

WARRANT FOR
ANNUAL TOWN MEETING
MAY 3, 2010
7:00 P.M.
Hale Middle School Auditorium

with
ANNUAL TOWN ELECTION
MAY 11, 2010
7:00 A.M. TO 8:00 P.M.
Hale Middle School Gymnasium



Annual Report of Officers and Committees available at Town Building, Police Station and Randall Library

PLEASE BRING TO TOWN MEETING
THIS IS YOUR ONLY COPY

STOW EMERGENCY ASSISTANCE FORM

This is a survey being sent town wide in order to keep a record of Stow residents that may need special assistance in the event of an emergency. Being prepared, before a town emergency strikes, is the best way to protect yourself and assist emergency responders.

FILL OUT FOR EACH FAMILY MEMBER, use other side or additional paper to list all household members that may need help.

Name	D.O.B.
Street	Telephone
Emergency Contact	EC Phone #
Primary Doctor	Dr. Phone#
Pharmacy	RX Phone#

THIS INFORMATION IS TO BE USED ONLY FOR STOW'S EMERGENCY AND DISASTER PLANNING. IT MAY BE SHARED WITH Local Emergency Planning, POLICE AND FIRE DEPARTMENTS.

Check off all that applies to you.

- ☐ I do not have a completed file of life on my refrigerator
- ☐ My house is hard to find or I do not have # on my house or mailbox
- ☐ I would need help if power went out for more than a day
- ☐ I do not have an emergency kit prepared (flashlight, radio, 3 days of food, water& medicine)
- ☐ I do not have an emergency plan for my pet
- ☐ I do not know how to shelter in place (in my home)
- ☐ I could not drive to a shelter
- ☐ I would need help leaving my home
- ☐ I would not be willing to leave my home
- ☐ I would stay with family or friends if needed
- ☐ I can't order RX unless I'm nearly out of my current supply
- ☐ I give my permission to be contacted for further information

YOUR HEALTH

- ☐ I have special needs. Please be specific and explain how you will need help; blindness, hearing loss, physical limitations, confusion etc
- ☐ Please list any medical equipment required. (Oxygen, wheelchair, walker, insulin, wound care, IV therapy, dialysis, nebulizer, etc)

Please return this form to Stow Fire Dept., 16 Crescent Street, Stow, MA 01775

TABLE OF CONTENTS

Finance Committee Report.....	5
Reserve Fund Transfer Details	9
Article 1. Town Officers Not Elected by Ballot	10
Article 2. Reports of Selectmen and Other Officers and Committees	10
Article 3. Reports of Special Committees.....	10
Article 4. Wage and Salary Schedules for Fiscal Year 2011	11
Article 5. General Budget for Fiscal Year 2011	15
<i>BEGINNING OF THE CONSENT CALENDAR</i>	27
Article 6. Reserve Fund.....	27
Article 7. Audit of Financial Records.....	27
Article 8. Revolving Fund for Inspection Fees.....	27
Article 9. Revolving Fund for Advanced Life Support Services.....	27
Article 10. Transfer to Conservation Fund – Land Maintenance.....	28
Article 11. Transfer from Wetlands Protection Fund	28
Article 12. Transfer from Sale of Lots Account	28
Article 13. Update of Property Valuations	28
Article 14. Town Records Binding and Repair.....	29
Article 15. Town Common Sign.....	29
Article 16. Highway Road Machinery and Private Ways.....	29
Article 17. Highway Road Construction.....	29
Article 18. Federal Safe Drinking Water Act	30
Article 19. Household Hazardous Waste Collection	30
Article 20. Public Health Nurse.....	30
Article 21. Solid Waste Disposal Container	30
Article 22. Construction and Maintenance of Water Holes for Firefighting Operations.....	31
Article 23. Stow Cultural Council	31
Article 24. Veterans’ Benefits	31
Article 25. Planning Board Engineering/Consulting and Master Plan Expenses.....	31
Article 26. Employee Educational Incentive Program.....	32
Article 27. Legal Services.....	32
Article 28. Police Officer and Firefighter Medical Payments.....	32
Article 29. Weights and Measures Testing	32
Article 30. SwiftReach 911 Notification System.....	33
Article 31. Police Department Security Upgrade	33
Article 32. Lake Boon Water Quality Remediation.....	33
Article 33. Transfer From Overlay Surplus Account.....	33
Article 34. Transfer the the Stabilization Fund.....	34
Article 35. Community Preservation Expenses	34
Article 36. Community Preservation Reserves.....	34
Article 37. Community Preservation Adjustment for FY 2010 Reserves.....	35
<i>END OF THE CONSENT CALENDAR</i>	35
Article 38. Capital Requests	35
Article 39. Minuteman Regional Vocational Technical High School Renovation Feasibility Study	37
Article 40. Town Land Conveyance to First Parish Church.....	37
Article 41. Rescind Funds to Purchase Land on Red Acre Road.....	37
Article 42. Restoration of Stone Walls at Lower Village Cemetery.....	38
Article 43. Restoration of Headstones at Town Cemeteries	38
Article 44. Town-wide Archaeological Reconnaissance Survey.....	38
Article 45. Open Space Conservation Restriction	39
Article 46. South Acton Road Land Purchase	39

Article 47. Senior Tax Relief.....	39
Article 48. General Bylaw Amendment: Authorize Affordable Housing Trust to Make Loans/Grants.....	40
Article 49. Zoning Bylaw Amendment: Flood Plain/Wetland Overlay District.....	40
Article 50. Transfer to the Stabilization Fund	46
Article 51. Balance the Fiscal Year 2011 Budget.....	46
Article 52. Town Election.....	46
Consent Calendar Procedures	47
Consent Calendar Motions	48
Article 6. Reserve Fund.....	48
Article 7. Audit of Financial Records.....	48
Article 8. Revolving Fund for Inspection Fees.....	48
Article 9. Revolving Fund for Advanced Life Support Services.....	48
Article 10. Transfer to Conservation Fund – Land Maintenance.....	48
Article 11. Transfer from Wetlands Protection Fund	48
Article 12. Transfer from Sale of Lots Account	49
Article 13. Update of Property Valuations	49
Article 14. Town Records Binding and Repair.....	49
Article 15. Town Common Sign.....	49
Article 16. Highway Road Machinery and Private Ways.....	49
Article 17. Highway Road Construction.....	49
Article 18. Federal Safe Drinking Water Act	49
Article 19. Household Hazardous Waste Collection	50
Article 20. Public Health Nurse.....	50
Article 21. Solid Waste Disposal Container	50
Article 22. Construction and Maintenance of Water Holes for Firefighting Operations	50
Article 23. Stow Cultural Council	50
Article 24. Veterans’ Benefits	50
Article 25. Planning Board Engineering/Consulting and Master Plan Expenses.....	50
Article 26. Employee Educational Incentive Program.....	51
Article 27. Legal Services.....	51
Article 28. Police Officer and Firefighter Medical Payments.....	51
Article 29. Weights and Measures Testing	51
Article 30. SwiftReach 911 Notification System.....	51
Article 31. Police Department Security Upgrade	51
Article 32. Lake Boon Water Quality Remediation.....	51
Article 33. Transfer From Overlay Surplus Account.....	51
Article 34. Transfer to the Stabilization Fund	52
Article 35. Community Preservation Expenses	52
Article 36. Community Preservation Reserves.....	52
Article 37. Community Preservation Adjustment for FY 2010 Reserves.....	52

**Finance Committee Report
Annual Town Meeting
May 3, 2010**

The Finance Committee has reviewed the proposed Town budget for the upcoming fiscal year FY2011, which runs from July 1 2010 through June 2011. Despite the continued fiscal challenges that we are experiencing, including significant reductions in state local aid, we believe that the town can maintain level or near-level services without proposition 2½ overrides, draining our reserves, pay freezes, or other extraordinary means.

On the expense side, all departments did their part to help keep expenses down. The Nashoba Regional School District level funded its assessment to member towns. Indeed, because of the assessment formula, Stow's assessment reduced slightly. The NRSD accomplished this largely by using Excess and Deficiency funds, federal stimulus grants, and some other "one-time" funds for FY11. In addition, the assessment from the Minuteman Regional Vocational Technical School District has dropped almost 24% from \$800,000 to approximately \$600,000. This decrease is due to a combination of Stow sending fewer students to MMRHS and a decrease in the total MMRHS budget. The warrant also includes a request from Minuteman for the town to approve the district's proposed capital improvement plan.

In addition, county retirement charges increased by a relatively modest 4.7%, while the town's debt service hardly increased at all this year because major borrowing costs have not yet come "on-line." All combined, the total proposed expenditures for FY11 increase by only 0.64% compared to the current year. If Community Preservation and capital articles are excluded, the true "operational" budget is level funded, \$21.393 million in FY10 vs. \$21.330 million in FY11.

On the income side, the town projects a 9% drop in state aid (not including continued Hale reimbursement) and a 5% drop in local receipts over the current year. New growth in property taxes due to new construction, additions, and renovations is expected to drop significantly over the current year, approximately 44%. Even with the drop in new growth, however, the total property tax levy is expected to grow within Proposition 2 ½ limits by 4.4%. We expect again not to receive a 100% match to our CPA revenue, as has happened in prior years.

In summary, although low new growth figures and cuts in state aid make for a challenging year, budget tightening in both the schools and the municipal budget allows for a surplus budget within Proposition 2 ½ limits. Employees in both school districts, as well as town employees, will receive planned cost-of-living (COLA) increases, as well as step increases based on years of service. The budget includes no layoffs in the municipal departments, but there are no new hires either. The budget does support some minor increases in hours worked, such as for the Town Clerk's office to support state mandated ethics requirements, and 5 additional hours per week for the cemetery department. Employee health insurance costs are going up by approximately 11%, which the budget can support.

In addition to belt tightening, our relatively fortunate budget picture is largely explained by the fact that Stow depends less on direct state aid than some of our neighboring towns, and many towns in the state expect little or no "new growth" in property taxes this year at all (as opposed to our reduced new growth). Also, for now, our debt service is steady, but this will change when we start paying for the new school debt.

Expenses: The Big Picture

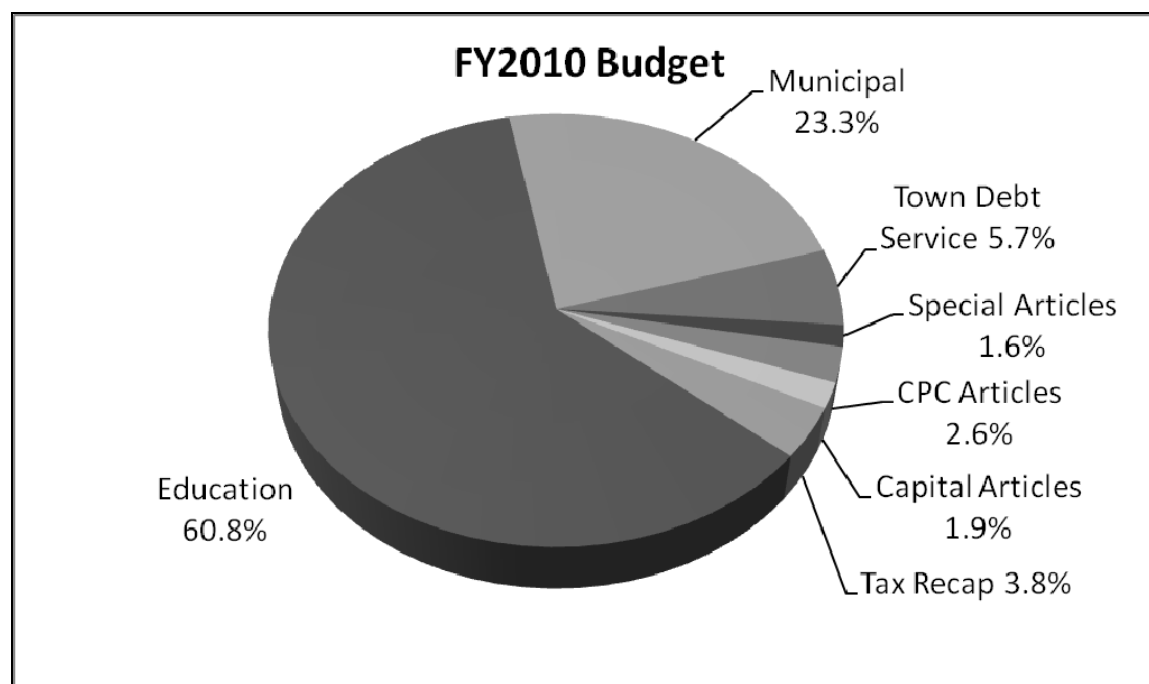
How do we spend our money? As you can see from this chart, in FY 2011 the Minuteman and Nashoba school assessments make up approximately 61% of our annual operating budget. Public safety and public works accounts for about 12%, town debt takes approximately 5.7%, and the rest of the municipal budget combined consumes about 21% of this year's expenditures.

