

APPENDIX
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COLLINGS FOUNDATION INC.
SITE PLAN APPROVAL
&
EROSION CONTROL SPECIAL PERMIT
137 and 0 Barton Road
August 26, 2015

Contents of Appendix

- Section 1 Supplemental Information and Documents provided by the Petitioner
- Section 2 Comments received from the Board's Consultant
- Section 3 Comments and Correspondence from Town Boards, Committees and Departments, and State Agencies⁷
- Section 4 Comments and Correspondence received from residents
- Section 5 Legal Correspondence
- Section 6 Review of Application in Accordance with G.L. ch.40A s.3 and Section 9.9 of the Stow Zoning Bylaw
- Section 7 Review of Application in Accordance with Zoning Bylaw

Section 1 Supplemental Information and Documents provided by the Petitioner

1. Robert Collings Sr., *Letter RE Earth Removal Public Hearing*, dated May 12, 2014.
2. Public Hearing Extension Agreement, dated June 17, 2014
3. Collings Foundation, *Conservation Committee Meeting with Collings Foundation*, dated June 17, 2014.
4. Collings Foundation, *Letter from Tracy W. Clay, Chief Aeronautics Counsel, MASS DOT Aeronautics Division, RE: G.L. c.90 §39b*, dated July 1, 2014.
5. Collings Foundation, *Introduction – Planning Board Meeting July 9, 2014*, received July 9, 2014.
6. Collings Foundation, *Petition in Support of Collings Foundation Goals and Purposes*, received July 9, 2014
7. Andrews Survey and Engineering, Inc., *Plan and Application Review Responses*, dated July 28, 2014.
8. Sima Maitland, Email titled *Collings Foundation: Creating Educational Opportunities*, received July, 29, 2014.
9. Collings Foundation, *The Collings Foundation 2013-2014 Newsletter*, received July 30, 2014.
10. Collings Foundation, *Collings Foundation Request for Site Plan Approval, Erosion Control Special Permit and Notice of Intent*, dated July 30, 2014
11. Collings Foundation, *Collings Foundation Request for Site Plan Approval, Erosion Control Special Permit and Notice of Intent*, dated July 30, 2014.
 - a. Attachment B – Collings Foundation Mission and Purpose screenshot from www.collingsfoundation.org.
 - b. Attachment C – Definition of Museum Docent
12. Collings Foundation, *Declaration of Trust*, dated December 20, 1977, received July 30, 2014.
13. Collings Foundation, *The Collings Foundation Public Event/Activities in Stow, MA for Fiscal Years 2009 – 2013*, undated, received July 31, 2014.
14. Jim Coull, *Email to Karen Kelleher RE: Hudson Access Road*, dated August 6, 2014.

15. The Collings Foundation, *Standard Form Purchase and Sale Agreement, RE 568 Main Street, Hudson*, dated August 6, 2014.
16. Andrews Survey and Engineering Inc., *Request to Withdraw Notice of Intent*, dated August 14, 2014.
17. Hunter Chaney – Collings Foundation, Letter to Stow residents RE: Invitation to Race of the Century Event, received August 14, 2014
18. Hunter Chaney, *email to Jesse Steadman, RE Regarding Documents and Correspondence*, dated August 14, 2014.
19. Collings Foundation, *Petition in support of Collings Foundation's Goals and Purposes*, 460 Signatures attached.
20. Collings Foundation, *Events in Stow, MA – Fiscal Year ended 2000, 2001, 2003, 2004, 2005, 2006, 2007, 2009, 2010, 2011, 2012, 2013*, dated August 16, 2014.
21. The Collings Foundation, *Private Landing Area*, dated August 25, 2014.
22. The Collings Foundation, Epsilon Associates, Inc. *Collings Letter Report – RE: Lake Boon Sound Measurements*, dated September 2, 2014.
23. The Collings Foundation, *Access*, dated September 3, 2014.
24. The Collings Foundation, *Letter RE Dover Amendment Issue*, dated September 3, 2014.
25. Collings Foundation, Letter to the Planning Board RE: Dover Amendment Issue, dated September 3, 2014
26. The Collings Foundation, *Hours of Operation and Special Events*, dated September 3, 2014.
27. The Collings Foundation, *Collings Foundation Request for Site Plan Approval Erosion Control Special Permit and Notice of Intent – RE Correction to Table of Contents page*, dated September 4, 2014.
28. Robert Collings Sr., *Introductory Remarks for the Planning Board Meeting of September 9, 2014*.
29. Collings Foundation – Compilation of 274 letters in Support of Collings Foundation, received September 10, 2014
30. Stephen O'Connell, *Email to Jesse Steadman RE Public Records Request*, dated September 16, 2014.

31. Collings Foundation Inc., *Copy of Collings Foundation Inc., Articles of Incorporation*, dated September 30, 2014
32. Collings Foundation, Letter from Michelle M. Sullivan, *Operations Manager, Department of US Treasury Internal Revenue Service in response to request regarding tax exempt status*, dated October 7, 2014.
33. Robert Collings Sr., *Email to Karen Kelleher – RE Invitation for Planning Board to Tour Collings Foundation Facilities*, dated October 15, 2014.
34. Collings Foundation, Inc., *Traffic Impacts of the Proposed Museum* by Jennifer Conley, PE, PTOE of Conley Associates, dated October 21, 2014
35. Andrews Survey and Engineering, Inc., *Request to Withdraw Special Permit and Site Plan Application*, dated November 5, 2014.
36. Collings Foundation, Letter from Alan LeBovidge – Commissioner of Revenue, Massachusetts Department of Revenue, *Certificate of Exemption*, dated December 7, 2014.
37. Collings Foundation, Letter from Herbert B. Mosher, District Director - Department of the Treasury Internal Revenue Service, *Determination Letter 79-137*, dated February 5, 1979.
38. Lumark and Walpak Lighting Specification sheets, undated.
39. Collings Foundation Inc., *Letter confirming Collings Foundation Inc. registration with Non-Profit Organizations/Public Charities Division of the Office of the Attorney General of Massachusetts*, dated January 20, 2015
40. Collings Foundation Inc., *American Heritage Museum Story Lines*, by Boston Productions, Inc., dated February 25, 2015
41. Bob Collings Sr., *Extension Agreement for Public Hearing Continuance*, dated March 4, 2015.
42. Collings Foundation Inc., *American Heritage Museum Qualifications*, by Boston Productions, Inc., dated March 17, 2015
43. Collings Foundation Inc., Letter titled *The Collings Foundation Inc.'s Request for Site Plan Approval, Erosion Control Special Permit and Notice of Intent*, dated March 24, 2015.
44. Epsilon Associates, Inc., *Sound Summary Data August 19-25*, undated, received, March 24, 2015.
45. Epsilon Associates Inc., *Collings Letter Report 102114*, dated October 21, 2014, received March 25, 2015.

46. Stephen O'Connell, *Collings Foundation Sound plots for October 11-12, 2014*, by Epsilon Associates, undated, received March 27, 2015
47. Collings Foundation Inc., *annotated memo responses regarding memo from Assistant Planner, Jesse Steadman*, dated April 1, 2015 and received April 22, 2015.
48. Robert Collings Jr., *Public Hearing Notes for April 1, 2015*, received April 3, 2015.
49. Collings Foundation Inc., *Applicant's Corporate Filings*, dated April 9th, 2015
50. Collings Foundation Inc., *Certificate for Solicitation* from the Massachusetts Office of the Attorney General, undated, received April 13, 2015.
51. Andrews Survey and Engineering, Inc., *Plan and Application Review Responses*, dated April 16, 2015.
52. Letter from Collings Foundation Inc. *addressing various information requests by the Planning Board*, dated April 21, 2015
53. Collings Foundation Inc., *Linda Cornell's Right of Way*, dated April 21, 2015
54. Collings Foundation Inc., *Hudson Access Road Agreement*, dated April 21, 2015
55. Collings Foundation Inc., *Community Newspaper Co. – Legal Advertising Proof*, received April 21, 2015.
56. Collings Foundation, *Events in Stow, MA – 2013*, undated, received April 21, 2015.
57. Collings Foundation Inc., *FORM PC, Fiscal Period Report 12.1.1*, from Non-Profit Organizations/Public Charities Division of the Office of Massachusetts Attorney General, received April 21, 2015.
58. Collings Foundation Inc., *2012 Form 990 PF for The Collings Foundation*, undated, received April 21, 2015.
59. Collings Foundation Inc., *Sheet P – 1 Existing Conditions Watershed Map* by Andrews Survey and Engineering, dated April 22, 2015
60. Collings Foundation Inc., *Sheet P – 2 Existing Conditions Watershed Map* by Andrews Survey and Engineering, dated April 22, 2015
61. Collings Foundation Inc. *Summary of Current Activities*, undated, received April 22, 2014

