

**AGENDA**  
**BOARD OF SELECTMEN**  
**September 11, 2007**  
**7:00 p.m.**  
**Town Hall**

**7:00 p.m. Public Forum on Snow Property Purchase for Municipal Use**

**8:00 p.m. Board of Selectmen's Meeting**

**Public Input**

**Chairman's Comments**

**Town Administrator's Report**

**Meeting Minutes**

**Visitors**

- 8:15 p.m. Assabet River Rail Trail Inter-municipal agreement – Don Rising
- 8:20 p.m. Stow Assabet River Rail Trail Committee appointments

**Action/Discussion**

- Committee appointments by Selectmen
- Final Elementary School Building Committee appointments
- Zoning Board of Appeals appointment of associate member
- Call firefighter/EMT appointment
- Regional Transport Authority (RTA) update – Tom
- Special Town Meeting plans and timelines
- Order of Taking for Trefry Lane

**MSBA Update**

- Elementary School Building Committee (ESBC) update – Ellen

**Selectmen's Master Planning**

**Liaison Reports, if any**

**Adjournment**

Posted 9/7/07

**Correspondence (available on request)**

**Town:**

Letter of interest in Council on Aging membership, rec'd 8/27  
Letter of interest in Zoning Board of Appeals associate membership, rec'd 8/30  
Treasurer-Collector's Tax Title report, rec'd 8/30  
Cc of resident letters to Recreation Commission re Snow property use, rec'd 8/31  
Cc of Planning Board letter to Butternut Farm Golf on compliance, rec'd 9/4  
Two resident letters re Whitman St, rec'd 9/4  
COA invitation to 9/13 reception for new director Alyson Toole, rec'd 9/4  
Finance Committee appointment letter for ESBC representative, rec'd 9/5  
Fire Chief request for call firefighter appointment, rec'd 9/6  
Cc of Community Preservation letter of support for Tyler APR, rec'd 9/6  
Letter of interest on Rail Trail Committee, rec'd 9/7

**General:**

MEMA/DAR grant announcement, rec'd 8/30  
Organization for the Assabet River (OAR) fall schedule, rec'd 8/30  
Baystate Roads summer newsletter, rec'd 8/30  
495/Metrowest Corridor Partnership vacancy announcement, rec'd 8/31  
United Nations of Greater Boston request for UN anniversary recognition, rec'd 9/4  
Municipal Coalition of Affordable Housing membership invitation, rec'd 9/4  
DHCD Peer-to-Peer grant announcement, rec'd 9/6

Posted 9/7/07



Town of Stow  
**BOARD OF SELECTMEN**

Stow Town Building  
380 Great Road  
Stow, Massachusetts 01775  
(978) 897-4515 selectmen@stow-ma.gov Fax (978) 897-4631

August 30, 2007

To Snow Property Abutters

Re: Municipal Purchase and Use of Snow Property

Dear Residents,

On Tuesday, September 11, the Board of Selectmen will hold a Public Forum to hear comments on the potential Town purchase and municipal use of the Snow property, approximately 13 acres of land located off Old Bolton Road. The property is shown as Parcel 18 on Map R-3 of the Assessors Maps of the Town of Stow.

We invite you to join us at 7:00 p.m. in the Town Hall meeting room to share your ideas.

If you are not able to attend, please feel free to send written comments to:

Board of Selectmen  
Town Building  
380 Great Road  
Stow, MA 01775  
[selectmen@stow-ma.gov](mailto:selectmen@stow-ma.gov)

Yours truly,

The Stow Board of Selectmen:

Stephen M. Dungan, Chairman  
Kathleen F. Farrell  
Jason S. Robart  
Thomas H. Ruggiero  
Ellen S. Sturgis

## Susan McLaughlin

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**From:** Don Rising [don.mdrising@comcast.net]  
**Sent:** Sunday, August 26, 2007 7:23 PM  
**To:** Susan McLaughlin  
**Subject:** Rail Trail Intermunicipal Agreement



IMA -  
Extension.pdf

Hi Susan,

Will you please put the attached document on the Selectmen's agenda? The Rail Trail Intermunicipal Agreement was signed in 2000 by the five municipalities, with a seven year term. As you know, there has been significant progress on the trail, but much remains to be done. This document simply extends the term of that agreement so we can continue working together.

Acton and Hudson selectmen have already signed the document. When the Stow Selectmen have signed, please send the signature page to Roland Bartl, Planning Director, Town of Acton, 472 Main Street, Acton MA 01720.

I can attend the Wednesday meeting if you can get it on that agenda and if there is any need for me to be there.