The Nashoba Regional amount includes two Proposition 2½ override debt payments to the district: the Nashoba High School building project from several years ago, as well as payments for the so-called "deficit bond" the district was allowed to take out by the state to cover the financial problems in the district a couple of years ago.

Town debt is about half due to the Hale School addition/renovation, with the Flagg Hill purchase, the first stage of Center/Pompo renovations, a fire truck, and the Snow property recreation fields rounding out the rest of the existing debt. Debt incurred last year due to the Center School project has not been bonded yet and thus does not figure significantly in our current debt service.

Complete Spending Picture

The overall proposed FY11 budget, including article 5 (the operating budget) and special articles increases spending by \$141,791 compared to FY2010.



Expenditures	FY10	FY11	Change FY10 - FY11	Percent Total
Education, Total	13,843,439	13,624,067	-1.6%	60.8%
Nashoba Regional	13,043,439	13,014,640	-0.22%	58.1%
Minuteman Regional	800,000	609,427	-24%	2.7%
Municipal, Total	5,094,088	5,235,125	2.7%	23.3%

Expenditures	FY10	FY11	Change FY10 - FY11	Percent Total
Police & Dispatch	1,238,269	1,274,781	2.9%	5.7%
Highway Department	785,385	793,664	1.0%	3.5%
Fire & EMS	607,782	624,439	2.7%	2.7%
Group Insurance	579,700	644,550	11.1%	2.8%
Randall Library	196,063	200,601	2.3%	0.9%
Other Municipal	1,686,889	1,697,090	0.6%	7.5%
Town Debt Service	1,275,591	1,297,693	1.7%	5.7%
Special Articles	509,413	376,275	-35%	1.6%
CPC Expenditures	258,000	578,000	124%	2.6%
Capital Articles	446,000	436,000	-2.2%	1.9%
Tax Recapitulation	830,479	851,641	2.5%	3.8%
County Retirement	499,317	519,630	4%	2.3%
Other Tax Recap	331,162	332,011	0.2%	1.4%
Total Expenditures	22,257,010	22,398,801	0.6%	100%

Capital Requests

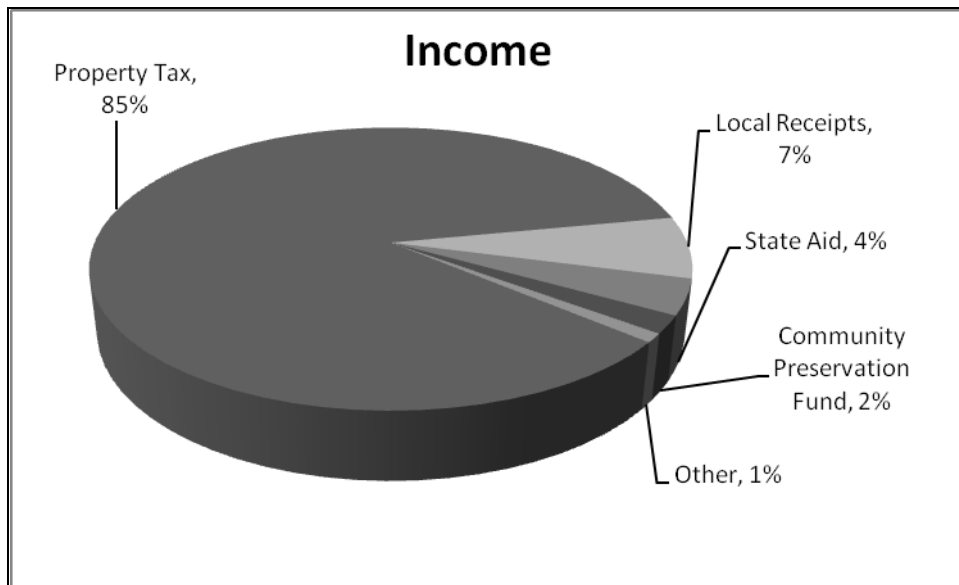
As of late March, capital requests total \$436,000, slightly less than the current year. The requests include the annual request for a police vehicle, but also requests for a new vehicle for the fire chief and a new dump truck/sander for the Highway Department. Roof and other structural repairs make up a significant portion of this year's capital requests, including proposed repairs to the library and to the highway barn roof. The Fire department has also requested "seed money" to be used in the event a grant for new radio equipment can be obtained. As in the past, this year's capital expenditures are proposed to be paid for through a combination of free cash and tax levy income, in order to avoid borrowing.

Much of the figure for CPC Expenditures is the allocation of revenue previously raised through the CPC excise tax, plus available state matching funds, thus having no net effect on the budget.

As usual, we propose to move \$50,000 from Free Cash to Stabilization this year. This is part of the town's attempt to rebuild its financial reserves over time. These reserves may be needed next year if the economy does not improve.

Income

The proposed FY11 budget is a level funded budget. At the time this report was prepared the income figures are estimates. This recommended budget projects raising \$917,719 less in taxes than \$20,031,315, the maximum allowed by proposition 2 and 1/2. The actual amount of taxes to be raised in FY-2011 will be set in the fall when the Town must balance its revenues and expenditures in setting the tax rate. Only the actual amount appropriated for expenditures by Town Meeting will be raised in taxes. The most substantial increase is tied to property tax revenue, which is expected to increase \$866,917, including new growth (new construction, additions, and renovations), allowable increases under Proposition 2½ and prior debt exclusions. The proposed FY 2011 budget does not include any new borrowing. Following are the revenue sources we expect to use in the next fiscal year.



Income	FY10	FY11	Change FY10 - 11	Percent total
Property Tax	19,400,398	20,267,315	4.4%	86.9%
Local Receipts	1,301,500	1,236,500	-5.0%	5.3%
State Aid	937,640	901,370	-4%	3.9%
Community Preservation Fund	258,000	578,000	124%	2.5%
Other	359,472	333,335	-7.3%	1.4%
Total Income	22,257,010	23,316,520	4.7%	100%

The Community Preservation Fund income in this table is only the Community Preservation Act funds appropriated for spending in the warrant, for easier comparison to the expenditures. State Aid figures include on-going school building assistance from the construction of the Hale Middle School. Excluding that amount, state aid reduces to \$395,064 in the current year, and a projected \$358,794 in FY11, for a projected decrease of approximately 9%.

Bottom Line

Due mostly to control of expenditures and steady debt service, as well as our relative lack of dependence on state aid, the town continues, for now, to weather the fiscal emergency well.

The Stow Finance Committee:

Charles Kern - Chairman

David Walrath - Vice Chairman

Gary Bernklow, James Salvie, Christopher Sarno - Members

Ann Deluty- Associate Member

Reserve Fund Transfer Details

The Finance Committee is a standing committee of Town Meeting; and the committee's main role in Stow is to review town meeting warrant articles and make recommendations to the voters, with special emphasis on the financial aspects of each article.

The Finance Committee also administers Stow's Reserve Fund, which is used for unexpected or emergency expenses during the fiscal year. For the past several fiscal years, \$70,000 has been put into the Reserve Fund. Unexpended funds each year return to the Town's General Fund as Free Cash, for use in the following fiscal year.

The following table shows all Reserve Fund transfers since the 2009 annual warrant report. As the chart shows, there were unusually few reserve fund transfer requests so far this year.

Date	Description	Amount
	FY 09	
25-May-09	Building Inspector – close old permits	\$2,000
25-May-09	Building Inspector clerical wages	\$ 241
25-May-09	Building Department custodial wages	\$1,012.50
30-June-09	Old West School roof repairs	\$6,000
	FY 10	
15-Sep-09	Fire Department wages – Lake Boone coverage	\$10,000
12-Jan-10	Building Inspector Mileage	\$ 1,250
19-Mar-09	Municipal Water System maintenance	\$ 9,285

The Selectmen and Finance Committee voted to approve deficit spending for the Snow and Ice account this winter. At this town meeting, there is a warrant article to remove the deficit in the current year and balance the budget.



WARRANT FOR 2010 ANNUAL TOWN MEETING

To either of the Constables of the Town of Stow, in the County of Middlesex, GREETINGS:

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of Stow, qualified to vote in Elections and Town Affairs, to assemble in

HUGH MILL AUDITORIUM AT THE HALE SCHOOL

In said Town on

MONDAY, THE THIRD DAY OF MAY 2010

AT 7:00 P.M.

Then and there to act on the following Articles, namely:

Article 1. Town Officers Not Elected by Ballot

To choose all other necessary Town Officers who will not be elected by ballot at the Annual Election on May 11, 2010.

Article 2. Reports of Selectmen and Other Officers and Committees

To hear the reports of the Selectmen and other Officers and Committees of the Town for 2008 and 2009; or take any other action relative thereto.

(Board of Selectmen)

Article 3. Reports of Special Committees

To hear the reports of special committees of 2008 and 2009; or take any other action relative thereto.

(Board of Selectmen)

Article 4. Wage and Salary Schedules for Fiscal Year 2011

To see if the Town will vote to amend Article 11 of the General Bylaws of the Town, Personnel Administration, by deleting from Section 20.h. the existing salary Schedules A, B, C, D, and E, and inserting in place thereof the following new Schedules; or take any other action thereto.

(Board of Selectmen)

The Finance Committee recommends approval of this article. The Town employees will receive a 2% cost of living increase for FY 2011, which is lower than the increase they have received in past years.

SCHEDULE A **ANNUAL RATE POSITIONS**

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Police Chief	73,481	76,154	80,162	86,841	98,230
Supt. of Streets	65,748	69,856	73,968	78,073	82,188
Fire Chief	65,213	67,823	71,737	78,262	84,778
Town Acct.	60,318	64,065	67,840	71,612	75,386
Police Lieut.	66,488	71,505	75,269	79,032	81,542
Treas. Collector	51,876	55,121	58,363	61,603	64,847
Bldg. Inspector	50,784	53,956	57,130	60,305	63,481
Library Director	48,326	51,347	54,365	57,391	60,408
Town Clerk	43,428	46,007	48,715	51,417	54,126

SCHEDULE B **HOURLY RATE POSITIONS**

GROUP A

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Parks & Commons Worker	11.05	11.97	12.99	13.95	14.90
Cemetery Worker	11.05	11.97	12.99	13.95	14.90
Custodian	11.05	11.97	12.99	13.95	14.90

GROUP B

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Assistant Town Clerk	16.27	17.52	18.83	20.40	21.92
Capital Prog. Comm. Secy.	12.54	13.46	14.48	15.70	16.86

GROUP C

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Bd. of Appeals Secretary	17.12	18.65	20.11	21.66	23.13
Town Secretary	13.46	14.69	15.84	17.06	18.24
Highway/Tree/ Grounds Worker	13.46	14.69	15.84	17.06	18.24

GROUP D

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Highway/Tree Grounds Driver- Laborer	16.69	17.75	18.79	19.81	20.83

GROUP E

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Highway Dept. Equipment Operator	18.23	19.36	20.49	21.64	22.75
Tree Worker (Moth)	18.23	19.36	20.49	21.64	22.75
Maintenance Person	18.23	19.36	20.49	21.64	22.75

GROUP F

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Highway Dept. Mechanic	19.32	20.44	21.75	22.96	24.13
Crew Chief	20.09	21.27	22.62	23.86	25.11

GROUP G

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Assistant Superintendent of Streets	23.60	25.10	26.56	28.03	29.50
Highway Dept. Foreman	21.45	22.80	24.12	25.48	26.78

SCHEDULE C
SINGLE RATE POSITIONS PAID ANNUALLY

<u>Position Title</u>	<u>Salary</u>
Registrar of Voters	130
Assistant Registrar of Voters	259
Animal Control Officer	16,768
Director of Summerthing	2,604
Beach Director	5,612
Cemetery Superintendent	40,741
Animal Inspector	3,480
Veterans' Agent	1,800
Council on Aging Secretary	400

