stow, Massachusetts Zoning By-Law. The portion re-zoned shall support one and only one single family house.

(Citizen's Petition submitted by Joe Pittorino of
Wedgewood Pines Country Club)

to be used in conjunction with the primary use of 'Country Club' which shall comply with the remainder of the Town of Stow regulations for a single family house and shall be sold only in conjunction with the main facility, may not be transferred independently. The facility Special Permit shall be modified to include such a structure prior to a building permit being issued. Building setbacks for such a permitted structure shall comply with those under RES-Residential district requirements.

(Citizen's Petition submitted by Joe Pittorino of
Wedgewood Pines Country Club)

Article 55. Balance the Fiscal Year 2016 Budget

To see if the Town will vote to authorize the Board of Assessors to use a sum of money from available funds in the hands of the Treasurer-Collector in reducing the tax rate (balancing the budget) for the fiscal year beginning July 1, 2015 and ending June 30, 2016 (FY 16); or take any other action relative thereto.

(Finance Committee)

The Finance Committee recommends approval of this article.

Article 56. Town Election

To vote by ballot on May 12, 2015 at the Center School, 403 Great Road, in said Town of Stow the following officers. The polls are open from 7:00 a.m. – 8 p.m.

Two members of the Board of Selectmen for three years;
One member of the Board of Assessors for three years;
One member of the Planning Board for five years;
One member of the Board of Health for three years;
Two Trustees, Randall Library Funds for three years;
One Trustee, Randall Library Funds for one year, to fill an unexpired three year term, expiring 2016;
One member of the Nashoba Regional School District Committee for three years;
One member of the Stow Housing Authority for five years;

And you are directed to serve this warrant by posting copies attested by you calling same at the Town Building and at each of at least seven (7) other public places at least seven (7) days before the time of holding said meeting.

Hereof, fail not and make due return of the warrant with your doings thereon to the Town Clerk or Selectmen on or before the time of said meeting.

Given under our hands this 14th day of April in the year 2015.

BOARD OF SELECTMEN

Brian P. Burke, Clerk
Donald P. Hawkes
Charles Kern, Chair
Thomas E. Ryan III
James H. Salvie

Consent Calendar Procedures

As part of an effort to make our Town Meeting time more productive and save time for discussion of key issues, the Board of Selectmen and Moderator have implemented a procedure called the “Consent Calendar.”

Each year there is a number of warrant articles for which past experience suggests that the **action will be routine, non-controversial and predictable**. Again at this annual meeting, these articles have been selected for inclusion in the Consent Calendar. The use of the Consent Calendar speeds the passage of warrant articles which the Selectmen and Moderator, in consultation with Town Counsel and the Finance Committee, believe should generate no controversy and can be properly voted without debate.

The consent calendar will be taken up as one of the first orders of business at the Annual Town Meeting.

There will be a motion to take all of the Consent Calendar articles identified in the warrant and **act upon these as a group by a single brief affirmative main motion**, referred to as the Consent Calendar, which will also contain separate and specific motions for each such article included in the Consent Calendar. The language and the amount of money specified in the Consent Calendar articles as printed in the warrant are subject to change. The motion made at Town Meeting will include any changes.

At the motion of the Consent Calendar, the Moderator will call out the number of each of the articles, one by one. If any voter has doubt about passing any motion or wishes an explanation of any article included in the Consent Calendar, the voter should say the word “**Hold**” in a loud voice when the article number is called by the Moderator.

The Moderator will then inquire as to whether the request to hold is for a question or for debate. If the purpose of the request is merely to ask a question, an attempt to obtain a satisfactory answer will be made, and if this occurs the article will remain on the Consent Calendar. If the purpose of the request is to hold the article for debate, the article will be dropped from the Consent Calendar and restored to its original place in the warrant, to be brought up, debated, and voted on in the usual way. It is hoped that voters will remove articles from the Consent Calendar only in cases of genuine concern.

After calling the individual articles on the Consent Calendar, the Moderator will ask that all articles remaining be **passed as a unit** by a unanimous vote after a brief affirmative main motion is made inclusive of all articles remaining on the Consent Calendar.