Don

**INTER-MUNICIPAL AGREEMENT**

-

**EXTENSION**

**For advancement of**

**The Assabet River Rail Trail (ARRT)**

**By and Between the:**

**TOWN OF HUDSON, CITY OF MARLBOROUGH  
TOWN OF STOW,  
TOWN OF MAYNARD, and TOWN OF ACTON**

**August - September 2007**

WHEREAS, the Town of Hudson, the City of Marlborough, the Town of Stow, the Town of Maynard, and the Town of Acton (the "MEMBERS") have in the year 2000 executed the Inter-Municipal Agreement for advancement of the Assabet River Rail Trail (ARRT); and

WHEREAS, the term of the Inter-Municipal Agreement is seven years; and

WHEREAS, the Inter-Municipal Agreement may be extended in time; and

WHEREAS, the ARRT requires additional time for its completion; and

WHEREAS, continuing MEMBER cooperation for the advancement and completion of the ARRT is prudent and beneficial to the MEMBERS;

NOW, THEREFORE, the MEMBERS hereby agree to extend the Inter-Municipal Agreement so that its term shall now expire on December 31, 2012, unless further extended or sooner terminated by its MEMBERS.



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Stow Town Building  
380 Great Road  
Stow, Massachusetts 01775  
(978) 897-4515 selectmen@stow-ma.gov Fax (978) 897-4631

**NOTICE OF VACANCY**

**STOW ASSABET RIVER RAIL TRAIL (ARRT) COMMITTEE**  
**Four members**

*This is a new committee.*

Duties: The overall objective of this committee is to oversee and facilitate the completion of the Rail Trail through Stow. Responsibilities include but are not limited to the following:

- Determine the best route.
- Apply for grants.
- Coordinate with project managers in Hudson, Maynard, Marlborough, and Acton.
- Inform the public.
- Garner the support of abutters.

Members will work with Don Rising, Stow's representative to the ARRT Inter-municipal Steering Committee, which coordinates the Rail Trail activities of the five communities involved.

Qualifications: Any interested registered voter of Stow may apply. Preferred skills and background include: civil engineering, experience with land use and easements, knowledge of state and federal grants and the application process.

Term: Appointment by the Board of Selectmen to an indefinite term.

Application: The Board of Selectmen will be accepting applications until 5:00 pm on Thursday, September 6, 2007.

Posted August 15, 2007

**Susan McLaughlin**

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**From:** Kirk Teska [kirk@iandiorio.com]  
**Sent:** Tuesday, August 21, 2007 4:37 PM  
**To:** Selectmen@stow-ma.gov  
**Subject:** arrt committee

Please consider my application for the subject committee. I am an engineer, an attorney, and an abutter. I would be willing to serve on the committee. My address is 218 Sudbury Road. It's best, though, to reach me a work at the number below.

Regards,  
Kirk Teska  
Iandiorio & Teska  
260 Bear Hill Road  
Waltham, MA 02451-1018  
Phone: (781) 890-5678  
Fax: (781) 890-1150  
e-mail: kirk@iandiorio.com  
[www.iandiorio.com](http://www.iandiorio.com) <<http://www.iandiorio.com>>

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**Susan McLaughlin**

**From:** Ross Perry [erpjr@comcast.net]  
**Sent:** Monday, August 27, 2007 6:16 PM  
**To:** s.dungan@comcast.net  
**Cc:** Selectmen@stow-ma.gov  
**Subject:** Rail Trail Committee

Dear Steve:

I am interested in applying for a position on the STOW ASSABET RIVER RAIL TRAIL (ARRT) COMMITTEE.

In brief summary; I have been involved with the current committee for multiple years, first as the liaison for the Board of Selectmen and for the last couple of years as an interested resident. I am also an avid bicycle rider and have ridden several of the bike paths in this area, on the Cape and in Vancouver BC.

It looks like this the formation of this committee will provide the critical mass necessary to make a bike path in Stow a reality.

Thank you for your consideration.

Sincerely,



Ross Perry  
978-621-6662  
[erpjr@comcast.net](mailto:erpjr@comcast.net)

Motion for appointment of all members of the ESBC, 9/7/07 Selectmen's Meeting

I move that the Stow Board of Selectmen appoint the following members to the Elementary School Building Committee:

Gary M. Bernklow	Stow Finance Committee appointee
Lynn Colletti	NRSD School Committee appointee
Amy F. Hastings	Selectmen's/Stow NRSD reps' joint appointee
Craig D. Martin	Stow Building Inspector
Stephen C. Quinn	Selectmen's/Stow NRSD reps' joint appointee
Ellen S. Sturgis	Stow Selectmen's appointee
Michael L. Wood	NRSD Superintendent of Schools



Town of Stow  
Finance Committee

380 Great Road  
Stow, Massachusetts 01775

RECEIVED

SEP 5 2007

Town of Stow  
BOARD OF SELECTMEN

August 29, 2007

Gary Bernklow  
50 Hudson Road  
Stow, MA 01775

Dear Gary:

This letter is to confirm your appointment as Finance Committee representative to the Elementary School Building Committee, as voted by the Finance Committee on 28 Aug 2007. This is an annual appointment.

Please contact Linda Hathaway, Town Clerk, at (978) 897-4514 ext.1 to make arrangements to be sworn in.

On behalf of the Finance Committee, thank you for your willingness to serve our town.