SCHEDULE D
SINGLE RATE POSITIONS PAID HOURLY

<u>Position Title</u>	<u>Salary</u>
Election Warden	9.92
Election Clerk	9.92

SCHEDULE D
SINGLE RATE POSITIONS PAID HOURLY

Election Teller	8.78
Election Clerical Assistance	8.78
Lifeguard	10.90
Lifeguard (W.S.I.)	12.88
Beach Checker	8.78
Street Lister	9.48
Street Listing Clerk	8.78
Street Numberer	8.78
Per Diem Firefighter (call)	13.77
Apprentice Firefighter (call)	13.35
Firefighter (call)	15.26
Emergency Medical Technician (call)	15.26
Firefighter/EMT (call)	15.95
EMT - w/Defib & Epi Pen (call)	16.66
Firefighter/EMT - w/Defib & Epi Pen (call)	17.35
Officers - Fire or Medical (call)	18.75
Police Officer, part-time	21.33
Police Matron	18.82
Auxiliary Police Officer	13.92
Dispatcher, part-time	17.73
Summerthing Assistants	8.78

SCHEDULE E
FIRE DEPARTMENT ANNUAL SINGLE RATES

<u>Position Title</u>	<u>Salary</u>
Deputy Fire Chief (call)	941
Fire Engineer	816
Fire Captain (call)	626
Fire Lieutenant (call)	502
Fire Medical Officer	376
EMS Quartermaster	251
EMS Schedule Coordinator	189
EMS Assistant Coordinator	314
EMS Records Coordinator	376

Article 5. General Budget for Fiscal Year 2011

To see what sums of money the Town will vote to raise and appropriate, or appropriate and transfer from available funds, to defray the necessary expenses of the several departments of the Town, as set forth in the following line items, or any other sums; or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee recommends approval of the FY 2011 operating budget. Expenditures are realistic for the current fiscal climate. The budget funds contractual obligation, provides level services, provides no additional municipal position, and does not require an override to balance.

LINE NO.	DEPARTMENT	FY2010 ACTUAL BUDGET	FY2011 BUDGET REQUESTED	FY2011 BUDGET TOWN ADMIN/ SELECTMEN RECOMMENDED	FY2011 BUDGET FINANCE COMMITTEE RECOMMENDED
	<u>MUNICIPAL BUDGET</u>	LINES 1 - 70			
	<u>GENERAL GOVERNMENT</u>	LINES 1 - 32			
Line No.					
	MODERATOR				
1	MODERATOR SALARY	37.00	38.00	38.00	38.00
2	MODERATOR EXPENSES	45.00	45.00	45.00	45.00
	TOTAL MODERATOR	82.00	83.00	83.00	83.00
	SELECTMEN				
3	ADMINISTRATIVE ASSISTANT SALARY	46,150.00	47,553.00	47,553.00	47,553.00
4	SELECTMEN EXPENSES	9,470.00	9,470.00	9,470.00	9,470.00
5	TOWN ADMINISTRATOR SALARY	107,299.00	109,445.00	109,445.00	109,445.00

LINE NO.	DEPARTMENT	FY2010 ACTUAL BUDGET	FY2011 BUDGET REQUESTED	FY2011 BUDGET TOWN ADMIN/ SELECTMEN RECOMMENDED	FY2011 BUDGET FINANCE COMMITTEE RECOMMENDED
6	TOWN ADMINISTRATOR EXPENSES	500.00	500.00	500.00	500.00
	TOTAL SELECTMEN	163,419.00	166,968.00	166,968.00	166,968.00
	TOWN BUILDING CLERICAL				
7	TOWN BUILDING CLERICAL WAGES	8,130.00	12,761.00	12,761.00	12,761.00
	TOTAL TOWN BUILDING CLERICAL	8,130.00	12,761.00	12,761.00	12,761.00
	FINANCE COMMITTEE				
8	FINANCE COMMITTEE WAGES	3,513.00	3,813.00	3,813.00	3,813.00
9	FINANCE COMMITTEE EXPENSES	550.00	550.00	550.00	550.00
	TOTAL FINANCE COMMITTEE	4,063.00	4,363.00	4,363.00	4,363.00
	TOWN ACCOUNTANT				
10	ACCOUNTANT SALARY	45,831.00	46,748.00	46,748.00	46,748.00
11	ACCOUNTANT CLERK SALARY	0.00	0.00	0.00	0.00
12	ACCOUNTANT EXPENSES	1,525.00	1,525.00	1,525.00	1,525.00

LINE NO.	DEPARTMENT	FY2010 ACTUAL BUDGET	FY2011 BUDGET REQUESTED	FY2011 BUDGET TOWN ADMIN/ SELECTMEN RECOMMENDED	FY2011 BUDGET FINANCE COMMITTEE RECOMMENDED
	TOTAL TOWN ACCOUNTANT	47,356.00	48,273.00	48,273.00	48,273.00
	ASSESSORS				
13	PRINCIPAL ASSESSOR'S WAGES	61,980.00	63,220.00	63,220.00	63,220.00
14	ASSESSORS CLERICAL WAGES	59,364.00	61,344.00	61,344.00	61,344.00
15	ASSESSORS EXPENSES	7,650.00	7,500.00	7,200.00	7,200.00
	TOTAL ASSESSORS	128,994.00	132,064.00	131,764.00	131,764.00
	TREASURER-COLLECTOR				
16	TREASURER-COLLECTOR SALARY	58,807.00	61,603.00	61,603.00	61,603.00
17	TREASURER-COLLECTOR CLERICAL WAGES	44,789.00	48,588.00	45,675.00	45,675.00
18	TREASURER-COLLECTOR EXPENSES	39,000.00	39,400.00	39,400.00	39,400.00
	TOTAL TREASURER-COLLECTOR	142,596.00	149,591.00	146,678.00	146,678.00
	ITAC				
19	ITAC CLERICAL WAGES	20,952.00	22,698.00	22,698.00	22,698.00
20	ITAC EXPENSES	51,524.00	55,017.00	45,717.00	45,717.00

LINE NO.	DEPARTMENT	FY2010 ACTUAL BUDGET	FY2011 BUDGET REQUESTED	FY2011 BUDGET TOWN ADMIN/ SELECTMEN RECOMMENDED	FY2011 BUDGET FINANCE COMMITTEE RECOMMENDED
	TOTAL ITAC	72,476.00	77,715.00	68,415.00	68,415.00
	TOWN CLERK				
21	TOWN CLERK SALARY	53,065.00	54,126.00	54,126.00	54,126.00
22	TOWN CLERK OTHER WAGES	23,173.00	28,532.00	28,532.00	28,532.00
23	TOWN CLERK EXPENSES	16,124.00	16,844.00	14,180.00	14,180.00
	TOTAL TOWN CLERK	92,362.00	99,502.00	96,838.00	96,838.00
	CONSERVATION COMMISSION				
24	CONSERVATION COMMISSION CLERICAL WAGES	68,253.00	69,866.00	69,866.00	69,866.00
25	CONSERVATION COMMISSION EXPENSES	4,280.00	4,280.00	4,280.00	4,280.00
	TOTAL CONSERVATION COMMISSION	72,533.00	74,146.00	74,146.00	74,146.00
	PLANNING BOARD				
26	PLANNING BOARD CLERICAL WAGES	105,856.00	107,706.00	107,706.00	107,706.00
27	PLANNING BOARD EXPENSES	4,510.00	4,510.00	4,510.00	4,510.00

LINE NO.	DEPARTMENT	FY2010 ACTUAL BUDGET	FY2011 BUDGET REQUESTED	FY2011 BUDGET TOWN ADMIN/ SELECTMEN RECOMMENDED	FY2011 BUDGET FINANCE COMMITTEE RECOMMENDED
	TOTAL PLANNING BOARD	110,366.00	112,216.00	112,216.00	112,216.00
	BOARD OF APPEALS				
28	BOARD OF APPEALS CLERICAL WAGES	6,964.00	6,976.00	6,976.00	6,976.00
29	BOARD OF APPEALS EXPENSES	2,940.00	2,890.00	2,890.00	2,890.00
	TOTAL BOARD OF APPEALS	9,904.00	9,866.00	9,866.00	9,866.00
	MUNICIPAL BUILDING				
30	MUNI BUILDING & PROPERTY WAGES	26,973.00	27,510.00	27,510.00	27,510.00
31	MUNI BUILDING & PROPERTY EXPENSES	60,488.00	60,230.00	57,230.00	57,230.00
	TOTAL MUNICIPAL BUILDING	87,461.00	87,740.00	84,740.00	84,740.00
	OTHER GENERAL GOVERNMENT				
32	TOWN REPORTS EXPENSES	9,050.00	9,600.00	9,600.00	9,600.00
	TOTAL OTHER GENERAL GOVERNMENT	9,050.00	9,600.00	9,600.00	9,600.00

LINE NO.	DEPARTMENT	FY2010 ACTUAL BUDGET	FY2011 BUDGET REQUESTED	FY2011 BUDGET TOWN ADMIN/ SELECTMEN RECOMMENDED	FY2011 BUDGET FINANCE COMMITTEE RECOMMENDED
	TOTAL GENERAL GOVERNMENT	948,792.00	984,888.00	966,711.00	966,711.00
-	<u>PUBLIC SAFETY</u>	LINES 33 - 41			
	POLICE DEPT				
33	POLICE CHIEF SALARY	96,304.00	98,230.00	98,230.00	98,230.00
34	POLICE & DISPATCH WAGES	1,049,665.00	1,081,551.00	1,081,551.00	1,081,551.00
35	POLICE & DISPATCH EXPENSES	92,300.00	95,000.00	95,000.00	95,000.00
	TOTAL POLICE DEPT	1,238,269.00	1,274,781.00	1,274,781.00	1,274,781.00
	FIRE AND EMS				
36	FIRE CHIEF SALARY	76,727.00	78,262.00	78,262.00	78,262.00
37	FIRE AND EMS WAGES	451,055.00	460,076.00	460,076.00	460,076.00
38	FIRE AND EMS EXPENSES	80,000.00	98,463.00	86,101.00	86,101.00
	TOTAL FIRE AND EMS	607,782.00	636,801.00	624,439.00	624,439.00
	BUILDING INSPECTOR				
39	BUILDING INSPECTOR WAGES	62,236.00	63,481.00	63,481.00	63,481.00
40	BUILDING DEPT CLERICAL WAGES	31,765.00	32,863.00	32,863.00	32,863.00

LINE NO.	DEPARTMENT	FY2010 ACTUAL BUDGET	FY2011 BUDGET REQUESTED	FY2011 BUDGET TOWN ADMIN/ SELECTMEN RECOMMENDED	FY2011 BUDGET FINANCE COMMITTEE RECOMMENDED
41	BUILDING DEPT EXPENSES	4,675.00	3,900.00	3,900.00	3,900.00
	TOTAL BUILDING INSPECTOR	98,676.00	100,244.00	100,244.00	100,244.00
	TOTAL PUBLIC SAFETY	1,944,727.00	2,011,826.00	1,999,464.00	1,999,464.00
	<u>PUBLIC WORKS AND FACILITIES</u>				
	LINES 42 - 49				
	HIGHWAY AND GROUNDS				
42	SUPT OF STREETS SALARY	80,576.00	82,188.00	82,188.00	82,188.00
43	HIGHWAY & GROUNDS WAGES	442,209.00	448,876.00	448,876.00	448,876.00
44	HIGHWAY & GROUNDS EXPENSES	112,600.00	112,600.00	112,600.00	112,600.00
45	SNOW AND ICE REMOVAL EXPENSE	150,000.00	150,000.00	150,000.00	150,000.00
	TOTAL HIGHWAY & GROUNDS	785,385.00	793,664.00	793,664.00	793,664.00
	OTHER PUBLIC WORKS				
46	MUNICIPAL LIGHTING	13,500.00	13,500.00	13,500.00	13,500.00
47	GASOLINE & DIESEL FUEL EXPENSE	90,000.00	90,000.00	85,000.00	85,000.00

