



Town of Stow
POLICE DEPARTMENT

305 Great Road
Stow, Massachusetts 01775

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FAX (978) 897-3692

William Bosworth
Chief of Police

Notice of Vacancy

Permanent Part-Time Public Safety Dispatcher

The Town of Stow is seeking a qualified permanent part-time Public Safety Dispatcher. Applicants should be willing to work the 11-7 shift which includes two shifts on four off rotation, including weekends and holidays. Salary is \$20.18 an hour.

Applicants will be responsible for receiving routine and emergency telephone calls for police, fire and emergency medical services, assigning and dispatching radio calls, maintaining incident logs and other related duties.

Qualifications required are a High School diploma, good communication skills, a solid knowledge of computers, an ability to handle and prioritize multiple tasks, stay calm efficient and composed under pressure.

Applicants holding CJIS, Vesta Pallas, PST1 or PSCA (Public Safety Communications Academy) certifications, current in 911 in-service training, meet or exceed all state mandates. Candidates with two years previous public safety experience are preferred. Employment offers will be dependent on successfully passing a thorough background investigation.

Interested applicants must submit a Stow Police Application for employment. Applications are available at the police station or on the town website at www.stow-ma.gov; once on the website, proceed to Public Safety then click on Police. Stow Police Applications are on the police site. Applicants may submit their application by dropping it off at the police station, by mail, or email to dtrefry@stow-ma.gov on or before October 14, 2016.

Stow is an Equal Opportunity Employer

Posted September 30, 2016