Sincerely,

Charles Kern  
Chair, Stow Finance Committee

Cc: Selectmen, Town Clerk



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**NOTICE OF VACANCY**

**ZONING BOARD OF APPEALS**  
**One Associate Member**

**Duties:** The Zoning Board of Appeals is a quasi-judicial board as established by state law and has specific duties and responsibilities including:

- Hear appeals from parties aggrieved by the decision of an administration official concerning zoning issues.
- Hear and decide applications for certain special permits as provided by the zoning bylaws.
- Hear and decide petitions to vary specific requirements of the zoning bylaws.
- Hear and decide applications for comprehensive permits.

**Qualifications:** Registered voter of Stow. Sound independent judgment, a sense of fairness and an ability to act on the evidence (and information) as determined with reference to the applicable sections of the Town of Stow's zoning bylaws and the Commonwealth of Massachusetts General Laws Chapter 40A, The Zoning Act.

Must be prepared to assume the position of full-time member of the Board if a vacancy occurs and subsequently the office of clerk and/or chairman.

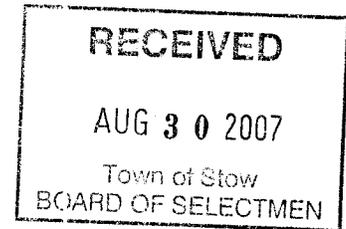
**Term:** Five years upon appointment by the Board of Selectmen.

**Application:** The Selectmen will accept letters of application until 5:00 p.m., Thursday, August 30, 2007.

Posted 8/17/07

Bruce E. Fletcher  
P.O. Box 393  
Stow, MA 01775

The Honorable Board of Selectmen  
Town of Stow  
Town Building  
Stow, MA 01775



August 29, 2007

Dear Board Members,

I respectfully request your consideration of me to fill the vacancy of Associate Member of the Zoning Board of Appeals. At a minimum, I believe I meet the qualifications listed in the official posting of this vacancy.

Additionally, as a life-long (so far) resident of Stow, and having worked in Stow most of my life, having served as a Town employee since 1974 in many capacities and in many departments including but not limited to Fire Department, the former Tree Department, Highway Department, Planning Department, and possessing education and experience in civil, highway, and environmental engineering, as well as possessing several professional licenses, and as a resident who has been an applicant in the past for permits from the ZBA, Planning Board, Conservation Commission, and Board of Health, I believe, therefore, that I have acquired a good knowledge of the Town, its Zoning Bylaws, and its permitting processes from both sides of the table, including relative Statutes, and that all of the aforementioned would help me serve the Town quite well as a member of the ZBA. Additionally, my experience in the private sector in dealing with public agencies in other towns, as well as at the State and Federal level, may also give me a unique perspective on the Board.

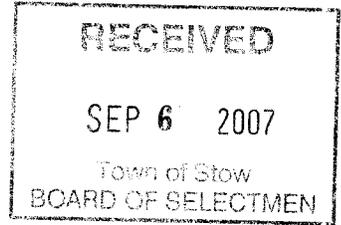
Should additional personal or professional information relative to my qualifications be desired, please let me know.

Thank you in advance for your consideration.

Municipally Yours,

Bruce E. Fletcher

# Memo



**To:** Board of Selectmen  
**From:** Chief David Soar  
**CC:** Bill Wrigley  
**Date:** 8/31/2007  
**Re:** New Call Firefighter

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I would like for you to consider appointing Steve Provencher as a call firefighters. Steve is a registered Massachusetts EMT and is a certified Firefighter I/II. Steve has passed a background check and would be good additions to this department.

Please feel free to contact me with any questions.

## Major Milestones for December 3, 2007 Town Meeting

Week of (weeks to TM)

Aug 26 (14)

Tues, 8/29: Warrant opens.

Sep 2 (13)

Sep 9 (12)

Tues, 9/11: Selectmen's meeting.

Sep 16 (11)

Sep 23 (10)

Tues, 9/25: Selectmen's meeting.

Sep 30 (9)

Oct 7 (8)

Tues, 10/9: Selectmen's meeting (Steve away).

Fri, 10/12: Warrant closes (or next week).

Oct 14 (7)

Fri, 10/19: Warrant closes.

Oct 21 (6)

Tues, 10/23: Selectmen's meeting. Approve and sign warrant.

Oct 28 (5)

Weds, 10/31: Warrant to print, if printed.

Nov 4 (4)

Mon, 11/5: Final ballot questions to Town Clerk (min of 35 days before election).

Nov 11 (3)

Tues, 11/13: Selectmen's meeting.

Thurs, 11/15: Post warrant (min of 14 days before STM). Mail, if printed.

Nov 18 (2)

Thurs, 11/22: Thanksgiving.

Nov 25 (1)

Tues, 11/27: Selectmen's meeting.

Dec 2

Mon, 12/3: Town Meeting.

Dec 9

Tues, 12/11: Selectmen's meeting

Thurs, 12/13: Town Election.

Oct 15 to Oct 31: Finance Committee public hearing.