LINE NO.	DEPARTMENT	FY2010 ACTUAL BUDGET	FY2011 BUDGET REQUESTED	FY2011 BUDGET TOWN ADMIN/ SELECTMEN RECOMMENDED	FY2011 BUDGET FINANCE COMMITTEE RECOMMENDED
	TOTAL OTHER PUBLIC WORKS	103,500.00	103,500.00	98,500.00	98,500.00
	CEMETERY DEPT				
48	CEMETERY SALARY AND WAGES	46,582.00	51,204.00	51,204.00	51,204.00
49	CEMETERY EXPENSES	10,165.00	10,215.00	6,385.00	6,385.00
	TOTAL CEMETERY DEPT	56,747.00	61,419.00	57,589.00	57,589.00
	TOTAL PUBLIC WORK & FACILITIES	945,632.00	958,583.00	949,753.00	949,753.00
	<u>HUMAN SERVICES</u>				
	LINES 50 - 57				
	HEALTH DEPT				
50	SANITARY AGENT WAGES	17,995.00	17,995.00	17,995.00	17,995.00
51	HEALTH DEPARTMENT WAGES	77,707.00	81,092.00	81,092.00	81,092.00
52	HEALTH DEPARTMENT EXPENSES	7,475.00	7,235.00	7,235.00	7,235.00
	TOTAL HEALTH DEPT	103,177.00	106,322.00	106,322.00	106,322.00
	COUNCIL ON AGING				

LINE NO.	DEPARTMENT	FY2010 ACTUAL BUDGET	FY2011 BUDGET REQUESTED	FY2011 BUDGET TOWN ADMIN/ SELECTMEN RECOMMENDED	FY2011 BUDGET FINANCE COMMITTEE RECOMMENDED
53	EXECUTIVE DIRECTOR SALARY	52,672.00	53,725.00	53,725.00	53,725.00
54	COUNCIL ON AGING WAGES	80,800.00	84,566.00	84,566.00	84,566.00
55	COUNCIL ON AGING EXPENSES	12,292.00	12,270.00	12,270.00	12,270.00
	TOTAL COUNCIL ON AGING	145,764.00	150,561.00	150,561.00	150,561.00
	VETERANS' DEPT				
56	VETERANS' AGENT SALARY	1,342.00	1,800.00	1,800.00	1,800.00
57	VETERANS' AGENT EXPENSES	200.00	200.00	200.00	200.00
	TOTAL VETERANS' DEPT	1,542.00	2,000.00	2,000.00	2,000.00
	TOTAL HUMAN SERVICES	250,483.00	258,883.00	258,883.00	258,883.00
	<u>CULTURE AND RECREATION</u>				
	LINES 58 - 67				
	LIBRARY DEPT				
58	LIBRARY DIRECTOR SALARY	59,224.00	60,408.00	60,408.00	60,408.00
59	LIBRARY WAGES	80,326.00	83,680.00	83,680.00	83,680.00
60	LIBRARY EXPENSES	56,513.00	56,513.00	56,513.00	56,513.00
	TOTAL LIBRARY DEPT	196,063.00	200,601.00	200,601.00	200,601.00

LINE NO.	DEPARTMENT	FY2010 ACTUAL BUDGET	FY2011 BUDGET REQUESTED	FY2011 BUDGET TOWN ADMIN/ SELECTMEN RECOMMENDED	FY2011 BUDGET FINANCE COMMITTEE RECOMMENDED
	RECREATION COMMISSION				
61	RECREATION WAGES	46,621.00	47,803.00	47,803.00	47,803.00
62	RECREATION EXPENSES	23,550.00	23,550.00	23,550.00	23,550.00
	TOTAL RECREATION COMMISSION	70,171.00	71,353.00	71,353.00	71,353.00
	LAKE BOON COMMISSION				
63	LAKE BOON COMMISSION WAGES	2,745.00	2,745.00	2,745.00	2,745.00
64	LAKE BOON COMMISSION EXPENSES	700.00	700.00	700.00	700.00
	TOTAL LAKE BOON COMMISSION	3,445.00	3,445.00	3,445.00	3,445.00
	OTHER CULTURE & RECREATION				
65	HISTORICAL COMMISSION EXPENSES	525.00	525.00	525.00	525.00
66	MEMORIAL DAY EXPENSES	950.00	950.00	950.00	950.00
67	LIGHTING OF CLOCK EXPENSES	100.00	100.00	100.00	100.00

LINE NO.	DEPARTMENT	FY2010 ACTUAL BUDGET	FY2011 BUDGET REQUESTED	FY2011 BUDGET TOWN ADMIN/ SELECTMEN RECOMMENDED	FY2011 BUDGET FINANCE COMMITTEE RECOMMENDED
	TOTAL OTHER CULTURE & RECREATION	1,575.00	1,575.00	1,575.00	1,575.00
	TOTAL CULTURE & RECREATION EXPENSES	271,254.00	276,974.00	276,974.00	276,974.00
	<u>TOWN WIDE EXPENSES</u>	LINES 68 - 70			
68	GROUP INSURANCE	579,700.00	644,550.00	644,550.00	644,550.00
69	INSURANCE AND BONDS	125,000.00	110,000.00	110,000.00	110,000.00
70	TELEPHONE	28,500.00	29,070.00	29,070.00	29,070.00
	TOTAL TOWN WIDE EXPENSES	733,200.00	783,620.00	783,620.00	783,620.00
	MUNICIPAL BUDGET TOTAL	5,094,088.00	5,274,974.00	5,235,605.00	5,235,605.00
	<u>EDUCATION</u>	LINES 71 - 72			
	SCHOOL DISTRICTS				
71	NASHOBA REG SCHOOL DIST ASSESSMENT	13,043,439.00	13,014,640.00	13,014,640.00	13,014,640.00
72	MINUTEMAN VOC TECH ASSESSMENT	800,000.00	609,427.00	609,427.00	609,427.00
	TOTAL DISTRICT ASSESSMENTS	13,843,439.00	13,624,067.00	13,624,067.00	13,624,067.00

LINE NO.	DEPARTMENT	FY2010 ACTUAL BUDGET	FY2011 BUDGET REQUESTED	FY2011 BUDGET TOWN ADMIN/ SELECTMEN RECOMMENDED	FY2011 BUDGET FINANCE COMMITTEE RECOMMENDED
	<u>DEBT SERVICE</u>	LINES 73 - 75			
	PRINCIPAL				
73	MATURING PRIN LONG-TERM DEBT	880,000.00	785,000.00	785,000.00	785,000.00
	TOTAL MATURING PRINCIPAL	880,000.00	785,000.00	785,000.00	785,000.00
	INTEREST				
74	INT ON LONG-TERM DEBT - BONDS	392,591.00	510,693.00	510,693.00	510,693.00
75	INT ON TEMPORARY LOANS - REVENUE	3,000.00	2,000.00	2,000.00	2,000.00
	TOTAL INTEREST ON MATURING DEBT	395,591.00	512,693.00	512,693.00	512,693.00
	TOTAL DEBT SERVICE	1,275,591.00	1,297,693.00	1,297,693.00	1,297,693.00
	TOTAL	20,213,118.00	20,196,534.00	20,157,165.00	20,157,165.00

BEGINNING OF THE CONSENT CALENDAR

Article 6. Reserve Fund

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Seventy Thousand Dollars (\$70,000), or any other sum, for a Reserve Fund for the fiscal year beginning July 1, 2010; or take any other action relative thereto.

(Finance Committee)

The Finance Committee recommends approval of this appropriation to fund unforeseen expenditures that may occur in Fiscal Year 2010. Based on historical use of the reserve fund, we feel that this is an appropriate contingency amount.

Article 7. Audit of Financial Records

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Ten Thousand Six Hundred Dollars (\$10,600), or any other sum, for a Town financial audit; or take any other action relative thereto.

(Treasurer-Collector)

The Finance Committee recommends approval of this expenditure as both sound financial control and as a state requirement.

Article 8. Revolving Fund for Inspection Fees

(CONSENT CALENDAR)

To see if the Town will vote to authorize, upon the recommendation of the Selectmen, a revolving fund pursuant to Massachusetts General Laws Chapter 44 Section 53E-1/2 for FY 2011, to which shall be credited all permitting fees received for wire, gas, plumbing, and fire alarm permits and for weights and measures sealing, to a limit of Forty Thousand Dollars (\$40,000) for FY 2011, to be expended by the Selectmen without further appropriation, for the purpose of payment of fees to the inspectors administering such permits and reimbursement of expenses incurred on behalf of the Town; or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee recommends support of this revolving fund. This allows the inspectors to be paid from fees collected in the current year. It is revenue neutral.

Article 9. Revolving Fund for Advanced Life Support Services

(CONSENT CALENDAR)

To see if the Town will vote to authorize, upon the recommendation of the Selectmen, the establishment of a revolving fund pursuant to Massachusetts General Laws Chapter 44 Section 53E-1/2 for FY 2011, to which shall be credited all fees received for advanced life support services provided by the Town of Stow, to a limit of Forty Thousand Dollars (\$40,000) for FY 2011, to be expended by the Fire Department without further appropriation, for the purpose of payment of all costs associated with providing advanced life support ambulance services; or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee recommends support of this revolving fund. This fund will help in keeping the Advanced Life Support services solvent and available to the Town by providing third party billing services. It is revenue neutral.

Article 10. Transfer to Conservation Fund – Land Maintenance

(CONSENT CALENDAR)

To see if the Town will vote to appropriate and transfer from the Conservation Land Maintenance Account to the Conservation Fund the sum of One Thousand Seven Hundred Thirty-seven Dollars and Fifty Cents (\$1,737.50), or any other sum, to be expended by the Conservation Commission; or take any other action relative thereto.

(Conservation Commission)

The Finance Committee recommends support of this article. This is a transfer of a modest amount to the Conservation Fund that is necessary so that the Conservation Commission can actually spend the funds. This article transfers existing funds and has no direct impact on the tax rate.

Article 11. Transfer from Wetlands Protection Fund

(CONSENT CALENDAR)

To see if the Town will vote to appropriate and transfer from the Wetlands Protection Fund the sum of Two Thousand Four Hundred Sixty-five Dollars and Fifty Cents (\$2,465.50), or any other sum, as additional appropriation to the Conservation Commission, to be expended by the Conservation Commission in performing its duties under the Wetlands Protection Act; or take any other action relative thereto.

(Conservation Commission)

The Finance Committee recommends approval of this transfer. This is an annual transfer of money collected from certain fees that allows the Conservation Commission to use the funds for costs associated with the Wetlands Protection Act. This article transfers existing funds and has no direct impact on the tax rate.

Article 12. Transfer from Sale of Lots Account

(CONSENT CALENDAR)

To see if the Town will vote to appropriate and transfer from Sale of Lots account the sum of Two Thousand Three Hundred Six Dollars (\$2,306), or any other sum, to be expended by the Cemetery Committee for the purchase of markers in laying out grave lots in Extension II of Brookside Cemetery; or take any other action relative thereto.

(Cemetery Committee)

The Finance Committee recommends approval of this transfer. This article permits the Cemetery Committee to expend funds collected from the sale of lots to add new lots to Brookside Cemetery. This article transfers existing funds and has no direct impact on the tax rate.

Article 13. Update of Property Valuations

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Eighteen Thousand Dollars (\$18,000), or any other sum, to be added to the balance previously appropriated for the purpose of updating property valuations in the Town to full and fair cash value, to be expended by the Assessors; or take any other action relative thereto.

(Board of Assessors)

The Finance Committee recommends approval of this expenditure. This is an annual appropriation to fund consultants to assist the assessors in evaluating property at fair market value as required for fair taxation and State DOR compliance.

Article 14. Town Records Binding and Repair

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Two Hundred Dollars (\$200), or any other sum, to be added to any balance previously appropriated for the purpose of binding and repairing Town records in accordance with M.G.L. Chapter 66, Section 9, to be expended by the Town Clerk; or take any other action relative thereto.

(Town Clerk)

The Finance Committee recommends approval of this annual appropriation to provide for the routine and ongoing expense of maintaining the integrity of town records.

Article 15. Town Common Sign

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Three Thousand Dollars (\$3,000), or any other sum, to repair and repaint the sign on the Town Common; or take any other action relative thereto.

(Town Clerk)

The Finance Committee recommends approval of this article. The town common sign near the library at the center of town needs repairs.

Article 16. Highway Road Machinery and Private Ways

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sums of money for Highway Department purposes as set forth in the schedule below, or any other sums; or take any other action relative thereto.