62. Collings Foundation Inc.'s, *Further Responses to Planning Board Issues and Questions*, undated, received April 22, 2015.
63. Robert Collings Sr., *Record Plans and Deeds for parcels associated with site plan*, undated, received April 22, 2015
64. Collings Foundation Inc., *Hudson Planning Board Meeting Minutes of January 6, 2015*, received April 22, 2015
65. Collings Foundation Inc., *Hudson Planning Board Meeting Minutes of January 20, 2015*, received April 22, 2015.
66. Collings Foundation Inc., *Town of Hudson Zoning Board of Appeals Notice of Decision on Petition 1058*, dated February 12, 2015, received April 22, 2015.
67. Collings Foundation Inc., *Town of Hudson Internal Traffic Committee Meeting Minutes of November 21, 2014*, received April 22, 2015.
68. Collings Foundation Inc., *Town of Hudson Planning Board Meeting Minutes of December 2, 2014*, received April 22, 2015.
69. Collings Foundation Inc., *Copy of Standard Form Purchase and Sale Agreement for 568 Main Street, Hudson*, received April 22, 2015
70. Collings Foundation Inc., *Hudson Access Parcel Deed and Memorandum*, dated April 22, 2015.
71. Collings Foundation Inc., *Copy of Commonwealth of Massachusetts Land Court Case No. 42502, Helen T. Ditommaso, Plaintiff vs. Robert F. and Caroline J. Collings, The Commonwealth of Massachusetts, Maynard Sand and Gravel, Inc., Carole Vitale Morrison, Henry J. and Barbara T. Larosee, Eugene F. and Elinor F. Curley, and Richard E. and Patricia A. Ferrera, Defendants*, received April 22, 2015.
72. Collings Foundation Inc., *Real Estate Agreement between Robert and Caroline Collings and Collings Foundation Inc.*, dated April 27, 2015.
73. Collings Foundation Inc., *Affiliation Agreement between Collings Foundation and Collings Foundation Inc.*, undated, received April 28, 2015.
74. Collings Foundation Inc., *Supplemental Response Part VIII, Questions 4a*, undated, received April 28, 2015.
75. Collings Foundation Inc., *Board of Directors Conflict of Interest Policy and Disclosure Form*, undated, received April 28, 2015.

76. Collings Foundation Inc., *Bylaws of the Collings Foundation, Inc.*, undated, received April 28, 2015.
77. Collings Foundation Inc., *Articles of Amendment* from the office of the Secretary of the Commonwealth, undated, received April 28, 2015
78. Collings Foundation Inc., *Form 1022, – Application for Recognition of Exemption*, Department of US Treasury Internal Revenue Service, undated, received April 28, 2015.
79. Collings Foundation Inc., Memo to Planning Board, RE: IRS 501[c][3] – Form 1023, dated April 28, 2015.
80. Collings Foundation Inc., *Applicant's Response to Form 23 Part IV*, undated, received April 28, 2015.
81. Collings Foundation Inc., *JMC Company Profile*, undated, received April 28, 2015.
82. Collings Foundation Inc., 2014-2015 Collings Foundation Newsletter, undated.
83. Collings Foundation Inc., *Groundwater Mounding Analysis* by Andrews Survey and Engineering, dated June 4, 2015.

Section 2 Comments received from the Board's Consultant:

1. Susan E. Carter, P.E., LEED AP - Places Associates, Inc. Review Letter dated February 5, 2015
2. Susan E. Carter, P.E., LEED AP – Places Associates, Inc., Collings Foundation – Proposed Museum Initial Site Plan and Special Permit Review, dated March 2, 2015
3. Susan E. Carter, P.E., LEED AP – Places Associates, Inc., Collings Foundation – Proposed Museum Initial Site Plan and Special Permit Review, dated March 31, 2015
4. Susan E. Carter, P.E., LEED AP – Places Associates, Inc., Collings Foundation – Proposed Museum Initial Site Plan and Special Permit Review, dated April 29, 2015.
5. Susan E. Carter, P.E., LEED AP – Places Associates Inc., Email to Craig Martin RE: Collings Foundation Museum Capacity, dated April 8, 2015
6. Susan E. Carter, P.E., LEED AP – Places Associates, Inc., Collings Foundation – Proposed Museum Preliminary Site Plan and Special Permit Review Proposal, dated June 12, 2014

Section 3 Comments and Correspondence from Town Boards, Committees and Departments, and State Agencies:

1. Jennifer Burke – Planning Director Town of Hudson, Peer Review Letter from Waterman Design Associates, Inc., dated January 2, 2015.
2. Jennifer Burke – Planning Director Town of Hudson, Traffic Review for Collings Foundation Expansion – 568 Main Street, from Ron Miller and Associates, dated January 2, 2015
3. Kathy Sferra – Stow Conservation Coordinator, Letter to Steve O'Connell – Andrews Survey and Engineering, Planning Board copied, RE: Collings Preliminary Review of Application and Plans, dated January 29, 2015
4. Zoning Officer, Memo RE: Collings Foundation Building Permit, dated April 30, 2014
5. Linda Hathaway – Town Clerk, Memo dated May 28, 2014
6. Pam Landry – Treasurer, Memorandum dated May 28, 2014
7. John Wallace – Health Agent, Memorandum, dated May 28, 2014
8. Dorothy Wilbur – Principal Assessor, Letter to Planning Board RE: Collings Foundation Site Plan, dated June 4, 2014.
9. Craig Martin – Building Commissioner / Zoning Officer, Letter to Robert Kramer, Planning Board copied, RE: Robert Collings and Collings Foundation Zoning, dated July 1, 2014
10. Joe Landry – Fire Chief, Email to Karen Kelleher RE: Collings Foundation, dated July 17, 2014
11. Charles Kern, Chair of Board of Selectmen, Letter to Robert Collings, Planning Board copied RE: Application Filed March 21, 2014 and amended on July 2, 2014 for removal of approximately 70,000 cubic yards of earth (the "Application) on property of Barton Road, pursuant to Article 6, Section 22 of the Town of Stow General By-laws (the "By-law), dated August 28, 2014
12. Jennifer Burke – Town of Hudson Planning Director, Email to Karen Kelleher RE: Collings Foundation, dated September 3, 2014
13. Cyndie Colosi – Board of Health, forwarded email from Joel Frisch of Northeast Geoscience, Inc., RE Proposed TNC PWS – Collings Foundation, Stow, MA, dated November 5, 2014

14. Joel Frisch – Northeast Geoscience Inc., email to Kathy Sferra, Planning Board copied, RE: Proposed TNC PWS – Collings Foundation, Stow, MA, dated November 5, 2014
15. Craig Martin – Building Commissioner Board of Health, Forwarded letter from Department of Environmental Protection RE: Public Water Supply Well I Site Approval, dated November 13, 2014
16. Pam Landry – Treasurer, Interoffice Memorandum, dated February 12, 2015.
17. Kristen Fox – Principal Assessor, Interoffice Memorandum, dated February 12, 2015.
18. Linda Hathaway – Town Clerk, Interoffice Memorandum, dated February 12, 2015
19. Ernest Dodd – Planning Board, Email to Jesse Steadman *RE: Non-Profit Classification*, dated March 12, 2015.
20. Ernest Dodd – Planning Board, Memorandum to Jesse Steadman *RE Dover Amendment Court Decisions*, dated March 18, 2015.
21. Ernest Dodd – Planning Board, Memorandum to Jesse Steadman *RE Dover Amendment Comments*, dated March 18, 2015.
22. Ernest Dodd – Planning Board, Memorandum to Jesse Steadman *RE Collings Foundation Museum Issues March 2015*, dated March 25, 2015.

Section 4 Comments and Correspondence received from residents:

1. Robert J. Kramer – 10 Martin Lane, Letter to Stow Zoning Enforcement agent, Planning Board copied, RE Zoning Compliance of Collings Foundation, dated June 2, 2014
2. Ron Gerhard – 222 Barton Road, Information on Type 10 Firearms Licensing, received June 5, 2014
3. Ron Gerhard – 222 Barton Road, Letter to Stow Planning Board RE: Collings Foundation possession of Type 10 License for Manufacturing of Destructive Devices, dated June 9, 2014
4. Ron Gerhard – 222 Barton Road, Letter to Planning Board RE: Explosives Storage Requirements, received June 13, 2014
5. Greg and Barbara Jones – 61 Sudbury Road, Letter to Planning Board – RE Proposed Structure at the Collings Foundation, dated June 16, 2014

6. Mark Taylor – 21 Orchard Drive, Email to Planning Board RE: Collings Foundation Museum, dated June 17, 2014
7. Anne VanTine, Stow TV Coordinator, Letter from David Watts, Jr. Syzygy Media Works, RE: Collings Foundation Documentary request for publication over coming weeks, June 19, 2014.
 - a. Attached: Collings Foundation: Preserving the Past 2009 DVD
8. Dr. Brooke W. Heroux – 15 Golden Drive, Letter to Planning Board and Board of Selectmen RE: Support for Proposed Collings Foundation Museum Expansion, dated June 21, 2014.
9. Tom French – 151 Barton Road, Email to Planning Board RE: Delivery of Military Vehicles to Collings Foundation, date June 26, 2014 with 4 attached photos.
10. Ron Gerhard – 222 Barton Road, Letter to Planning Board RE: Collings Foundation Activities and Request for Expansion, dated June 27, 2014. Appendix Exhibits Include:
 - a. Copy of Collings Foundation 2012 Form PC
 - b. Unsuccessful search for Collings Foundation Corporation on Secretary of the Commonwealth of Massachusetts website
 - c. AAA Magazine Article June 2014
 - d. Copy of M.G.L Ch. 40A s.3
 - e. Copy of Harbor Schools, Inc. et al. v. Board of Appeals of Haverford
 - f. Copy of Regis College v. Town of Weston and Others
 - g. Town of Barnstable Zoning Board of Appeals Agenda October 10, 2012.
 - h. Copy of Stow Zoning Bylaw Section 7.3.3.4 Parking Requirements
 - i. 990 PF Return of Private Foundation for The Collings Foundation, year ending 2012
 - j. 702 CMR s. 5.03 Massachusetts Aeronautics Commission
 - k. MassDOT Initial Notification of Private Restricted Landing Area ("PRLA") form
 - l. Town of Harvard vs. William Maxant 360 Mass. 432

m. Secretary of the Commonwealth Corporations Division, Certificate of Organization for Collings Firearms LLC