Before Town Meeting, please review the Consent Calendar articles and proposed motions:

- The articles begin on Page 31 and are marked “(CONSENT CALENDAR)” in the upper right-hand corner of the article.
- The proposed motions for the Consent Calendar articles begin below.

Please do your homework before coming to Town Meeting. If you have any questions about the articles included in the Consent Calendar, motions or procedures, please feel free to call the Town Administrator (978-897-2927) **before Town Meeting.**

Consent Calendar Motions

Move that the Annual Town Meeting take action on Articles 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34, as said motions are printed in the warrant, a copy of which has been provided to the voters at this meeting, without debate on any such articles, and provided that upon the request of any voter at this meeting made before the vote is taken on this motion, an article shall be dropped from the Consent Calendar and shall be acted upon in the ordinary course and order of business at this Town Meeting.

Article 7. Reserve Fund

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of Seventy Thousand Dollars (\$70,000) for a Reserve Fund for the fiscal year beginning July 1, 2015 (FY 2016).

Article 8. Audit of Financial Records

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of Eleven Thousand Nine Hundred Dollars (\$11,900), for a Town financial audit.

Article 9. Revolving Fund for Inspection Fees

Move to authorize, upon the recommendation of the Selectmen, a revolving fund pursuant to Massachusetts General Laws Chapter 44, Section 53E-1/2 for FY 2015, to which shall be credited all permitting fees received for wire, gas, plumbing, and fire alarm permits and for weights and measures sealing, to a limit of Forty Thousand Dollars (\$40,000) for FY 2016, to be expended by the Selectmen without further appropriation, for the purpose of payment of fees to the inspectors administering such permits and reimbursement of expenses incurred on behalf of the Town.

Article 10. Revolving Fund for Advanced Life Support Services

Move to authorize, upon the recommendation of the Selectmen, the establishment of a revolving fund pursuant to Massachusetts General Laws Chapter 44, Section 53E-1/2 for FY 2016, to which shall be credited all fees received for advanced life support services provided by the Town of Stow, to a limit of One Hundred Thousand Dollars (\$100,000) for FY 2016, to be expended by the Fire Department without further appropriation, for the purpose of payment of all costs associated with providing advanced life support ambulance services.

Article 11. Weights and Measures

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of One Thousand Dollars (\$1,000), or any other sum, to be added to any balance remaining from a previous appropriation, for the purpose of funding the Town's Weights and Measures testing.

Article 12. Transfer to Conservation Fund

Move to appropriate and transfer from the Conservation Land Maintenance Account to the Conservation Fund the sum of One Thousand Four Hundred Seventeen Dollars and Fifty Cents (\$1,417.50), to be expended by the Conservation Commission.

Article 13. Transfer from Wetlands Protection Fund

Move to appropriate and transfer from the Wetlands Protection Fund the sum of Five Thousand Five Hundred Fifty-five Dollars and Seventy-five Cents (\$5,555.75), as additional appropriation to the Conservation Commission, to be expended by the Conservation Commission in performing its duties under the Wetlands Protection Act.

Article 14. Addition to Conservation Fund

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of ten thousand dollars (\$10,000.00), to be added to the balance remaining in the Conservation Fund.

Article 15. Update of Property Valuations

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of Thirty-nine Thousand Two Hundred Seventy-five Dollars (\$39,275), to be added to the balance previously appropriated for the purpose of updating property valuations in the Town to full and fair cash value, to be expended by the Assessors.

Article 16. Town Records Binding and Repair

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of Two Hundred Dollars (\$200), to be added to any balance previously appropriated for the purpose of binding and repairing Town records in accordance with Massachusetts General Law Chapter 66, Section 9, to be expended by the Town Clerk.

Article 17. Highway Road Machinery and Private Ways

Move to raise and appropriate, or appropriate and transfer from available funds, the sums of money for Highway Department purposes as set forth in the schedule below.

Expense	Amount
1. For the Road Machinery Account	\$43,072
2. For Repairs on Private Ways	\$15,000

Article 18. Highway Road Construction

Move to appropriate and borrow the sum of One Hundred Forty-One Thousand Seven Hundred Ninety-Six dollars (\$141,796) from the FY 2015 Apportionment or any other sum, for construction, reconstruction and/or improvements to Town roads, as requested by the Board of Selectmen, to be reimbursed by the Commonwealth.