(Board of Selectmen)

Expense	Amount
1. For the Road Machinery Account	\$41,403
2. For Repairs on Private Ways	\$15,000

The Finance Committee recommends approval of these routine annual appropriations to maintain road machinery and repair private ways.

Article 17. Highway Road Construction

(CONSENT CALENDAR)

To see if the Town will vote to appropriate and borrow the sum of Two Hundred Four Thousand Nine Hundred Sixty-three Dollars (\$204,963) from FY 2010 Apportionment or any other sum, for construction, reconstruction and/or improvements to Town roads, as requested by the Board of Selectmen, to be reimbursed by the Commonwealth; or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee recommends approval of this annual appropriation, which is reimbursed by state funds, for improvements on town roads.

Article 18. Federal Safe Drinking Water Act

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Eight Thousand Dollars (\$8,000), or any other sum, to be added to any balance previously appropriated for the purpose of satisfying the compliance requirements of the Federal Safe Drinking Water Act, as amended, in accordance with State Regulations, to be expended under the direction of the Board of Health; or take any other action relative thereto.

(Board of Health)

The Finance Committee recommends this appropriation to continue compliance with federal and state regulations for public water supplies.

Article 19. Household Hazardous Waste Collection

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Two Thousand Five Hundred Dollars (\$2,500), or any other sum, to be added to any balance remaining from the previous appropriation, to be expended under the direction of the Board of Health for the purpose of providing for household hazardous waste collection; or take any other action relative thereto.

(Board of Health)

The Finance Committee recommends approval of this article. This allows the Board of Health to arrange for a collection of materials that are not accepted by trash collection services and dispose of them properly.

Article 20. Public Health Nurse

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Ten Thousand Four Hundred Dollars (\$10,400) or any other sum, to be added to any balance remaining from the previous appropriation, to be expended under the direction of the Board of Health; for the purpose of providing home care services, public health nursing services, and communicable disease follow-up to Stow residents; or take any other action relative thereto.

(Board of Health)

The Finance Committee recommends approval of this article. The relatively new community nurse program is a successful program to provide needed local health services.

Article 21. Solid Waste Disposal Container

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of One Thousand Dollars (\$1,000), or any other sum, to be added to any balance remaining from the previous appropriation, to be expended under the direction of the Board of Health; for the purpose of renting a container and disposing of solid waste which has been dumped on Town land and roadsides; or take any other action relative thereto.

(Board of Health)

The Finance Committee recommends approval of this article. The town must unfortunately collect and dispose of trash dumped on town land.

Article 22. Construction and Maintenance of Water Holes for Firefighting Operations

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Two Thousand Five Hundred Dollars (\$2,500), or any other sum, to be expended under the direction of the Fire Chief, for the purpose of constructing and maintaining water holes and hydrants to support firefighting operations; or take any other action relative thereto.

(Fire-Rescue Department)

The Finance Committee recommends approval of this article. This periodic appropriation allows the Fire Department to continue to develop and maintain water holes and dry hydrants throughout the Town.

Article 23. Stow Cultural Council

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Three Thousand Five Hundred Dollars (\$3,500), or any other sum, to be added to any balance remaining from previous appropriations, to produce cultural activities and programming in Stow, including Two Thousand Dollars (\$2,000) of these funds to be used to support SpringFest activities; or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee recommends approval of this expenditure. As a percentage of the total budget, this is a small expenditure, yet it will help continue the popular Springfest community event, as well as provide other local cultural programs.

Article 24. Veterans' Benefits

(CONSENT CALENDAR)

To see if the town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of One Thousand Two Hundred Dollars (\$1,200), or any other sum, to be added to any balance remaining and previously appropriated for this purpose, for the purpose of providing benefits to qualified veterans as determined by Stow's Veterans Services Officer; or take any other action relative thereto.

(Town Administrator)

The Finance Committee recommends approval of this article. The town is required to provide certain veteran's benefits, and this appropriation will fund those requirements.

Article 25. Planning Board Engineering/Consulting and Master Plan Expenses

(CONSENT CALENDAR)

To see if the town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Seven Thousand Five Hundred Dollars (\$7,500), or any other sum, to be added to any balance remaining and previously appropriated for this purpose, to be expended by the Planning Board for Planning Board engineering/consulting services and master plan expenses; or take any other action relative thereto.

(Planning Board)

The Finance Committee recommends approval of this article. This is a periodic appropriation to help pay for the town's master plan expenses.

Article 26. Employee Educational Incentive Program

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Eighty-five Thousand Dollars (\$85,000), or any other sum, to be expended under the direction of the Town Administrator for funding the Town's employee educational incentive program; or take any other action relative thereto.

(Town Administrator)

The Finance Committee recommends approval of this article. This is an annual appropriation. This program permits a pay bonus to municipal employees (except the town administrator and accountant) who have college degrees relevant to their jobs. Currently 15 employees are eligible for this benefit.

Article 27. Legal Services

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate or appropriate and transfer from available funds the sum of Twenty-five Thousand Dollars, (\$25,000), or any other sum, to be added to any balance remaining from any previous appropriation, for the purpose of funding the Town's general Legal account; or take any other action relative thereto.

(Town Administrator)

The Finance Committee recommends approval of this article. This annual appropriation will be used to fund necessary legal services in FY11.

Article 28. Police Officer and Firefighter Medical Payments

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Four Hundred Dollars (\$400), or any other sum, to be added to any balance remaining and previously appropriated, in anticipation of possible claims presented to the Town under the provisions of M.G.L. Chapter 41, Section 100, for the payment of medical and other allowable expenses incurred by police officers or firefighters injured in the performance of and within the scope of duty; or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee recommends approval of this article. This small, periodic appropriation is to permit the town to pay for certain medical expenses for police officers and firefighters injured in the line of duty that are not covered by insurance.

Article 29. Weights and Measures Testing

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of One Thousand Six Hundred Dollars (\$1,600), or any other sum, to be added to any balance remaining from a previous appropriation, for the purpose of funding the Town's Weights and Measures testing; or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee recommends approval of this article. The town must fund weights and measures testing.

Article 30. SwiftReach 911 Notification System

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Three Thousand Dollars (\$3,000), or any other sum, to be expended under the direction of the Chief of Police, for the purpose of paying for a town-wide telephonic emergency notification system known as SwiftReach Networks, or take any other action relative thereto.

(Police Department)

The Finance Committee recommends approval of this article. This will fund the so-called “reverse 911” system used for important notifications to the town.

Article 31. Police Department Security Upgrade

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Four Thousand Dollars (\$4,000), or any other sum, to be expended under the direction of the Chief of Police, for the purpose of upgrading the holding cell security system from video only to audio-video; or take any other action relative thereto.

(Police Department)

The Finance Committee recommends approval of this article. This is a modest amount for a valuable security upgrade.

Article 32. Lake Boon Water Quality Remediation

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Eight Thousand Dollars (\$8,000), or any other sum, to be expended under the direction of the Lake Boon Commission, for the purpose of weed remediation to improve the water quality of Lake Boon; or take any other action relative thereto.

(Lake Boon Commission)

The Finance Committee recommends approval of this article. These funds will be used to help keep the lake clear of invasive weeds, and is the start of a multi-year program for lake maintenance. The town recently expended a large sum of Community Preservation Act funds to restore the quality of the lake, but CPA funds cannot be used for continuing maintenance. As is normal for Lake Boon articles, this article is for 2/3 of the total cost, with Hudson being asked for 1/3.

Article 33. Transfer From Overlay Surplus Account

(CONSENT CALENDAR)

To see if the Town will vote to appropriate and transfer the sum of Thirty-eight Thousand Two Hundred Seventy-four Dollars and Forty-four Cents (\$38,274.44) from the Town’s FY 2009 Overlay Surplus Account to the FY 2010 Snow and Ice Account; or take any other action relative thereto.

(Town Administrator)

The Finance Committee recommends approval of this article. Excess funds in the Assessors’ Overlay Surplus account will be used to cover deficit spending, which was needed in the snow and ice account this winter.

Article 34. Transfer the the Stabilization Fund

(CONSENT CALENDAR)

To see if the Town will vote to appropriate and transfer from Free Cash the sum of Fifty Thousand Dollars (\$50,000), or any other sum, to be added to the Stabilization Fund; or take any other action relative thereto.

(Treasurer-Collector)

The Finance Committee will make a recommendation at Town Meeting.

Article 35. Community Preservation Expenses

(CONSENT CALENDAR)

To see if the Town will vote to appropriate from Fiscal Year 2011 Community Preservation Fund Annual Revenues the sum of Thirty Thousand Dollars (\$30,000), or any lesser sum, to be expended for wages and expenses associated with the creation, implementation and maintenance of Community Preservation programs, in accordance with the provision of Massachusetts General Laws Chapter 44B, the Community Preservation Act, including but not limited to office supplies, clerical assistance, property surveys, appraisals, attorney's fees, and other professional services, recording fees, printing and all other necessary and proper expenses for the Fiscal Year 2011, in accordance with a budget to be prepared for the Town Administrator; or take any other action relative thereto.

(Community Preservation Committee)

The Finance Committee recommends approval of this article. Funds appropriated for the Community Preservation Committee administrative budget come from the dedicated Community Preservation Fund, and have no direct impact on the tax rate.

Article 36. Community Preservation Reserves

(CONSENT CALENDAR)

To see if the Town will vote to reserve for later appropriation monies from the Community Preservation Fund Balance collected from both the Community Preservation Act Surcharge and the State Trust Fund Distribution and collected from Fiscal Year 2011 Community Preservation Fund Annual Revenues, in accordance with the provision of Massachusetts General Laws Chapter 44B, the Community Preservation Act, for the undertaking of Community Preservation projects; or take any other action relative thereto.

Community Preservation Reserves

Reserves:	Fiscal Year 2011 Annual Revenues:
1. Preservation of Historic Resources	\$60,000
2. Preservation of Open Spaces	\$60,000
3. Affordable Housing	\$60,000

(Community Preservation Committee)

The Finance Committee recommends approval of this article. The Community Preservation Act requires that the town appropriate or reserve at least 10% of Community Preservation Fund revenues each year for each of these three purposes. This "housekeeping" article reserves these funds as required, but does not authorize the spending of any of these funds.

Article 37. Community Preservation Adjustment for FY 2010 Reserves

(CONSENT CALENDAR)

To see if the Town will vote to reserve for later appropriation, adding to funds reserved at the May 4, 2009 Stow Annual Town Meeting, monies from the Community Preservation Fund Balance collected from both the Community Preservation Act Surcharge and the State Trust Fund Distribution and collected from Fiscal Year 2010 Community Preservation Fund Annual Revenues, in accordance with the provision of Massachusetts General Laws Chapter 44B, the Community Preservation Act, for the undertaking of Community Preservation projects; or take any other action relative thereto.

Adjustment for FY 2010 Reserves

Reserves:	Fiscal Year 2010 Adjustment to Annual Revenues:
1. Preservation of Historic Resources	\$2,000
2. Preservation of Open Spaces	\$2,000
3. Affordable Housing	\$2,000

(Community Preservation Committee)

The Finance Committee recommends approval of this article. As mentioned in article 35, the Community Preservation Act requires that the town appropriate or reserve at least 10% of Community Preservation Fund revenues each year for each of three purposes. In the current fiscal year (2009-2010), the town received more CPA funds from the state than was expected at last year's Annual Town Meeting, so the town needs to reserve an additional small amount to meet the 10% requirements. This is a "housekeeping" article and does not authorize the spending of any of these funds.

END OF THE CONSENT CALENDAR**Article 38. Capital Requests**

To see if the Town will vote to raise and appropriate, appropriate and transfer from available funds, or borrow the sums of money as set forth below, or any other sums, for the purposes indicated in the recommended Capital Outlay Program; or take any other action relative thereto.

(Capital Planning Committee)

The Capital Planning Committee will make recommendations at Town Meeting.