11. Scott Gregory – 180 Barton Road, Email to Planning Board RE: 180 Barton Road Sign, photos attached, dated June 30, 2014
12. Ron Gerhard – 222 Barton Road, Letter to the Planning Board RE: Construction and use of airfield under false pretenses, dated June 30, 2014
13. Petition in Opposition to Activities Conducted by the Collings Foundation in a Residential Zone, received July 2, 2014
14. Tom French – 151 Barton Road, email to Craig Martin – Building Commissioner, Planning Board copied, RE Collings Project – Erosion Control, dated July 6, 2014
15. Mail Online, Military Tanks to be auctioned in California, printed July 16, 2014
16. Massachusetts Lawyers Weekly, Dover Amendment Ripe for Revision, received July 16, 2014
17. Linda Cornell – 222 Barton Road, Letter to Planning Board RE: Weight Limits on Local Roads, dated July 18, 2014
18. Janet Belsky, Peter Christmas, Michelle Mertz, Chris Mecallef, Adam Wagman, Carolyn Wehler, Letter to Planning Board RE: Refuting documents in support of Collings Foundation, dated July 28, 2014.
19. Anne VanTine, copy of SYZYGY Media Works Inc., About Us webpage, received July 16, 2014
20. Mathew Hurwitz, Email to Planning Board RE: Support for Collings Foundation Expansion, dated July 7, 2014
21. Tom French – 151 Barton Road, Letter to Craig Martin – Building Commissioner, Planning Board copied RE: Collings Foundation Race of the Century, dated July 20, 2014
22. Sima Maitland & Matthew Mcdowell, Letter to Planning Board RE: Collings Foundation: Creating Educational Opportunities, dated July 29, 2014
23. Ron Gerhard – 222 Barton Road, Annotated Copy of July 30, 2014 Collings Foundation Letter to Planning Board, dated August 6, 2014
24. Cyndie Colosi, Forwarded email from Linda Cornell RE: Collings Air Pollution, dated December 4, 2014

25. Ron Gerhard – 222 Barton Road, Letter to Stow Planning Board RE: Collings Foundation Activities and Request for Expansion, dated June 17, 2014
26. Lee McNeil – 150 Barton Road, Letter to Planning Board RE: Concerns/Issues with proposed museum, dated August 1, 2014. Attached Exhibits: 7 Photos of Barton Road and Dam
27. Tom French – 151 Barton Road, Email to Planning Board RE: Whether the Collings Foundation Museum would be “educational,” dated August 4, 2014
28. Tom French – 151 Barton Road, Letter to Planning Board RE: Collings Foundation Site Plan Application, dated August 4, 2014
29. Barton Road Neighborhood Association, Letter and Appendix to Planning Board RE: Analysis of the Town Counsel’s July 8, 2014 Memorandum Concerning the Proposed Collings Foundation Tank Museum, dated August 5, 2014. Attached Exhibits Include:
 - a. Barbara Huggins – Town Counsel, Memorandum to Planning Board of July 8, 2014
 - b. Copy of M.G.L Ch40A s.3
 - c. Martin v. Corp of Presiding Bishop of Church of Jesus Christ of Latter-Day Saints, 434 Mass. 141 (2001)
 - d. Aquarius Sanctuary Center for Higher Learning and Healing, Inc. v. Zoning Board of Appeals of Town of Littleton, 08 MISC. 378178 JCC, 2009 WL 4856797 (Mass. Land Ct. Dec. 17, 2009)
 - e. Letter from Robert Collings, the Collings Foundation, dated July 30, 2014
 - f. Whitinsville Retirement Society, Inc. v. Town of Northbridge, 394 Mass. 757 (1985)
 - g. Needham Pastoral Counseling Center, Inc. v. Board of Appeals of Needham, 29 Mass. App. C. 31 (1990)
 - h. 26 U.S.C. s.503(c)(3)
 - i. M.G.L. Ch.64H, s.6
 - j. Town of Stow Zoning Map
 - k. Letter from Stephen J. O’Connell, Andrews Survey and Engineering, Inc., dated July 28, 2014

- l. Delquadio v. Bd. Of Appeals of Medford, 1 Mass. App. Ct. 850 (1973)
 - m. O'Connell v. Vainisj, 82 Mass. App. Ct. 688 (2012)
 - n. Glidden v. Zoning Bd. Of Appeals of Nantucket, 77 Mass. App. Ct. 403 (2010)
30. Barton Road Neighborhood Association, Letter to Planning Board RE: Analysis of IRS FORM 990 Collings Foundation from 1999 – 2009, dated August 5, 2014
 31. Barton Road Neighborhood Association, Letter to Planning Board RE: Review of Colling's Foundation Attorney General Form PC, dated August 5, 2014
 32. Tom French – 151 Barton Road, Letter to the Planning Board RE: Effect of the Foundation as a Trust, dated August 5, 2014
 33. Linda Cornell – 222 Barton Road, Letter to Planning Board RE: Collings Foundation Petition – Analysis of Signatures, dated August 5, 2014
 34. Kathy Tarbi – 116 Barton Road, Letter to Planning Board, dated August 6, 2014
 35. Scott and Carol Gregory – 180 Barton Road, Letter to Planning Board, dated August 6, 2014
 36. Petition to Stop the Collings Foundation's Dangerous and Destructive Commercial Activities in a Residential Zone, received August 6, 2014
 37. Barton Road Neighborhood Association, Letter to Planning Board RE: Stated Purpose of Collings Buildings, dated August 6, 2014
 38. Peter Christmas – 122 Barton Road, Letter to Planning Board RE: Correction on Stated Traffic Volumes, received August 6, 2014
 39. Linda Cornell – 222 Barton Road, Email to Planning Board RE: Collings is using Stow TV for Propaganda, dated August 6, 2014
 40. Ron Gerhard – 22 Barton Road, Email to Planning Board RE: Photos of planes and gate across right of way, dated August 6, 2014
 41. Dan Barstow – 99 Pine Point Road, Email to Planning Board, RE: Criteria to determine if Collings is Primarily Educational, dated August 17, 2014
 42. Barton Road Neighborhood Association, Letter to Planning Board RE: Additional Information re: Collings Foundation letter of 7/30/14 regarding Educational Non Profit Status, dated August 13, 2014

43. Janet Belsky – 122 Barton Road, Letter to John Wallace, Planning Board copied, RE Health Concerns from the Collings Foundation Activities, dated December 5, 2014
44. Tom French – 151 Barton Road, letter to the Planning Board RE: Collings Foundation Site Plan Application, dated August 4, 2014
45. Tom French – 151 Barton Road, Letter to Craig Martin – Building Commissioner, Planning Board copied RE: “No Tank Museum” signs, received December 17, 2014.
46. Rodger E. Burkley, Letter to Planning Board RE: Doing the Wrong Thing...while doing it Right, received August 12, 2014
47. Linda Cornell – 222 Barton Road, Letter to Planning Board RE: Collings Foundation Status as an Educational Organization, dated August 12, 2014
48. Peter Grimes – Providence RI, Email to Planning Board RE: Opposition to view of Planning Board member, dated August 12, 2014
49. Mathew Hurwitz – Stow, Email to Planning Board RE: Collings Foundation Proposed Military Museum Should be Welcomed by Stow, dated August 12, 2014
50. Rodger E. Burkley – 53 Boon Road, Email to Planning Board with attached letter: Doing the Wrong Thing...While Doing it Right, dated August 12, 2014
51. Ron Gerhard – 222 Barton Road, Copy of Helen T. DiTommaso v. Robert and Caroline Collings, et, al., received August 12, 2014. Exhibits Attached Include:
 - a. Plan of Land in Stow, MA Showing a Way for DiTommaso and prepared by Stamski and McNary, Inc. on Nov. 2, 1988
52. Barton Road Neighborhood Association, Letter to Planning Board RE: Additional Information: re Collings Foundation Letter of 7.30.2014 regarding Educational Non-Profit Status, dated August 13, 2014
53. Barton Road Neighborhood Association, Letter to Planning Board RE: Legal Arguments for Limiting Rights on a Private Way, dated August 13, 2014
54. Barton Road Neighborhood Association, Letter to Planning Board RE: Military Museums in Massachusetts, dated August 14, 2014
55. Cathy Haleltine Fallon – 70 Hunter Ave. Hudson, Email to Planning Board RE Hunter Ave. Repaving and Collings Foundation October Event, dated August 15, 2014. Exhibits Attached Include: 2 photos of Tanks on Hunter Ave.