Article 19. Household Hazardous Waste Collection

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of One Thousand Dollars (\$1,000), to be added to any balance remaining from the previous appropriation, to be expended under the direction of the Board of Health for the purpose of providing for household hazardous waste collection.

Article 20. Public Health Nurse

Move to raise and appropriate or appropriate and transfer from available funds, the sum of Ten Thousand Nine Hundred Twenty Dollars (\$10,920), to be added to any balance remaining from the previous appropriation, to be expended under the direction of the Board of Health for the purpose of providing home care services, public health nursing services, and communicable disease follow-up to Stow residents.

Article 21. Municipal Solid Waste Disposal

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of One Thousand Three Hundred Dollars (\$1,300), to be added to any balance remaining from the previous appropriation, to be expended under the direction of the Board of Health for the purpose of renting a container and disposing of solid waste which has been dumped on Town land and roadsides.

Article 22. Medical Reserve Corps Expenses

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of Five Thousand Dollars (\$5,000), to be expended under the direction of the Board of Health for the purpose of providing for equipment and operating expenses for the Stow Medical Reserve Corps.

Article 23. Stow Cultural Council

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of Three Thousand Five Hundred Dollars (\$3,500), to be added to any balance remaining from previous appropriations, to produce cultural activities and programming in Stow, including Two Thousand Dollars (\$2,000) of these funds to be used to support Springfest activities.

Article 24. Holiday Decorations and Lighting Fund

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of Four Thousand Dollars (\$4,000.00), or any other sum, to be expended by the Highway Department, for the purpose of purchasing and installing holiday decorations and lights on municipal properties.

Article 25. Employee Educational Incentive Program

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of One Hundred Twelve Thousand Six Hundred Forty-Six Dollars (\$112,646), to be expended under the direction of the Town Administrator for funding the Town's employee educational incentive program.

Article 26. Legal Services

Move to raise and appropriate or appropriate and transfer from available funds the sum of Twenty Thousand Dollars, (\$20,000), to be added to any balance remaining from any previous appropriation, for the purpose of funding the Town's general Legal account.

Article 27. Selectmen's Account for Minor Purchases

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of five thousand dollars (\$5,000), to be added to any balance remaining from any previous appropriation, to be expended by the Selectmen or Town Administrator, for the purpose of funding minor miscellaneous professional services or for the purchase of small equipment and other goods.

Article 28. Water System Expenses

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of Seven Thousand Two Hundred Dollars (\$7,200), to be added to any balance remaining from previous appropriations, to be expended by the Facility Manager, for the purpose of paying expenses related to the operation of the Town's public water system.

Article 29. SwiftReach 911 Notification System

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of Four Thousand Five Hundred Dollars (\$4,500), to be expended under the direction of the Chief of Police, for the purpose of paying for a town-wide telephonic emergency notification system known as SwiftReach Networks.

Article 30. Lake Boon Water Quality Remediation

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of Fifteen Thousand Dollars (\$15,000), to be expended under the direction of the Lake Boon Commission, for the purpose of weed control.

Article 31. Veterans' Benefits

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of Seven Thousand Five Hundred Dollars (\$7,500), or any other sum, to be expended by the Veterans' Service Officer, to provide services to Stow veterans.

Article 32. Planning Board Engineering/Consulting and Master Plan Expenses

To see if the town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Ten Thousand Dollars (\$10,000), or any other sum, to be added to any balance remaining and previously appropriated for this purpose, to be expended by the Planning Board for Planning Board engineering/consulting services and master plan expenses.

Article 33. Community Preservation Expenses

Move to appropriate from Fiscal Year 2016 Community Preservation Fund Annual Reserves the sum of Thirty-Four Thousand Dollars (\$34,000) to be expended for wages and expenses associated with the creation, implementation and maintenance of Community Preservation programs, in accordance with the provision of Massachusetts General Laws Chapter 44B, the Community Preservation Act, including but not limited to office supplies, clerical assistance, property surveys, appraisals, attorney's fees, and other professional services, recording fees, printing and all other necessary and proper expenses for the Fiscal Year 2016, in accordance with a budget to be prepared for the Town Administrator.