	Department	Item	Amount
1	Building Department	External repairs and painting of Town Building	\$65,000
2	Fire - Rescue	Replace command vehicle	\$37,500
3	Fire - Rescue	Radio system upgrade	\$39,000
4	Highway Department	Six wheel truck & spreader	\$80,000
5	Highway Department	Replace Highway Barn roof	\$54,000
6	Police	Police vehicle	\$33,000
7	Randall Library	Slate roof repairs	\$10,000
8	Randall Library	Mold/mildew repair	\$25,000
9	NRSD	Hale baseball field upgrade	\$32,500

Finance Committee Recommendations***Bldg. Dept. – External repairs and painting of Town Building***

The Finance Committee recommends approval of this article. The Town Building, which was last painted in 2001, is in need of new paint and trim repair. The project will take four to five weeks to complete. The Finance Committee recommends approval of this article. The Town Building, which was last painted in 2001, is in need of new paint and trim repair. The project will take four to five weeks to complete.

Fire - Rescue – Replace command vehicle

The Finance Committee will make its recommendation at Town Meeting.

Fire - Rescue – Radio system upgrade

The Finance Committee recommends approval of this article. This \$39,000 represents the 10% share that the Town would owe if it is awarded a federal grant for public safety communication equipment. The money will not be spent if the Town does not receive the grant.

Highway Department – Six wheel truck & spreader.

The Finance Committee recommends approval. This is a necessary piece of equipment that needs to be replaced.

Highway Department – Replace Highway Barn roof

The Finance Committee recommends approval of this article. The Highway Barn has an older roof, which currently has a leak problem. The leak has continued to cause internal damage to the Highway Barn requiring a number of repairs.

Police – Police vehicle

The Finance Committee recommends approval of this article. This vehicle is part of the scheduled replacements for the Police Department.

Randall Library – Slate roof repairs

The Finance Committee recommends approval of this article. The leaks in the current slate roof have already caused significant damage to the internal part of the library. This is a necessary repair that is long overdue and would help stem future repair costs for the internal part of the library.

Randall Library – Mold/mildew repair

The Finance Committee recommends approval of this article. Due to roof leaks, there is significant internal damage to the library, including mold and mildew damage. This damage has both resulted in aesthetic as well as functional problems for the library and, if not repaired, could also present a health hazard.

NRSD – Hale baseball field upgrade

The Finance Committee recommends approval of this article. Currently, the Hale Middle School baseball team relies on the existing baseball field at the Center School. Though a new baseball field will be built at the Center School as part of the Center School Renovation, it has been determined that the dimensions would be inadequate for the size baseball field required by the Hale Middle School team. This request represents costs to upgrade the existing field at the Hale School, which, in its current form, cannot be utilized by the Hale Middle School team. As this is a capital request for a school structure in Stow, this would be part of the Stow budget, not the NRSD budget.

Article 39. Minuteman Regional Vocational Technical High School Renovation Feasibility Study

To see if the Town will approve the sum of \$ 725,000 of borrowing authorized by the Minuteman Regional Vocational Technical School District, for the purpose of paying costs of a feasibility study to consider options for making improvements to the District's high school building located at 758 Marrett Road, Lexington, Massachusetts, which options shall include, but not be limited to renovating, reconstructing, expanding, remodeling and adding to the District's high school, or any combination of the foregoing, said sum to be expended at the direction of the School Building Committee. The Massachusetts School Building Authority's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs of the Project that the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District, and that the total amount of the borrowing authorized by this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the District and the MSBA, or take any other action relative thereto.

(Minuteman Regional Vocational Technical School District / Board of Selectmen)

The Finance committee recommends approval of this warrant article. The feasibility study is a required step in the Massachusetts School Building Authority grant process. The amount noted in this article will be shared by the districts member towns, with Stow's portion being a small percentage of the overall amount.

Article 40. Town Land Conveyance to First Parish Church

To see if the Town will vote to authorize the Board of Selectmen, following any necessary actions required by law, to convey in fee or less than fee, at a price to be determined by the Board of Selectmen, if any, to the First Parish Church of Stow & Acton, a parcel of land containing approximately (three thousand) 3,000 +/- square feet and at the junction of Great Road and Common Road, identified as within Parcel U-10-69 as shown on the Stow Assessor's Map and to further authorize the Board of Selectmen to enter into certain agreements to convey said parcel in fee or less than fee, on terms deemed by the Board of Selectmen to be in the best interests of the Town and to further authorize the Board of Selectmen to retain by easement or otherwise, a portion of said 3,000 square feet for sidewalk purposes, said sidewalk layout to be determined by the Board of Selectmen, or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee will make a recommendation at Town Meeting.

Article 41. Rescind Funds to Purchase Land on Red Acre Road

To see if the Town will rescind the votes taken under Articles 35 and 36 of the Stow Annual Town Meeting of May 19, 2003 to use Community Preservation Act funds to purchase a certain parcel on Red Acre Road for Open Space and Affordable Housing. Specifically, to see if the Town will rescind actions taken under article 35 to appropriate and transfer Three Hundred Thousand Dollars (\$300,000) from the town Community Preservation Fund (CPF) to purchase open space, and return Sixty Thousand Dollars (\$60,000) to the Stow CPF Open Space Reserves and return Two Hundred Forty Thousand Dollars (\$240,000) to the Stow CPF unreserved funds; and further to rescind actions taken under Article 36 to appropriate and transfer One Hundred Thousand Dollars (\$100,000) from the town CPF for affordable housing, and return that amount back to the Stow CPF unreserved funds; or take any other action relative thereto.

(Community Preservation Committee)

The Finance Committee recommends approval of this article. It reflects the reality that the anticipated land transaction is unlikely to occur, and removes the “earmark” on these CPC funds.

Article 42. Restoration of Stone Walls at Lower Village Cemetery

To see if the Town will vote to appropriate and transfer the sum of Twenty Thousand Dollars (\$20,000), or any lesser sum, from the Community Preservation Fund Reserve for Historic Preservation purposes, to be expended under the direction of the Cemetery Committee, in consultation with the Community Preservation Committee for the reconstruction and rehabilitation of stone walls at the Lower Village cemetery; or to take any other action relative thereto.

(Community Preservation Committee, Cemetery Committee, and Historical Commission)

The Finance Committee recommends approval of this article. These funds are needed to complete the stonewall rehabilitation and repair at the Lower Village Cemetery. Since it is paid from CPC funds, this appropriation has no direct effect on the tax levy.

Article 43. Restoration of Headstones at Town Cemeteries

To see if the Town will vote to appropriate and transfer the sum of Forty Eight Thousand Dollars (\$48,000), or any lesser sum, from the Community Preservation Fund Reserve for Historic Preservation purposes, in accordance with the provision of Massachusetts General Laws Chapter 44B, the Community Preservation Act, to be expended under the direction of the Cemetery Commission, in consultation with the Community Preservation Committee, for the reconstruction and rehabilitation of headstones and monuments at Town cemeteries; or to take any action relative thereto.

(Community Preservation Committee, Cemetery Committee, and Historical Commission)

The Finance Committee recommends approval of this article. This article will fund a two-year project to repair some of the most heavily damaged cemetery headstones. Since it is paid from CPC funds, this appropriation has no direct effect on the tax levy.

Article 44. Town-wide Archaeological Reconnaissance Survey

To see if the Town will vote to appropriate and transfer the sum of Twenty Five Thousand Dollars (\$25,000), or any lesser sum, from the Community Preservation Fund Reserve for Historic Preservation purposes, in accordance with the provision of Massachusetts General Laws Chapter 44B, the Community Preservation Act, to be expended under the direction of the Historical Commission, in consultation with the Community Preservation Committee, for a town-wide archaeological survey to identify patterns of prehistoric and historic occupants and activity, determine the locations of probable archaeological resources, create archaeological sensitivity maps, and establish recommendations for protection of sensitive areas; or to take any action relative thereto.

(Community Preservation Committee and Historical Commission)

The Finance Committee recommends approval of this warrant article. We believe documenting existing and potential archaeological sites is a worthy undertaking and a good use of our community preservation funds.

Article 45. Open Space Conservation Restriction

To see if the Town will vote to appropriate and transfer the sum of Eighty Thousand Dollars (\$80,000), or any lesser sum, from the Community Preservation Fund Reserve for Open Space preservation purposes, to be expended under the direction of the Community Preservation Committee for expenses associated with purchasing a Conservation Restriction on property consisting of two parcels on 30.3 acres, more or less, located near Maple Street and Edgehill Road in Stow, Middlesex County, Massachusetts, shown on Assessor's Map R2, Parcels 1B and 19A, such Restriction to be recorded at the Middlesex County Registry of Deeds; said Conservation Restriction to limit the use of the land to open space and conservation purposes in perpetuity or for the longest period of time allowed by law, and to authorize the Community Preservation Committee to pursue and the Board of Selectmen and/or Conservation Commission to accept, a Conservation Restriction on said property in accordance with statutory requirements; or to take any action relative thereto.

(Community Preservation Committee)

The Finance Committee recommends approval of this article. Our committee views this as an insurance policy that will ensure that the Town will be able to preserve open space in the south west part of town.

Article 46. South Acton Road Land Purchase

To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to be utilized for the costs related to purchasing and the purchase of a parcel of land to be used for any lawful municipal purpose, consisting of 4.98 acres +/- on South Acton Road, identified as Parcel R-21-39 on the Stow Assessor's Map, said funds to be expended by the Board of Selectmen, and to further authorize the Board of Selectmen to solicit grants or receive gifts for said purchase and to further authorize the Board of Selectmen to enter into certain agreements to purchase said parcel on terms deemed by the Board of Selectmen to be in the best interests of the Town or take any other action relative thereto.

(Board of Health and Highway Department)

The Finance Committee will make a recommendation at Town Meeting.

Article 47. Senior Tax Relief

To see if the Town will vote to accept the provisions of Section 4 of Chapter 73 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988, and further to act under the aforesaid statutes to increase by 100 percent the amount of property tax exemption granted to persons who qualify for said exemption under clauses 17, 17C, 17D, 22, 22A, 22B, 22C, 22D, 22E, 37, 37A, 41, 41B, and 41C of Section 5 of Chapter 59 of the Massachusetts General Laws and Acts and amendments thereof or additions thereto, for FY 2011; or take any other action relative thereto.

(Council on Aging)

The Finance Committee recommends approval of this warrant article. Under state law, communities are allowed double property tax exemptions granted by the state to persons who qualify. This article assures that qualifying Stow residents will retain the maximum exemptions allowed. There could be a minor financial impact, but historically those amounts have totaled less than \$5,000.

Article 48. General Bylaw Amendment: Authorize Affordable Housing Trust to Make Loans/Grants

To see if the Town will amend Article 18, Section 3, Article Fifth, subsection (11) of the Town of Stow General Bylaws by adding the words “as well as to make loans and grants of money for the purpose of constructing or rehabilitating dwelling units for low or moderate income individuals or families subject to the terms and conditions imposed by the Trustees of the Trust;” or take any other action relative thereto.

(Municipal Affordable Housing Trust)

The Finance Committee recommends approval of this article. Our committee believes that this is a housekeeping article. The prior article granted the Trust the authority to make investments, but Town Counsel advised the Trust that this did not include making loans. This article makes explicit an authority that was intended in the prior article.

REVISED Article 18, Section 3 Article Fifth, subsection (11) to read as follows:

“Article Fifth: Powers of Trustees

The Powers of the Trustees, shall be the following, except that: (a) any purchase, sale, lease, exchange, transfer or conveyance of any interest in real property is subject to a two-thirds (2/3rds) vote of the Trustees:

...

(11) to make distributions or divisions of principal in kind, as well as to make loans and grants of money for the purpose of constructing or rehabilitating dwelling units for low or moderate income individuals or families subject to the terms and conditions imposed by the Trustees of the Trust;”

Article 49. Zoning Bylaw Amendment: Flood Plain/Wetland Overlay District

To see if the Town will vote to amend the Zoning Bylaw by amending Sections 2.3.8 and 5.1 to read in their entirety as stated below in subsections (A), (B), (C), (D), and (E) of this article; and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Zoning Bylaw; or take any other action relative thereto.

(Planning Board)

The Finance Committee recommends approval of this article. This article will help ensure the Town of Stow remains part of the National Flood Insurance Program. Participation in the NFIP is based on community adoption and has the benefits of lower flood insurance premiums for members of the participating community, among others. At the same time, suspension from the program could result in significant consequences for both the town and property owners, including, but not limited to, an inability to find flood insurance for at risk properties, inability to secure a mortgage for potentially both at risk properties and properties that may not be considered at risk, along with possible loss in future Federal funding for projects within the town. It could also potentially expose the town to additional liability and eliminate the town’s eligibility for Federal disaster relief, should it be needed.