56. Barbara Jones – 61 Sudbury Road, Email and Letter to Planning Board RE: Who Benefits from Collings Expansion, dated August 15, 2014.
57. Dan Barstow – 99 Pine Point Road, Letter to Planning Board RE: Collings Needs to Prove Education is Primary, dated August 17, 2014
58. Linda Cornell – 22 Barton Road, Email to Planning Board RE: Foundation Facility is also available for fundraising events, dated August 18, 2014
59. Linda Cornell – 222 Barton Road, email to Planning Board RE: Foundation facility is also available for fundraising events, dated August 18, 2014. Exhibits Include: Race of the Century Flyer from Collings Foundation
60. John e. McAuliffe – President of Central MA Veterans for the Battle of the Bulge, Herbert Adams 82nd Airborne Division, Francis Guadere 30th Infantry Division, Ahanace Joe Landry 776th Anti-Aircraft Artillery, Christian de Marcken, Chester Wenc 106th Infantry Division, Dorothy Taft-Barre 16th General Hospital, Letter to Planning Board RE support for Collings Foundation, dated August 22, 2014
61. Anonymous Letter to Planning Board from United Kingdom RE: Illegal restoration activities of Collings Foundation, dated August 22, 2014
62. Rodger Burkley – 53 Boon Road, Letter to Planning Board RE: Good Causes Shouldn't Pre-empt Sound Town-Community Governance, dated August 25, 2014
63. Tom French – 151 Barton Road, Letter to Planning Board RE: A Comment on Barton Road, and Zoning Bylaw section 9.9 as it relates to the Dover Amendment, dated September 3, 2014
64. Tom French – 151 Barton Road, Letter to Planning Board RE: Robert Collings Letter of September 3, 2014
65. Anonymous – Massachusetts Auto, Air and Military Museums, received September 5, 2014
66. Tom French – 151 Barton Road, Email to Planning Board RE: Collings Tank Traffic, dated September 5, 2014
67. Carol Gregory – 180 Barton Road, Email to Planning Board RE: Portola Valley Military Tanks Heading to East Coast | News | Almanac Online, dated September 5, 2014. Attached Exhibits: Photo of tank on truck on Barton Road, School bus and truck carrying tank
68. Scott and Carol Gregory – 180 Barton Road, Letter to Planning Board RE: What Constitutes and Educational Purpose?, received September 5, 2014

69. Tom French – 151 Barton Road, Email with three photos of tanks on trucks on Barton Road, dated September 6, 2014
70. Carol Gregory – 180 Barton Road, Email with photo of passenger bus on Barton Road, dated September 6, 2014.
71. Amanda Atwell – 171 Barton Road, Email and letter to Planning Board RE: Proposed Collings Foundation Museum, dated September 7, 2014
72. Linda Cornell – 222 Barton Road, Email to Planning Board RE: Tank on Dam Photos, September 7, 2014
73. Scott Gregory – 180 Barton Road, Email to Planning Board RE: Dover Status – Non-Profit Corp vs Trust, dated September 8, 2014
74. Linda Cornell – 222 Barton Road, Letter to Planning Board RE: Collings Foundation Petition – Analysis of Signatures, dated September 8, 2014
75. Barbara Jones – 61 Sudbury Road, PowerPoint Presentation for Planning Board Public Hearing RE: Collings Foundation Visuals, dated September 9, 2014
76. Scott Gregory – 180 Barton Road, Email to Planning Board RE: WWII Museum in Natick, dated September 9, 2014. Attached Exhibits: 5 Photos of tanks on Barton Road.
77. Brenda Masceri – 57 Hunter Avenue, Hudson, Letter to Planning Board RE: Negatively Impacted by the Collings Foundation, received September 10, 2014
78. Gladys and Guy Beaudette, Letter to Planning Board RE: Opposition to Tank Museum, received September 10, 2014
79. Sandra Mitchell – 82 Hunter Ave Hudson, Letter to Planning Board, dated September 10, 2014
80. Weston Fischer – 200 Barton Road, Letter to Planning Board RE: Collings vs. Stow Master Plan, dated September 10, 2014
81. Bill Byron – 469 Gleasondale Road, Email to Planning Board RE: Collings Museum, dated September 10, 2014
82. Scott Gregory – 180 Barton Road, Email to Planning Board RE: Barton Road Width, dated September 9, 2014.
83. Pat Sorn and Dick Hart – 174 Barton Road, Letter to Planning Board RE: Request that Collings not be granted permission to build the Military Equipment Museum off of Barton Road, dated September 10, 2014

84. Adam Wagman – 115 North Shore Drive, Letter to Craig Martin – Building Commissioner, Planning Board copied, RE: Urgent Request for Enforcement Action on Barton Road, dated September 11, 2014
85. Barbara Jones – 61 Sudbury Road, Letter to Planning Board RE: Collings Hearing 9/10/2014, dated September 15, 2014.
86. Janet Belsky – 122 Barton Road, Email to Town Administrator, Planning Board copied, RE: Meeting Request by Residents of Barton Road and Surrounding Areas, dated September 17, 2014.
87. Barton Road Neighborhood Association, Letter to Planning Board RE: Community Rebuttal of the Collings Foundation Submittals, dated September 23, 2014
88. Jim Maddock – Nashua NH, Email to Planning Board RE: Collings Foundation, dated September 24, 2014
89. Matthew Hurwitz – 154 Barton Road, Email to Planning Board RE: Enough is Enough, dated September 24, 2014
90. Robert Weitzel – Hollis, NH, Email to Planning Board RE: Collings Foundation, dated September 24, 2014
91. Arthur Yatsko, Email to Planning Board RE: Collings Foundation Project, dated September 24, 2014
92. Greg Peterson – Tyngsboro, MA, Email to Planning Board RE: Collings Foundation, dated September 24, 2014
93. Susan Knapp, Email to Planning Board RE: Collings Foundation Educational Status, dated September 25, 2014
94. Donald Gaudette – Wildwood, FL, Email to Planning Board RE: Collings Foundation Museum, dated September 25, 2014
95. Paul Zannoni – Groveland, MA, Email to Planning Board RE: Soldier of Freedom and Liberty – They Shall Not be Forgotten, dated September 25, 2014
96. Robert Stopka, Email to Planning Board RE: Collings Foundation Existing and Proposed Museum, dated September 26, 2014
97. Michael Emond, Email to the Planning Board RE: Collings Foundation, dated September 26, 2014
98. Don Imrie, Email to the Planning Board RE: The Collings Foundation's Application Which You are Considering, dated September 26, 2014

99. Sgt. J. Trapani, email to the Planning Board RE: Collings Foundation, dated September 26, 2014
100. Stan Dudienski – Derby, CT, Email to Planning Board RE: Collings Foundation – Please Grant Permit For Additional Facility
101. Barton Road Neighborhood Association, Letter to Planning Board RE: Community Rebuttals to Collings Foundation Submittals, dated September 23, 2014
102. Amanda Atwell – 171 Barton Road, Letter to Planning Board RE: Meeting with various Town staff and residents, dated October 1, 2014
103. John Willoughby – 29 Pine Ridge Road, email to Planning Board RE: Collings Foundation Status, dated October 3, 2014
104. Linda Cornell – 22 Barton Road, email to Karen Kelleher and 13 minute video RE: Decibel monitoring at 222 Barton Road.
105. Ron Gerhard – 222 Barton Road, Submission to Planning Board RE: FAA Noise Compatibility / Airplane Noise Violation at Collings Foundation, dated October 17, 2014
106. Stephen Keith – Pembroke, NH, Letter to Planning Board RE: Support of Collings Foundation, dated October 30, 2014
107. Serena Howlett, email to Planning Board RE: Collings Proposal, dated October 3, 2014 Tom French – 151 Barton Road, Letter to Planning Board RE: Collings Foundation Inc. Application for Siteplan Approval Observations and Comments, dated February 23, 2015
108. Amanda Atwell – 171 Barton Road, Letter to Planning Board, Board of Health, Board of Selectmen, dated October 13, 2014
109. Rodger Burkley – Email and Letter to Planning Board RE: A Question of Balance: The Collings Debate in Broader Context, dated November 5, 2014.
110. Mathew Hurwitz – 152 Barton Road, Letter to Planning Board RE: Obstructing the Collings Foundation on the Basis of Excess Noise, dated November 12, 2014
111. Barbara Jones – 61 Sudbury Road, Letter to Planning Board RE: Collings Foundation Application for Proposed Tank Museum, dated February 23, 2015
112. Janet Belsky – 122 Barton Road, Letter to Planning Board RE: Collings Foundation Primary and Dominant Purpose, dated March 1, 2015