Article 34. Community Preservation Reserves

Move to reserve for later appropriation monies from the Community Preservation Fund Balance collected from both the Community Preservation Act Surcharge and the State Trust Fund Distribution and collected from Fiscal Year 2016 Community Preservation Fund Annual Revenues, for 10% allocation to reserve accounts in accordance with the provision of Massachusetts General Laws Chapter 44B, the Community Preservation Act, for the undertaking of Community Preservation projects.

1. Preservation of Historic Resources	\$75,000
2. Preservation of Open Space	\$75,000
3. Affordable Housing	\$75,000

NOTES

NOTES

VOLUNTEERS NEEDED!

MEMBERS & ASSOCIATE MEMBERS NEEDED FOR THE FOLLOWING BOARDS:

FINANCE COMMITTEE, CAPITAL PLANNING COMMITTEE,
CULTURE COUNCIL, ZONING BOARD OF APPEALS,
CABLE LICENSE ADVISORY COMMITTEE, CEMETERY
COMMITTEE, COUNCIL ON AGING, ...MORE INFO ONLINE.

Ever wonder **how Town decisions are made?**
Ever sit at Town Meeting feeling totally **out of the loop?**
Ever wish to have a clearer understanding of how Town Business gets
accomplished?
Have some extra time & a desire to **get involved** with Stow government?

Most of the Town Business is accomplished by **dedicated Stow
residents.**

Our Town could not function without the dedication of
our municipal volunteers ~ all of whom are your neighbors!

Check out the opportunities page on the town website for a
complete list of vacancies.

http://www.stow-ma.gov/pages/stowma_webdocs/jobs

GET INVOLVED!
MANY OPPORTUNITIES TO
MAKE A DIFFERENCE!
PLEASE CONSIDER VOLUNTEERING!

DATES TO REMEMBER – 2015

APRIL 27	CANDIDATES NIGHT FOR LOCAL ELECTION, STOW TOWN HALL 7:30 P.M.
MAY 4 & 5	ANNUAL TOWN MEETING, HALE SCHOOL, 7 P.M.
MAY 12	ANNUAL TOWN ELECTION, CENTER SCHOOL 7 P.M.
MAY 16	SPRINGFEST – CENTER SCHOOL

CHECK THE TOWN WEBSITE www.stow-ma.gov
FOR MORE INFORMATION & LINKS TO RESOURCES

- Homepage for News & Announcements
- Town Calendars
- Individual pages for Boards & Committees
- Town Documents
- “How-Do-I” page
- GIS Maps

<p style="text-align: center;">BUILDING DEPARTMENT 897-2193</p> <p>Banners Occupancy Building permits permits Plumbing Debris Disposal permits Earth Removal Roofing permits Electrical Signs permits Temporary Gas permits Tents Lighting Trench Information Sheet Metal Wood/Pellet Stoves</p>	<p style="text-align: center;">COUNCIL ON AGING 897-1880</p> <p>Fuel Assistance Meals on Wheels Mealsites Minuteman Senior Services Social Worker Tax Work Off program Van Transportation</p>	<p style="text-align: center;">TOWN CLERK 897-5034</p> <p>Birth, Death, Marriage Certificates Business Certificates Census / Street Listing Dog Licenses Elections Marriage Licenses Raffle permits Town Meetings Voter Registration</p>
<p style="text-align: center;">CONSERVATION COMMISSION 897-8615</p> <p>Community Gardens Hiking Trails Invasive Species Open Space Planning/Protection Wetlands permits</p>	<p style="text-align: center;">BOARD OF HEALTH 897-4592</p> <p>Animal Control Camps Food permits Hazardous Waste Horse Regulations/Keeping of Livestock Septic Systems / Title V Swimming Pools Trash Haulers Well info/permits</p>	<p style="text-align: center;">FIRE DEPARTMENT non-emergency # 897-4537</p> <p>Burning permits Fire Alarm permits</p> <p style="text-align: center;">POLICE DEPARTMENT non-emergency # 897-4545</p> <p>Baby/Child Car Seat installation Firearms Licenses</p>