A. Amend Section 2.3.8 to read in its entirety as follows:

- 2.3.8 The Flood Plain/Wetlands District shall include all lands designated in the following maps and reports. In the event there is a discrepancy in the flood plain boundary designation, the boundary that includes a larger area of flood plain shall apply.

Boundary lines outlining the flood plain of the Assabet River shall be the limits of the Standard Project Flood Modified delineated on the plan entitled "Flood Plains & Profiles", sheets 2, 3, and 4 of the Assabet River Technical Report, Department of the Army, Corps of Engineers, dated June 1966 and on file with the Town Clerk.

Boundary lines outlining the flood plain of Heath Hen Meadow Brook shall be the limits of the 100-year design storm flood plain delineated on the plan entitled "Flood Plain - Plan and Profile Heath Hen Meadow Brook, Stow, Massachusetts", by BSC Engineering, Inc., dated February 21, 1975, revised May 2, 1975, and on file with the Town Clerk.

All special flood hazard areas within the Town of Stow designated as Zone A, AE, AH, AO and A99 on the Middlesex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Middlesex County FIRM that are wholly or partially within the Town of Stow are panel numbers 25017C0333E, 25017C0334E, 25017C0341E, 25017C0342E, 25017C0343E, 25017C0344E, 25017C0353E, 25017C0354E, 25017C0361E and 25017C0363E dated June 4, 2010. The exact boundaries of the District shall be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Middlesex County Flood Insurance Study (FIS) report dated June 4, 2010. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk and Planning Board.

B. Amend Section 5 by adding a new subsection 5.1.2 to read in its entirety as follows:

- 5.1.2 Floodway Data - In Zones A and AE, along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.
- 5.1.2.1 Base Flood Elevation Data - Base flood elevation data is required for subdivision proposals or other developments greater than 5 acres, within unnumbered A zones.

C. Amend Section 5 by adding a new subsection 5.1.3 to read in its entirety as follows:

- 5.1.3 Notification Of Watercourse Alteration
In a riverine situation, the Town of Stow shall notify the following of any alteration or relocation of a watercourse:
- Adjacent Communities

- NFIP State Coordinator
Massachusetts Department of Conservation and Recreation
251 Causeway Street, Suite 600-700
Boston, MA 02114-2104
- NFIP Program Specialist
Federal Emergency Management Agency, Region I
99 High Street, 6th Floor
Boston, MA 02110

D. Amend Section 5 by adding a new subsection 5.1.4 to read in its entirety as follows:
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5.1.4 Other Regulations

In Zones AE, along watercourses that have a regulatory floodway within the Town of Stow designated on the Middlesex County FIRMs encroachments are prohibited in the regulatory floodway, which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

E. Amend Section 5 by adding a new subsection 5.1.5 to read in its entirety as follows:
--

5.1.5 Reference To Existing Regulations

- The Floodplain District is established as an overlay district to all other districts. All development in the district, including structural and non-structural activities, whether permitted by right or by special permit must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws and with the following:
- Section of the Massachusetts State Building Code which addresses floodplain and coastal high hazard areas (currently 780 CMR 120.G, "Flood Resistant Construction and Construction in Coastal Dunes");
- Wetlands Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00);
- Inland Wetlands Restriction, DEP (currently 310 CMR 13.00);
- Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5);

Any variances from the provisions and requirements of the above referenced state regulations may only be granted in accordance with the required variance procedures of these state regulations.

PLANNING BOARD SUMMARY

This article is meant to update the Floodplain/Wetlands Overlay District for purposes of Stow's continued participation in the National Flood Insurance Program.

Subsection A adds necessary language in order to reflect Federal Emergency Management Agency's (FEMA) Countrywide mapping format.

Subsections B, C and D contains additions that are necessary to remain compliant with the National Flood Insurance Program. This information is from contained in the Code of Federal Regulations 44CFR 60.3.

Subsection E contains language recommended by FEMA. The Flood Plain/Wetlands Overlay District Bylaw is part of a federal requirement for communities that choose to participate in the National Flood Insurance Program. However, the state already administers regulations that take care of many floodplain management concerns. Referencing existing regulations is important to ensure that projects have been reviewed under the appropriate state regulations and that variances to the conditions of the bylaw do not erroneously allow variances to state requirements.

Annotated Version

Additions are underlined

Deletions are strike through

2.3.8 ~~Boundary lines outlining the flood plain of the Assabet River shall be the limits of the Standard Project Flood Modified delineated on the plan entitled "Flood Plains & Profiles", sheets 2, 3, and 4 of the Assabet River Technical Report, Department of the Army, Corps of Engineers, dated June, 1966 and on file with the Town Clerk. Boundary lines outlining the flood plain of Heath Hen Meadow Brook shall be the limits of the 100-year design storm flood plain delineated on the plan entitled "Flood Plain - Plan and Profile Heath Hen Meadow Brook, Stow, Massachusetts", by BSC Engineering, Inc., dated February 21, 1975, revised May 2, 1975, and on file with the Town Clerk. The Flood Plain/Wetlands District shall also include all lands designated as Zone A, AO, AH or Zone A1-30 and A99 on the Town of Stow Flood Insurance Rate Map (FIRM), panel 250216-0005, dated August 1, 1979 as amended.~~

The Flood Plain/Wetlands District shall include all lands designated in the following maps and reports. In the event there is a discrepancy in the flood plain boundary designation, the boundary that includes a larger area of flood plain shall apply.

Boundary lines outlining the flood plain of the Assabet River shall be the limits of the Standard Project Flood Modified delineated on the plan entitled "Flood Plains & Profiles", sheets 2, 3, and 4 of the Assabet River Technical Report, Department of the Army, Corps of Engineers, dated June, 1966 and on file with the Town Clerk.

Boundary lines outlining the flood plain of Heath Hen Meadow Brook shall be the limits of the 100-year design storm flood plain delineated on the plan entitled "Flood Plain - Plan and Profile Heath Hen Meadow Brook, Stow, Massachusetts", by BSC Engineering, Inc., dated February 21, 1975, revised May 2, 1975, and on file with the Town Clerk.

All special flood hazard areas within the Town of Stow designated as Zone A, AE, AH, AO and A99 on the Middlesex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Middlesex County FIRM that are wholly or partially within the Town of Stow are panel numbers 25017C0333E, 25017C0334E, 25017C0341E, 25017C0342E, 25017C0343E, 25017C0344E, 25017C0353E, 25017C0354E,

25017C0361E and 25017C0363E dated June 4, 2010. The exact boundaries of the District shall be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Middlesex County Flood Insurance Study (FIS) report dated June 4, 2010. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk and Planning Board.

5.1 Flood Plain/Wetlands District

The Flood Plain/Wetlands District is intended to protect the public health and safety, persons and property against the hazards of flood water inundation; to preserve and maintain the GROUND WATER table; to protect the community from the costs which may be incurred when unsuitable development occurs in swamps, marshes, along water courses, or in areas subject to floods; and to conserve natural conditions, wildlife, and OPEN SPACES for the education, recreation and general welfare of the public. The provisions applicable to the Flood Plain/Wetlands District shall be considered as overlapping other zoning districts. In those cases where the Flood Plain/Wetlands District overlaps another zoning district, the provisions of the Flood Plain/Wetlands District shall be controlling.

5.1.1 Uses Permitted:

- 5.1.1.1 Conservation areas for water, water supply, plants and wildlife, and dams necessary for achieving this purpose;
- 5.1.1.2 Farming and horticulture, including raising and harvesting crops, truck gardening, grazing and livestock raising, but not including piggeries or the raising of animals for fur;
- 5.1.1.3 Nurseries, forests and tree farms, provided that any equipment necessary for these uses is normally stored so it is not visible from district or property boundaries;
- 5.1.1.4 Recreation, including golf courses, municipal, county or state parks (but not an amusement park), boating, fishing, hunting (where legally permitted), MARINAs, landings and any non-commercial recreation use;
- 5.1.1.5 In a business, commercial or industrial district, any of the foregoing uses which are conducted for profit, or for which a fee or similar charge is made, and allowed within the Flood Plain/Wetlands District, provided that such uses are otherwise permitted in the district overlapped by the Flood Plain/Wetlands District;
- 5.1.1.6 Subject to General Laws, Chapter 131, Section 40 and 40A access across land within the district overlapped; and
- 5.1.1.7 The Board of Appeals may grant a special permit to allow any use or STRUCTURE otherwise permitted in the district overlaid by the Flood Plain/Wetlands District if it is clearly shown that the land intended for said use or structure is included within the Flood Plains/Wetlands District through mapping error, or that no portion of said proposed new use or structure will be below the flood plain elevation as defined in this Bylaw.

5.1.2 Floodway Data - In Zones A and AE, along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

5.1.2.1 Base Flood Elevation Data - Base flood elevation data is required for subdivision proposals or other developments greater than 5 acres, within unnumbered A zones.

5.1.3 Notification Of Watercourse Alteration

In a riverine situation, the Town of Stow shall notify the following of any alteration or relocation of a watercourse:

- Adjacent Communities
- NFIP State Coordinator
Massachusetts Department of Conservation and Recreation
251 Causeway Street, Suite 600-700
Boston, MA 02114-2104
- NFIP Program Specialist
Federal Emergency Management Agency, Region I
99 High Street, 6th Floor
Boston, MA 02110

5.1.4 Other Regulations

In Zones AE, along watercourses that have a regulatory floodway within the Town of Stow designated on the Middlesex County FIRMs encroachments are prohibited in the regulatory floodway, which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

5.1.5 Reference To Existing Regulations

- The Floodplain District is established as an overlay district to all other districts. All development in the district, including structural and non-structural activities, whether permitted by right or by special permit must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws and with the following:
- Section of the Massachusetts State Building Code which addresses floodplain and coastal high hazard areas (currently 780 CMR 120.G, "Flood Resistant Construction and Construction in Coastal Dunes");
- Wetlands Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00);
- Inland Wetlands Restriction, DEP (currently 310 CMR 13.00);
- Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5);

Any variances from the provisions and requirements of the above referenced state regulations may only be granted in accordance with the required variance procedures of these state regulations.

Article 50. Transfer to the Stabilization Fund

To see if the Town will vote to appropriate and transfer from Free Cash the sum of Fifty Thousand Dollars (\$50,000), or any other sum, to be added to the Stabilization Fund; or take any other action relative thereto.

(Treasurer-Collector)

Our committee supports increasing the Town's Stabilization fund because the Stabilization fund is our ultimate rainy day fund. This transfer is part of a multi-year effort to build the fund in a gradual responsible way.

Article 51. Balance the Fiscal Year 2011 Budget

To see if the Town will vote to authorize the Board of Assessors to use a sum of money from available funds in the hands of the Treasurer-Collector in reducing the tax rate (balancing the budget) for the fiscal year beginning July 1, 2010 and ending June 30, 2011; or take any other action relative thereto.

(Finance Committee)

The Finance Committee will make a recommendation at Town Meeting.

Article 52. Town Election

To vote by ballot on May 11, 2010 at the Hale Middle School Gymnasium in said Town of Stow the following officers:

- Town Moderator – One 3-year term
- Board of Selectmen – Two 3-year terms
- Planning Board – One 5-year term
- Board of Assessors – One 3-year term
- Board of Health – One 3-year term
- Trustee, Randall Library – Three 3-year terms
- Nashoba Regional School District Committee – One 3-year term
- Stow Housing Authority – One 5-year term
- Stow Housing Authority – One vacancy for the remaining two years of an unexpired 5-year term

And you are directed to serve this warrant by posting copies attested by you calling same at the Town Building and at each of at least seven (7) other public places at least seven (7) days before the time of holding said meeting.

Hereof, fail not and make due return of the warrant with your doings thereon to the Town Clerk or Selectmen on or before the time of said meeting.

Given under our hands this 6th of April in the year 2010.

BOARD OF SELECTMEN

Stephen M. Dungan, Chairman
Kathleen King Farrell
Thomas H. Ruggiero, Clerk

Laura Y. Spear
Ellen S. Sturgis

Consent Calendar Procedures

As part of an effort to make our Town Meeting time more productive and save time for discussion of key issues, the Board of Selectmen and Moderator have implemented a procedure called the “Consent Calendar.”