113. Tom French – 151 Barton Road, Email to Planning Board RE: A few comments concerning the March 4 Hearing, dated March 4, 2015
114. Tom French – 151 Barton Road, Letter to Planning Board RE: Collings Tank Museum Hearing, dated March 4, 2015
115. Scott Gregory – 180 Barton Road, Email to Planning Board RE: Links to Dover Amendment Articles, dated March 4, 2015
116. Peter Christmas – 122 Barton Road, Copy of Commonwealth of Massachusetts Appellate Tax Board: Collings Foundation v. Board of Assessors of Town of Stow, dated January 14, 2015, received March 5, 2015.
117. Red Alyward – 23 Apple Blossom Lane, Email to Planning Board RE: Collings Foundation Permit, dated March 14, 2015
118. Scott and Carol Gregory – 180 Barton Road, Examples of Museum Educational Programming, received March 23, 2015
119. Scott and Carol Gregory – 180 Barton Road, Letter to Planning Board RE: Collings Foundation Recent Change to Public Charity From a Private Foundation; IRS – What is a Public Charity; What is Deemed Educational Under a Charitable Organization; War/Military/Aircraft Museums with Outlined/Advertised Education Programs Offered; Collings Foundation Website Info, undated, Received March 23, 2015
120. Amanda Atwell – 171 Barton Road, Letter to Planning Board, dated March 28, 2015
121. Rodger Burkley, Email to Planning Board RE: Collings Foundation Building Permit Application, dated March 30, 2015
122. Linda Cornell – 222 Barton Road, Email to Planning Board RE: Memo Regarding Collings Right of Way, dated April 1, 2015
123. Scott Gregory – 180 Barton Road, Letter to Stow Planning Board RE: Collings Application – Planning Forward, dated April 1, 2015
124. Michael and Corinne Cressman – 199 Barton Road, Letter to Stow Planning Board RE: Comments about the existing plan, dated April 1, 2015.
125. Tom French – 151 Barton Road, Email to Planning Board RE: Collings Foundation re: March 24, 2015 Letter, dated April 10, 2015
126. Tom French – 151 Barton Road, Email to Planning Board RE: Collings Landing Area C&D, dated April 17, 2015

127. Dan Barstow, Janet Belsky, Scott Gregory and Residents of Barton Road, Letter to Planning Board RE: American Heritage Museum, v. The Dover Amendment - On Opposite Sides, dated April 20, 2015
128. Adam Makos – Letter to the Planning Board RE: Support for Collings Foundation, dated April 21, 2015
129. Tom French – 151 Barton Road, Email to Planning Board RE: Land Court Refutes DOT/AD (MAC) Interpretation of ch. 90 s. 39B, dated April 21, 2015
130. Tom French – 151 Barton Road, Email to Planning Board RE: Collings Foundation Scholarships, dated April 22, 2015
131. Dan Barstow – 99 Pine Point Road, Letter to Planning Board RE: Whether Collings' Proposed Museum is Primarily Educational, dated April 22, 2015
132. Scott Gregory – 180 Barton Road, Email to Planning Board RE: Clarification on Applicable Public Comment, dated April 22, 2015
133. Amanda Atwell – Email to the Planning Board RE: Collings Proposed Museum Letter, dated April 22, 2015
134. Janet Belsky – 122 Barton Road, Letter to Planning Board RE: The Collings Foundation Primary and Dominant Purpose: The Collection, Restoration and Display of Antique Vehicles, Planes, Artifacts, and Vintage Clothing, dated April 22, 2015
135. Red Alyward – 22 Apple Blossom Lane, Email to Planning Board RE: Collings Foundation Permit Request, dated April 23, 2015
136. Linda Cornell – 222 Barton Road, Email to Planning Board RE: Off Barton Road Cornell ROW Easement, dated April 26, 2015
137. Tom French – 151 Barton Road, Email to Building Inspector, Planning Board copied, RE Collings Landing Area – MAC Filings, dated April 28, 2015
138. Tom French – 151 Barton Road, Email to Building Inspector, Planning Board copied, RE Collings Landing area C&D (Correction), dated April 28, 2015
139. Scott Gregory – 180 Barton Road, Letter to Planning Board RE: Now Comes the Fun Stuff – Making a Decision, dated April 29, 2015
140. Eugene Brusin, Email to Planning Board RE: Collings Foundation, dated September 25, 2014

141. Tom French – 151 Barton Road, Letter to Planning Board RE: Robert Collings Letter of September 3, 2014
142. Gladys and Guy Beaudette, General Comment to Stow.gov website, forwarded to Planning Board RE: Health effects of Collings Foundation, dated December 8, 2014.
143. Peter Christmas – 122 Barton Road, Letter to Planning Board RE: More Planes to Fly at Collings Foundation, dated December 9, 2014
144. Scott Gregory – 180 Barton Road, Email to Planning Board and Attached Congressional Research Service report titled 501(c)(3) Organizations: What Qualifies as “Educational.”
145. Janet Belsky – 122 Barton Road, *email to Planning Board RE: Treasury Report*, dated May 22, 2015.
146. Adam Wagman – 115 North Shore Drive, *Petition to Stop the Colling's Foundation's Dangerous and Destructive Commercial Activities in a Residential Zone*, dated May 27, 2015.
147. Judith Ward, Headmistress of Imago School, Letter to Planning Board RE: Educational nature of Collings Foundation, dated May 22, 2015.
148. Scott Correa, Manufacturing Engineer from Mount Vernon, WA, Letter to Planning Board, dated June 3, 2015.

Section 5 Legal Correspondence

1. Barbara Huggins – Town Counsel, Memorandum to Karen Kelleher, Jesse Steadman RE: *Collings Foundation or Collings Foundation Inc., Application for Site Plan Review and Erosion Control Special Permit – G.L. c.40A, s.3 (“Dover Amendment”) issues*, dated March 31, 2015
2. Barbara Huggins – Town Counsel, Memorandum to Karen Kelleher, Jesse Steadman RE: *Collings Foundation Application for Site Plan Review and Erosion Control Special Permit*, dated July 8, 2014
3. Barbara Huggins – Town Counsel, Memorandum to Karen Kelleher, Jesse Steadman RE: *Collings Foundation Application for Site Plan Review and Erosion Control Special Permit*, dated September 5, 2014\
4. Barbara Huggins – Town Counsel, Memorandum to Karen Kelleher, Jesse Steadman RE: *Collings Foundation or Collings Foundation, Application for*

Site Plan Review and Erosion Control Special Permit – G.L. c.40A, s.3 (“Dover Amendment”), dated July 21, 2014

5. Barbara Huggins – Town Counsel, Memorandum to Karen Kelleher, Jesse Steadman RE: *Collings Foundation or Collings Foundation Inc., Application for Site Plan Review and Erosion Control Special Permit – G.L. c.40A, s.3 issues (“Dover Amendment”), dated March 31, 2015*
6. Barbara Huggins – Town Counsel, Email to Jesse Steadman RE: Question on Ownership, dated April 28, 2015
7. Barbara Huggins – Town Counsel, Memorandum to Karen Kelleher, Jesse Steadman, RE: *Collings Foundation Application for Site Plan Review and Erosion Control Special Permit – “Reasonable Regulation” Under G.L. c.40A, s.3, dated October 6, 2014*

Section 6 Review of Application in Accordance with G.L. ch.40A s.3 and Sections 9.9 and 3.10 (5) of the Stow Zoning Bylaw

6.1 Educational Definitions as Submitted in the Petition

Submission: In a CFI memo dated March 25, 2015 the applicant states that “the exhibition display of historic artifacts qualifies as a museum according to the International Council of Museums statute 45 CFR 1180.2.”

Submission: CFI memo dated April 22, 2015 refers to Congressional Research Service Report titled *501(c)(3) Organizations: What Qualifies as “Educational”?* from August 21, 2012, indicating that “an organization whose activities consist of presenting public discussion groups, forums, panels, lectures or similar programs and museums,” is a qualifying educational organization.

Submission: CFI memo dated April 22, 2015 states that “non-profit living history museums are considered non-profit educational institutions...” and that “museums are presumptively educational as defined by the U.S. Treasury.”

Submission: *Summary of Current Activities* document purports that the Open House Events are educational due to association with the existing and proposed museum, specifically stating that “Since these three Living History Events are part of the museum experience and museums are defined to be educational, then these activities on site are educational.”

Submission: Abutter Correspondence from March 23, 2015 provides 11 examples of military museums across the U.S., which offer descriptions of specific educational programs and living history programs, including programming tailored to specific populations, demographics and age groups, schedules of programs, names of curriculum designers, descriptions of lesson plans and fee schedules.

Submission: Letter by Scott Correa, received June 3, 2015 notes that the Collings Foundation is "is a non-traditional starting point for many journeys of discovery using its collection of artifacts to prompt questions and discussions."

Submission: Town Counsel Memo dated September 5, 2014 states that the definition described in 45 CFR 1180.2 has a "particular context" related to "determining who is eligible for grants provided by the Institute of Museum and Library Services," and that there is not a direct link to the definition of a museum and the determination on the Dover Amendment.

6.2 Educational Awards and Honors

Submission: *Applicants Response to Form 1023 Part IV* cites a 2009 Hoyt S. Vanderberg Award presented to the Collings Foundation "conferring its "Highest Honor in the Field of Aerospace Education."

Submission: *Applicants Response to Form 1023 Part IV* cites 2012 award from the "Wings Club of New York," for "Honoring the Sacrifices by Our Veterans and Helping Americans of All Ages to Learn More About our Country's History and Heritage.

6.3 Package of 281 Letters of Support for Collings Foundation

Submission: A package of 281 letters in support of the Collings Foundation were submitted on September 10, 2014.

Finding: Planning staff analyzed the letter package, and catalogued each submission by topic and theme

Finding: 123 letters were authored by those in support of the Foundation without referencing attendance at any specific events or activities.

Finding: 103 authors referenced events and activities that take place outside of Stow, including the Wings of Freedom Tour, Vietnam Memorial Flights and references to experiencing the Jaques M. Littlefield Collection in California.