Each year there is a number of warrant articles for which past experience suggests that the **action will be routine, non-controversial and predictable**. Again at this annual meeting these articles have been selected for inclusion in the Consent Calendar. The use of the Consent Calendar speeds the passage of warrant articles which the Selectmen and Moderator, in consultation with Town Counsel and the Finance Committee, believe should generate no controversy and can be properly voted without debate.

The consent calendar will be taken up as one of the first orders of business at the Annual Town Meeting.

There will be a motion to take all of the Consent Calendar articles identified in the warrant and **act upon these as a group by a single brief affirmative main motion**, referred to as the Consent Calendar, which will also contain separate and specific motions for each such article included in the Consent Calendar. The language and the amount of money specified in the Consent Calendar articles as printed in the warrant are subject to change. The motion made at Town Meeting will include any changes.

At the motion of the Consent Calendar, the Moderator will call out the number of each of the articles, one by one. If any voter has doubt about passing any motion or wishes an explanation of any article included in the Consent Calendar, the voter should say the word “**Hold**” in a loud voice when the article number is called by the Moderator.

The Moderator will then inquire as to whether the request to hold is for a question or for debate. If the purpose of the request is merely to ask a question, an attempt to obtain a satisfactory answer will be made, and if this occurs the article will remain on the Consent Calendar. If the purpose of the request is to hold the article for debate, the article will be dropped from the Consent Calendar and restored to its original place in the warrant, to be brought up, debated, and voted on in the usual way. It is hoped that voters will remove articles from the Consent Calendar only in cases of genuine concern.

After calling the individual articles on the Consent Calendar, the Moderator will ask that all articles remaining be **passed as a unit** by a unanimous vote after a brief affirmative main motion is made inclusive of all articles remaining on the Consent Calendar.

Before Town Meeting, please review the Consent Calendar articles and proposed motions:

- The articles begin on Page 27 and are marked “Consent Calendar” in the upper right-hand corner of the article.
- The proposed motions for the Consent Calendar articles begin on Page 48.

Please do your homework before coming to Town Meeting. If you have any questions about the articles included in the Consent Calendar, motions or procedures, please feel free to call the Town Administrator (978-897-2927) **before Town Meeting**.

Consent Calendar Motions

Move that the Annual Town Meeting take action on Articles 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, and 37 as said motions are printed in the Consent Calendar, a copy of which has been provided to the voters at this meeting, without debate on any such articles, and provided that upon the request of any voter at this meeting made before the vote is taken on this motion, an article shall be dropped from the Consent Calendar and shall be acted upon in the ordinary course and order of business at this Town Meeting.

Article 6. Reserve Fund

Move to raise and appropriate the sum of Seventy Thousand Dollars (\$70,000) for a Reserve Fund for the fiscal year beginning July 1, 2010.

Article 7. Audit of Financial Records

Move to raise and appropriate the sum of Ten Thousand Six Hundred Dollars (\$10,600) for a Town financial audit.

Article 8. Revolving Fund for Inspection Fees

Move to authorize, upon the recommendation of the Selectmen, a revolving fund pursuant to Massachusetts General Laws Chapter 44 Section 53E-1/2 for FY 2011, to which shall be credited all permitting fees received for wire, gas, plumbing, and fire alarm permits and for weights and measures sealing, to a limit of Forty Thousand Dollars (\$40,000) for FY 2011, to be expended by the Selectmen without further appropriation, for the purpose of payment of fees to the inspectors administering such permits and reimbursement of expenses incurred on behalf of the Town.

Article 9. Revolving Fund for Advanced Life Support Services

Move to authorize, upon the recommendation of the Selectmen, the establishment of a revolving fund pursuant to Massachusetts General Laws Chapter 44 Section 53E-1/2 for FY 2011, to which shall be credited all fees received for advanced life support services provided by the Town of Stow, to a limit of Forty Thousand Dollars (\$40,000) for FY 2011, to be expended by the Fire Department without further appropriation, for the purpose of payment of all costs associated with providing advanced life support ambulance services.

Article 10. Transfer to Conservation Fund – Land Maintenance

Move to appropriate and transfer from the Conservation Land Maintenance Account to the Conservation Fund the sum of One Thousand Seven Hundred Thirty-seven Dollars and Fifty Cents (\$1,737.50) to be expended by the Conservation Commission.

Article 11. Transfer from Wetlands Protection Fund

Move to appropriate and transfer from the Wetlands Protection Fund the sum of Two Thousand Four Hundred Sixty-five Dollars and Fifty Cents (\$2,465.50) as additional appropriation to the Conservation Commission, to be expended by the Conservation Commission in performing its duties under the Wetlands Protection Act.

Article 12. Transfer from Sale of Lots Account

Move to appropriate and transfer from Sale of Lots account the sum of Two Thousand Three Hundred Six Dollars (\$2,306) to be expended by the Cemetery Committee for the purchase of markers in laying out grave lots in Extension II of Brookside Cemetery.

Article 13. Update of Property Valuations

Move to raise and appropriate the sum of Eighteen Thousand Dollars (\$18,000) to be added to the balance previously appropriated for the purpose of updating property valuations in the Town to full and fair cash value, to be expended by the Assessors.

Article 14. Town Records Binding and Repair

Move to raise and appropriate the sum of Two Hundred Dollars (\$200) to be added to any balance previously appropriated for the purpose of binding and repairing Town records in accordance with M.G.L. Chapter 66, Section 9, to be expended by the Town Clerk.

Article 15. Town Common Sign

Move to raise and appropriate the sum of Three Thousand Dollars (\$3,000) to repair and repaint the sign on the Town Common.

Article 16. Highway Road Machinery and Private Ways

Move to raise and appropriate the sums of money for Highway Department purposes as set forth in the schedule below.

Expense	Amount
1. For the Road Machinery Account	\$41,403
2. For Repairs on Private Ways	\$15,000

Article 17. Highway Road Construction

Move to appropriate and borrow the sum of Two Hundred Four Thousand Nine Hundred Sixty-three Dollars (\$204,963) from FY 2010 Apportionment for construction, reconstruction and/or improvements to Town roads, as requested by the Board of Selectmen, to be reimbursed by the Commonwealth.

Article 18. Federal Safe Drinking Water Act

Move to raise and appropriate the sum of Eight Thousand Dollars (\$8,000) to be added to any balance previously appropriated for the purpose of satisfying the compliance requirements of the Federal Safe Drinking Water Act, as amended, in accordance with State Regulations, to be expended under the direction of the Board of Health.

Article 19. Household Hazardous Waste Collection

Move to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to be added to any balance remaining from the previous appropriation, to be expended under the direction of the Board of Health for the purpose of providing for household hazardous waste collection.

Article 20. Public Health Nurse

Move to raise and appropriate the sum of Ten Thousand Four Hundred Dollars (\$10,400) to be added to any balance remaining from the previous appropriation, to be expended under the direction of the Board of Health; for the purpose of providing home care services, public health nursing services, and communicable disease follow-up to Stow residents.

Article 21. Solid Waste Disposal Container

Move to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be added to any balance remaining from the previous appropriation, to be expended under the direction of the Board of Health; for the purpose of renting a container and disposing of solid waste, which has been dumped on Town land and roadsides.

Article 22. Construction and Maintenance of Water Holes for Firefighting Operations

Move to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to be expended under the direction of the Fire Chief, for the purpose of constructing and maintaining water holes and hydrants to support firefighting operations.

Article 23. Stow Cultural Council

Move to raise and appropriate the sum of Three Thousand Five Hundred Dollars (\$3,500) to be added to any balance remaining from previous appropriations, to produce cultural activities and programming in Stow, including Two Thousand Dollars (\$2,000) of these funds to be used to support SpringFest activities.

Article 24. Veterans' Benefits

Move to raise and appropriate the sum of One Thousand Two Hundred Dollars (\$1,200) to be added to any balance remaining and previously appropriated for this purpose, for the purpose of providing benefits to qualified veterans as determined by Stow's Veterans Services Officer.

Article 25. Planning Board Engineering/Consulting and Master Plan Expenses

Move to raise and appropriate the sum of Seven Thousand Five Hundred Dollars (\$7,500) to be added to any balance remaining and previously appropriated for this purpose, to be expended by the Planning Board for Planning Board engineering/consulting services and master plan expenses.

Article 26. Employee Educational Incentive Program

Move to raise and appropriate the sum of Eighty-five Thousand Dollars (\$85,000) to be expended under the direction of the Town Administrator for funding the Town's employee educational incentive program.

Article 27. Legal Services

Move to raise and appropriate the sum of Twenty-five Thousand Dollars, (\$25,000) to be added to any balance remaining from any previous appropriation, for the purpose of funding the Town's general Legal account.

Article 28. Police Officer and Firefighter Medical Payments

Move to raise and appropriate the sum of Four Hundred Dollars (\$400) to be added to any balance remaining and previously appropriated, in anticipation of possible claims presented to the Town under the provisions of M.G.L. Chapter 41, Section 100, for the payment of medical and other allowable expenses incurred by police officers or firefighters injured in the performance of and within the scope of duty.

Article 29. Weights and Measures Testing

Move to raise and appropriate the sum of One Thousand Six Hundred Dollars (\$1,600) to be added to any balance remaining from a previous appropriation, for the purpose of funding the Town's Weights and Measures testing.

Article 30. SwiftReach 911 Notification System

Move to raise and appropriate the sum of Three Thousand Dollars (\$3,000) to be expended under the direction of the Chief of Police, for the purpose of paying for a town-wide telephonic emergency notification system known as SwiftReach Networks.

Article 31. Police Department Security Upgrade

Move to raise and appropriate the sum of Four Thousand Dollars (\$4,000) to be expended under the direction of the Chief of Police, for the purpose of upgrading the holding cell security system from video only to audio-video.

Article 32. Lake Boon Water Quality Remediation

Move to raise and appropriate the sum of Eight Thousand Dollars (\$8,000) to be expended under the direction of the Lake Boon Commission, for the purpose of weed remediation to improve the water quality of Lake Boon.

Article 33. Transfer From Overlay Surplus Account

Move to appropriate and transfer the sum of Thirty-eight Thousand Two Hundred Seventy-four Dollars and Forty-four Cents (\$38,274.44) from the Town's FY 2009 Overlay Surplus Account to the FY 2010 Snow and Ice Account.

Article 34. Transfer to the Stabilization Fund

Move to appropriate and transfer from Free Cash the sum of Fifty Thousand Dollars (\$50,000) to be added to the Stabilization Fund.

Article 35. Community Preservation Expenses

Move to appropriate from Fiscal Year 2011 Community Preservation Fund Annual Revenues the sum of Thirty Thousand Dollars (\$30,000) or any lesser sum to be expended for wages and expenses associated with the creation, implementation and maintenance of Community Preservation programs, in accordance with the provision of Massachusetts General Laws Chapter 44B, the Community Preservation Act, including but not limited to office supplies, clerical assistance, property surveys, appraisals, attorney's fees, and other professional services, recording fees, printing and all other necessary and proper expenses for the Fiscal Year 2011, in accordance with a budget to be prepared for the Town Administrator.

Article 36. Community Preservation Reserves

Move to reserve for later appropriation monies from the Community Preservation Fund Balance collected from both the Community Preservation Act Surcharge and the State Trust Fund Distribution and collected from Fiscal Year 2011 Community Preservation Fund Annual Revenues, in accordance with the provision of Massachusetts General Laws Chapter 44B, the Community Preservation Act, for the undertaking of Community Preservation projects.

Community Preservation Reserves

Reserves:	Fiscal Year 2011 Annual Revenues:
1. Preservation of Historic Resources	\$60,000
2. Preservation of Open Spaces	\$60,000
3. Affordable Housing	\$60,000

Article 37. Community Preservation Adjustment for FY 2010 Reserves

Move to reserve for later appropriation, adding to funds reserved at the May 4, 2009 Stow Annual Town Meeting, monies from the Community Preservation Fund Balance collected from both the Community Preservation Act Surcharge and the State Trust Fund Distribution and collected from Fiscal Year 2010 Community Preservation Fund Annual Revenues, in accordance with the provision of Massachusetts General Laws Chapter 44B, the Community Preservation Act, for the undertaking of Community Preservation projects.

Adjustment for FY 2010 Reserves

Reserves:	Fiscal Year 2010 Adjustment to Annual Revenues:
1. Preservation of Historic Resources	\$2,000
2. Preservation of Open Spaces	\$2,000
3. Affordable Housing	\$2,000