Finding: 55 letters referenced experience attending the Stow events and activities.

Finding: Three themes were identified among the 55 letters that explicitly referenced attendance at Stow. Details of potentially educational activity were evaluated for descriptions, experiences, and evidence relevant to the Board's list of five educational indicators.

Finding: 26 of the 55 letters indicated that the educational impact of the Stow events and activities are heightened by the ability for attendees to see, touch, hear and smell the artifacts in action. The letters generally reference the impact of first-hand

experience, and the engaging of the various senses. Some authors noted that the experience was more memorable than other traditional forms of education.

Finding: 9 of the 55 letters specifically noted the educational importance of personal interaction at the Stow events and activities, specifically referencing the Veterans Roundtable discussions, conversations with reenactors and event narrators, stories told by veterans and information gleaned from various family histories, stories and interactions shared by attendees.

Finding: 8 of the 55 letters are authored by self-identified educators, indicating that Collings Foundation's Stow artifacts and exhibits are valuable in complementing the educational goals of other organizations.

Finding: The Planning Board finds that the letters submitted provide detail of some participants' positive reactions and expressions of value gained from the events and activities at the site. The Planning Board further finds the Application lacks a direct correlation to Educational Indicator 5: "the development and delivery of educational programs or materials that develop and train the powers and capabilities of human beings; prepare and fit the individual for any calling or business, or for activity and usefulness in life, and be directed to further the mental, moral, or physical powers and faculties of those participating."

6.4 Petition in Support of Applicant's Goals and Purposes

Submission: Two petitions were submitted by the Applicant. One dated July 9, 2014, containing 676 signatures of event participants and another dated August 6, 2014 containing 460 signatures of event participants for a total of 1136 signatures.

Submission: The two petitions submitted have identical wording:

"I support the Collings Foundation's goals and purposes and endorse its living history events, including the proposed construction of a new facility in Stow, Massachusetts, for the exhibition of military vehicles."

6.5 Proposed Museum

Submission: Applicant proposes to construct a 68,000+/- square foot "American Heritage Museum facility to house the Jacques M. Littlefield Collection of military artifacts.

Submission: *Applicant's Response to Form 1023 Part IV* indicates that TCF Inc. and its agents have researched historical themes and "innovative educational approaches," during travels through Europe and the U.S., where TCF, Inc. staff documented best practices in educational museums.

Submission: *Applicant's Response to Form 1023 Part IV* indicates the American Heritage Museum's focus on three "Educational Themes" throughout the museum exhibits, including "Historical Relevance," "Human Interest," and "Technology."

Submission: Applicant memo dated April 22 and 28, 2015 indicates that graphic displays, audio/visual presentations, virtual tours and dioramas, and "engaging museum technologies...including interactive graphic presentations, theatrical lighting, actual artifact sounds and even smells," will complement the artifacts.

Submission: Applicant's *Response to Form 1023 Part IV* includes a statement that "docent conducted tours will be utilized to maximize the educational impact of the new museum."

Submission: Exhibit Designs and Story Lines for the "American Heritage Museum" by Boston Productions Inc. (BPI), were submitted by CFI on March 25, 2015 and show renderings of individual exhibits corresponding to "Story Lines," which explain the objectives of each exhibit, how the artifacts will be utilized in relation to those objectives, and the methods by which the exhibits will deliver the learning goals, such as docent descriptions, graphic displays, video presentations, interactive role plays or tablet tours.

Submission: *Museum Layout Plan Sheets* from BPI depict multiple exhibits in the proposed museum, pedestrian circulation plans through the exhibits and the location of a Classroom and Educational Center, Educational Enrichment Training Room, Library, Archives Library/Research Area/Artifact Storage room and Historic Orientation Theater.

Submission: Applicant submission titled *Collings Foundation Responses to Planning Board Issues and Questions* states that the "Collection of Technical Manuals" will be...available to the public in the Technical Library.

Submission: *Applicant's Response to Form 1023 Part IV* states the proposed American Heritage Museum has "substantial new facilities, including a large training room which will better accommodate group presentations, workshops, training docents and seminars."

Submission: Letter dated April 1, 2015 from Bob Noll - Chief Creative Officer at Boston Production Inc., indicates the consultant's expertise at creating educational experiences through exhibit design.

Submission: BPI's Qualifications to the Collings Foundation contains information regarding staff qualifications and the company's methodology for delivering "interpretive multimedia design solutions."

6.6 Docent Conducted Tours

Submission: Applicant's *Response to Form 1023 Part IV* includes a statement that "docent conducted tours will be utilized to maximize the educational impact of the new

museum," and that they "are a strong element in the both the Collings Foundation's and Collings Foundation Inc.'s 'Living History' educational process."

Submission: The existence of docent conducted tours (DCT's) are among the applicant's provided metrics for determining educational characteristics of open house events as described in the *Summary of Current Activities*.

Submission: An email from an abutter dated April 15, 2015 quotes definition of "docent" from *www.dictionary.com* as "a person who is a knowledgeable guide, especially one who conducts visitors through a museum and delivers commentary on the exhibitions."

Submission: Resume of Robert Collings Sr. describes specific duties as an educational docent, stating he "developed tailored docent tours for different grades, groups and levels including: challenged children, school field trips, Cub and Boy Scouts and College Level history majors."

Submission: In *Collings Foundation Inc.'s Further Responses to Planning Board Issues and Questions*, Applicant states that for the re-enactments at the open house events "all of the re-enactors serve as docents explaining the period, the history and human impact and the artifacts."

Submission: Robert Collings Sr. said in the Public Hearing of April 1, 2015 that the "re-enactors...are very informed."

Submission: *Applicants Response to Form 1023 Part IV* states that DCT's "will include the 85 historic vehicles, plus 11 historic aircraft of the Collings Foundation, located in other buildings."

Submission: Correspondence from an abutter at the Public Hearing of April 10, 2015 states "I have never seen a docent in either building. Other attendees I have spoken to have also failed to see docents in attendance."

Submission: *Applicants Response to Form 1023 Part IV* states under the heading "Current Programs," that the "Docent Conducted Tours, volunteers and programs will be transferred to TCF, Inc. where they will be expanded upon and formalized."

Submission: Robert Collings Sr. said in the Minutes of April 1, 2015 that the Collings Foundation Inc. will be "using re-enactors to go into the school systems, since many school systems don't have the budget for field trips."

Submission: Applicant submission titled *Further Responses to Planning Board Issues and Questions* states that Docent Conducted Tours will be expanded to include the new AHM and facilitated by docent training in the Educational/Enrichment Training Room and Education Center.

Submission: Applicant's *Position Summary* states that "the applicant has supplied detailed information on the educational aspects and programs to be part of the proposed American Heritage Museum, including STEM, Docent Conducted Tours, internships,

joint educational programs, plus multiple programs developed in conjunction with four Stanford University professors...”

Submission: Letter from James L. Adams, Emeritus Professor at Stanford University, received on April 1, 2015 states that the Jaques Littlefield tank collection “attracted an excellent group of docents, ranging from ex-tankers to writers...I would encourage you (Collings Foundation Inc.) to identify some influential faculty members from various schools in the area that are known to be outstanding teachers and have the proper interests and attitudes and begin integrating them into the museum.”

6.7 Proposed Educational Programming

Submission: Document titled *Further Responses to Planning Board’s Issues and Questions* indicates “Inter Educational organization programs, such as Stow 5th Grade field trips will be developed with additional schools, facilitated by the Education Center with Education Program Developers...”

Submission: *Applicant’s Response to Form 1023 Part IV* indicates that two “strong elements” of “how the artifacts are presented and interpreted” is through the use of docent conducted tours and “veterans providing first-hand accounts.”

Submission: *Applicant’s Response to Form 1023 Part IV* provides a list of new programs, including Computers, Atomic Energy, Weapons of Mass Destruction, Jet Aircraft, Radar, Unmanned Aircraft, Ballistic Missile Technology, Turbo Chargers and Tanks.

Submission: *Applicant’s Response to Form 1023 Part IV* states that “an example of enhancing an existing educational program would be to increase the outreach of our two-hour history tour up through our all day (6 hour) history of the automobile and history of the aircraft programs to more middle schools, high schools, colleges and summer camp groups.”

Submission: Applicant’s September 3, 2014 memo lists “Outreach programs with docents and reenactors going out to classrooms” as an educational program.

Submission: Applicant indicates the museum will feature “expansion of tours and programs with innovative educational organizations, including the collections involvement in the “Good Products, Bad Products” program.

Submission: In the minutes of April 1, 2015 Bob Collings Sr. noted that “following up with MIT and trying to incorporate their program into their [MIT’s] programs is a goal.”

Submission: Applicant’s prepared comments for the April 1st hearing states the “Education and research for industry, government and UN” is among its educational programs.

Submission: Applicant submission dated September 3rd, 2014 states the collection has been used as “a training aid and educational tool for the US military and Intelligence agencies, the defense industry, like BAE and United Nations.”

Submission: Applicant's September 3, 2014 memo indicates the Scud Missile, now housed at the site, has been used to educate and train United Nation's weapons inspectors.

Submission: *Applicant's Response to Form 1023 Part IV* indicates “exponential” expansion of internship opportunities with American Heritage Museum.

Submission: Applicant submission titled *Further Responses to Planning Board's Issues and Questions* indicates that present “limited internships will be expanded...”

Submission: Applicant's September 3, 2014 memo indicates that “TCF provides an endowed scholarship” for a New England Student attending Valparaiso, Boston Conservancy, and Massachusetts College of Art annually in the amount of \$5000 for “students who have demonstrated outstanding leadership attending any college of their choice.”

Submission: Applicant's September 3, 2014 memo indicates that “the 25 leadership scholarship recipients have participated in TCF's Leadership Initiative,” consisting of four days in the Boston area “learning about our founding fathers, the Constitution, the Freedom Trail, the 'shot-heard-round-the-world,' the Boston Tea Party and interviewing five leaders to discuss issues of leadership.”

6.8 STEM and STEAM Programs

Submission: Collings Foundation memo dated July 30th, 2014 refers to “Girls in STEM (Science Technology Engineering Mathematics)” as “another example of new programs,” and that “The Collings Foundation has contributed to the development of Girls in STEM programs.”

Submission: *Applicants Response to Form 1023 Part IV* refers to the American Heritage Museum STEM Program which “will utilize its historical artifacts (primary sources) in educational offerings to stimulate student interests in STEM subjects, support teacher and other educational institutions with a hands-on educational experience to complement their STEM programs and provide an educational benefit to all museum visitors and guests.”

Submission: *Further Responses to Planning Board Issues and Questions* states “new programs will include a STEM program. The addition of the Arts to make it 'STEAM' will be considered and a public debate forum including Richard Ortnier, President of the Boston Conservancy, will consider the merits of the expanded version.”

Submission: Collings Foundation Inc. memo dated March 25, 2015 states that an “experienced, educationally qualified team of people are already hard at work on TCF, Inc.’s AHM and programs.”

Submission: Email from Richard Ortner, submitted by the Applicant April 1, 2015 states that he and Bob Collings “spoke about the crucial importance of expanding the proposed STEM program to be STEAM.”

Submission: *Letter from Bob Knoll*, CEO of Boston Productions Inc. states the “AHM will incorporate the latest exhibit techniques and cutting edge multimedia technologies to convey rich educational content including dynamic history events, STEM focused learning opportunities, and detailed oral histories.”

Submission: In memo titled Further Response to Planning Board Issues and Questions, the Applicant states the STEM “program developed with Stanford Professor James L. Adams will be explored with the several universities already contacted to get this very successful interactive educational program underway in the new facility.”

Submission: *Applicants Response to Form 1023 Part IV* states “Lynn Lewis is the AHM STEM Program Coordinator.”

Submission: *Applicants Response to Form 1023 Part IV* describes Lynn Lewis as bringing “STEM program experience from California,” and as a “participant in MIT’s STEM outreach initiatives,” as well as experience with the USS Hornet and Doolittle museum.

Submission: *Applicants Response to Form 1023 Part IV* states Lynn Lewis’s duties would include evaluation and development of programs specific to “future technologies, computers and data security, cyber warfare and artificial intelligence,” as well as development of “STEM based training programs for AHM docents.”

6.9 Collings Foundation Inc. Staff Qualifications

6.9.1 Robert Collings Sr. Resume

Submission: Resume of Robert Collings Sr. lists his title as “Co-Founder of Collings Foundation.”

Submission: Resume of Robert Collings Sr. lists “Teaching, Educational Program Development, Educational Administration/Overseer, Education Docent, Building Project Development” as the five sub-headers describing qualifications.

Submission: Resume of Robert Collings Sr. indicates his “Teaching” credentials include “Lead Educational Docent for the Stow 5th grade field trip,” M.B.A. programs at two universities, reference to an unaffiliated “Center for Entrepreneurial Management” as

CEO, and a Leadership Initiative at Daniel Webster College, in addition to directing the Leadership Scholarship Program at the Collings Foundation.

Submission: Resume of Robert Collings Sr. describes “Educational Docent” credentials as:

- “Leader of docent conducted tours of the Collings Foundation”
- “Developed tailored docent tours for different grades, groups and levels...”

Submission: Resume of Robert Collings Sr. lists intern programs, Leadership Scholarship Program, Aviation Heritage Program, Center for Entrepreneurial Management Conference, Mutual Concerns Museum Seminar presenter, educational program development for fifth grade field trips, and Daniel Webster College Leadership Initiative under “Educational Program Development” heading.

Submission: Resume of Robert Collings Sr. describes specific duties as an educational docent, stating “developed tailored docent tours for different grades, groups and levels including: challenged children, school field trips, Cub and Boy Scouts and College Level history majors.

6.9.2 Caroline J. Collings Resume

Submission: Resume of Caroline J. Collings lists her title as “Co-Founder of Collings Foundation.” and describes her role as being “involved with the development of educational programs, including the STEM program and Docent Training Program. She will be a Teacher in the STEM program and serving as a Docent.”

Submission: Resume of Caroline J. Collings notes a 1962 B.A. from Valparaiso University.

6.9.3 Bio of Robert Collings Jr.

Submission: “Bio of Robert Collings Jr.” states that “In addition to flying duties Rob would conduct educational speeches to school groups as well as outreach programs to local organizations.”

Submission: “Bio of Robert Collings Jr.” states Rob has “conducted outreach speeches at local schools...and participated in all of the educational open house events.”

Submission: Bio of Rob Collings Jr. indicates proficiency in flight trainings and instruction.

Submission: Multiple "Ratings" are provided in the Bio of Rob Collings Jr.

6.9.4 Bio of Hunter Chaney

Submission: The bio of Hunter Chaney lists his title as "Director of Marketing, Collings Foundation."

Submission: Applicant states Hunter Chaney consults with organizations such as Massachusetts State Police Museum and Learning Center in "developing educational outreach programs" and with the Metro West Visitors and Tourism Bureau for Central Massachusetts foundations.

6.10 Summary of Current Activities Document

Submission: Applicant submitted spreadsheet titled *Summary of Current Activities*, which describes each category of events held at the site, lists the attendance, provides examples of 8 educational metrics defined by the Applicant and used to quantify an educational percentage of each event based on the metrics.

Submission: *Summary of Current Activities* document indicates a list of 8 metrics, which the applicant uses to determine the educational measure of each event (by percentage,). The list includes the existence of a Museum Visit, Docent Conducted Tours, Living History Event, Operational Historic Artifacts, Narration and Reenactors/Presenters, Other Activities, Other Artifacts Displays, Other Educational Programs.

Submission: The lists of "Other Activities," "Other Artifacts Displays" and "Other Educational Programs" generally consist of artifact displays, references to educational programs, and presentations similar to descriptions of Narrations Reenactors/Presenters.

Submission: The Summary of Current Activities document lists percentages of educational activity based on an events inclusion of the listed activities.

6.11 Special Events as Identified by The Collings Foundation Inc.

Submission: Memo from Applicant received April 22, 2015 states that "since all of the Special Events groups visit the museum (since 1985), participate in Docent Conducted Tours, and in some cases the visit was tied into their educational program, then all of these visits were educational or predominately educational."

Submission: *Further Responses to Planning Board Issues and Questions* states that daytime events "account for approximately 12 visits per year, all with Docent Conducted Tours, totaling 500 visitors per year."

Submission: *Applicants Response to Form 1023 Part IV* provides a "list of current activities in Stow," noting Stow 5th Grade Field Trips took place 10 times.

Submission: Email from Sima Maitland describes cross curricular programs developed with input from Collings Foundation staff, culminating in two day field trip at the museum in May taking place from 1999 – 2010. Curriculum included activities in Science/Technology, English/Language Arts, Physical Education and Art. Message details Robert Collings Sr. as host, instructor and activity leader, and describes various artifact demonstrations, history principles covered, physical education and art activities led by school staff and post field trip quiz provided by Robert Collings.

Submission: *Further Responses to Planning Board's Issues and Questions* notes that Daytime visits include:

- Car clubs
- Senior men's groups
- Senior centers
- Museum outings
- Veteran reunions

Submission: *Further Responses to Planning Board's Issues and Questions* notes that Daytime Educational visits include an average of six organizations per year, including:

- Bentley College
- Daniel Webster College
- Middlesex Community College
- Nashoba Learning Group

Submission: *Further Responses to Planning Board's Issues and Questions* notes that Evening visits "tend to be fundraisers for other non-profit organizations" and include:

- Stow Conservation Trust
- Organization for the Assabet River
- Boys and Girls clubs
- CC Pools
- Gift of Hearing
- Breast Cancer Research

6.12 Open House Events

Submission: *Applicants Response to Form 1023 Part IV* provides descriptions of three Open House events, including the “Wings and Wheels” event, “Race of the Century” and “Battle for the Airfield.”

6.12.1 Wings and Wheels Event

Submission: The following description of the Wings and Wheels event is provided in the *Applicant's Response to Form 1023 Part IV*: Father's Day weekend event featuring “history and evolution of automobile and aircraft, flight training experiences in two historic aircraft, static displays of 65 automobiles, and eight historic aircraft and running displays of 10 historic automobiles with participants in period attire.”

Submission: *Summary of Current Activities* documents annual attendance at 2200-3000 over 2 days.

Submission: *Summary of Current Activities* lists museum visit, Docent Conducted Tours, Living History Event, Antique Cars and Airplanes, Narration, 15-20 reenactors/presenters, period attire, Nashoba Robotics activity and Desert Storm Robot among metrics for determining educational significance of the event. The document lists Period Attire as an “Other Educational Program,” and states the event is 100% educational.

Submission: Collings Foundation website describes Wings and Wheels event as “the most elegant automobiles presented in grand pageantry and motion...American Elegance is an exquisite display of rare classic automobiles operating before your very eyes.” Displays by Massachusetts State Police Museum and Learning Center, tactical robot displays, and “exhibitions from Nashoba High School FIRST program, American Institute of Aeronautics and Astronautics will be at location.”

6.12.2 Race of the Century

Submission: *Applicants Response to Form 1023 Part IV* describes the *Race of the Century* as a reenactment utilizing races between steam, electric and gasoline vehicles, horse drawn carriages and aircraft with “period dressed reenactors conducting the activities,” which makes for “excitement and understanding of this period of massive transportation technology change.”

Submission: Collings Foundation website describes the “Race of the Century” event as “a most entertaining event that pits some of the greatest mobility based technological advancements against each other...”

Submission: *Summary of Current Activities* lists museum visit, docent conducted tours, living history event, operational historic artifacts, narration, 15-20 reenactors/presenters, blacksmith, and piano player among metrics for educational significance of event.

Submission: *Summary of Current Activities* documents annual attendance at 1200 – 1600 over 2 days.

Submission: *Summary of Current Activities* lists alternative fuels, steam and electric, and period attire as “Educational Programs,” and states the event is 100% educational.

6.12.3 Battle for the Airfield

Submission: Applicants Response to Form 1023 Part IV describes the Battle for the Airfield as a WWII combat reenactment involving “200-250 reenactors in full uniforms, with camps set up complete with period gear...Historic WWII military vehicles involved in the reenactment include tanks, a parade car, halftracks, jeeps, motorcycles, and trucks. All of the reenactors serve as docents explaining the period, the historical context, and the artifacts. A panel of WWII veterans share their experiences through discussion and question and answer sessions...”

Submission: *Summary of Current Activities* documents annual attendance at 4000 – 4800 over 2 days.

Submission: *Summary of Current Activities* lists museum visit, docent conducted tours, living history event, operational historic artifacts, narration, 225 reenactors/presenters, veterans panel, enigma art, Allied and German camps among metrics for educational significance of the events. The document lists presentation in camps, and period attire as “Educational Programs,” and states the event is 100% educational.

Submission: Collings Foundation website describes 300 reenactors “who share a wealth of information.”

Submission: Collings Foundation website describes “Battle for the Airfield” event as a WWII Re-enactment and Veterans Round table.

6.13 Scholarship Programs and Leadership Initiative

Submission: Applicant's September 3, 2014 memo indicates that "TCF provides an endowed scholarship" for a New England Student attending Valparaiso, Boston Conservancy, and Massachusetts College of Art annually in the amount of \$5000 for "students who have demonstrated outstanding leadership attending any college of their choice."

6.14 Wings of Freedom Tour

Submission: The Application states that the "Wings of Freedom Tour" is a "traveling museum" operated outside of Stow, MA. From Applicant's Response to Form 1023 Part IV, dated April 28, 2015.

Submission: The *Applicant's Response to Form 1023 Part IV*, dated April 28, 2015 states that Wings of Freedom Tour is operated by The Collings Foundation.

6.15 Preservation of Artifacts

Submission: Applicant's Response to Form 1023 Part IV indicates that a "very important part of the Collings Foundation's mission is the preservation of articles of historical importance."

6.16 Relationship Between Collings Foundation and Collings Foundation Inc. and Past, Present and Current Activities

Submission: Applicant memo received April 28, 2015 states Collings Foundation Inc. has an "overlapping and synergistic association with the Collings Foundation. Memo states that "by having a separate organization, the focus on education is complete and encompassing..."

Submission: In *Further Responses to Planning Board Issues and Questions* the applicant states that the "two organizations share an identical purpose and will involve many of the same people...The applicant is responsible for the new museum and will share responsibility with the Collings Foundation for the ground and transportation historic artifacts, events and hangar/museum."

Submission: In *Applicants Response to Form 1023, Part IV*, received April 28, 2015, applicant states that with the "AHM, TCF Inc. will be able to both embrace some of TCF's existing educational programs and add new ones."

Submission: In memo titled *Further Responses to Planning Board Issues and Questions*, the Applicant indicates that “all of the events in the future will be tied into the AHM, which by definition is educational...”

Submission: The *Articles of Amendment, Mission Statement, Form 1023 Part IV, and Application for Recognition of Exemption* provided by the Applicant indicate the Foundation’s utilization and continuance of past activities and events, with the addition of new activities, events and programs.

Submission: Memo from Collings Foundation, Inc. dated March 25, 2015 states that the “Applicant will also assume the three open house functions...In due course it will also assume responsibility for other activities.”

Submission: Memo From Collings Foundation, Inc. dated March 25, 2015 states that “the responsibility for Docent Conducted Tours along with volunteers and programs will be transferred to TCF, Inc.”

Submission: Collings Foundation Memo dated March 25, 2015 indicates that TCF Inc. “did sponsor the “Battle for the Airfield” reenactment in October, 2014.”

Submission: Town Counsel memo dated September 5, 2014 notes the Applicant, in the Application, submissions, and memoranda, “comingles the past/ongoing activities with the proposed activities.”

Section 7 Review of Application in Accordance with Zoning Bylaw

7.1 Access to Site

Submission: Except for wider sections located on land in Hudson, the proposed access road is described in the Application as measuring 30’ (feet) wide with an approximately 5’ ‘foot’ wide gravel shoulder on each side.

Submission: A traffic study prepared by Conley Associates for the Collings Foundation was submitted, detailing sight lines and stopping distances at the current entrance and egress to the site, as well as existing and future trip generation statistics and estimations.

Submission: The Conley Associates study estimates that according to other military museums in New England and the Mid-Atlantic region, the total number of visitors per year would be five thousand (5000). Based on the weekends the proposed museum is open, the Conley Associates report estimated that 100 patrons would be using the site on a Saturday with an estimated 2.5 patrons per vehicle, resulting in 40 vehicles using the site on a Saturday.

Submission: The Conley Associates study indicated that based on the addition of five (5) employees with the construction and operation of the proposed museum, the proposed daily vehicle trips by staff would increase by sixteen (16) to a total of forty (40) trips per weekday.

Submission: The Conley Associates study estimates that the Battle for the Airfield event contains the largest traffic counts with nearly 200 vehicles exiting and entering during peak hour between shows.

Submission: Conley Associates concludes that the existing events demonstrate that Barton Road can accommodate safe operation of increased museum traffic.

7.2 Parking Regulations

Submission: The Application provides 571 unpaved parking spaces located on a grass surface to serve the three Open House events.

Submission: The Application includes a "Full Site Buildout Sheet" detailing the location and design of the required 353 parking spaces, including 283 reserve parking spaces.

Submission: The site proposed for reserve parking is a regularly maintained grassy surface.

7.3 Noise

Submission: The Applicant submitted a sound study and associated sound data plots by Epsilon Associates, conducted over a 13 day period from October 3 – 15, 2014. Sound levels were measured at the southern property line near the Hudson/Stow border, where the proposed access road is shown to enter Stow.

Section 8 Review of Application in Accordance with Site Plan Approval Rules and Regulations

8.1 Section 4.5 – Other Permits and Variances

Submission: A letter from Andrews Survey and Engineering, dated June 2, 2015 indicates that a NPDES permit will be obtained prior to construction.

Submission: The Applicant submitted minutes and decisions confirming approval of the access road at 568 Main Street in Hudson, including:

- Decision granting Site Plan Approval by the Hudson Internal Traffic Committee

- Decision granting Site Plan Approval by the Hudson Planning Board
- Decision granting Special Permit by the Hudson Zoning Board of Appeals

Submission: A Zone 1 Public Water Supply Source Approval letter from the Department of Environmental Protection dated November 17, 2014 was submitted.

8.2 4.7.3.2 – General Site Characteristics

Submission: The Site Plan consists of the following existing uses:

- Existing 32,000' (square feet) hangar/museum
- Existing 7500' (square feet) barn/office building
- Existing 2600' (feet) long Private Restricted Landing Area
- Existing Aircraft refueling area
- Existing 250' – 350' (feet) wide and approximately 1000' (feet) long Open House event area which shares space with the Private Restricted Landing Area
- Existing location of Open House event amenities, including two port-o-potty locations, vendor areas, event viewing areas, Allied and German Reenactor camps and vehicle washing area.

Submission: The Site Plan consists of the following proposed uses.

- Proposed 66,000+/- s.f. (square feet) museum building and associated paved and grass parking areas
- Proposed approximately 1745' (feet) access road in Stow
- Proposed approximately 2500' (square feet) geocell paved bus turn around area

8.3 Easements

Submission: The Application indicates that event parking, pedestrian and traffic circulation areas, the 7500' square foot barn/ office building, portions of the runway and location of the German camp as used in the Battle for the Airfield event are shown on the plans as partially or entirely located on land shown on map R25, parcel 17 and owned by Robert and Caroline Collings.

Submission: The Applicant submitted an unrecorded Real Estate Easement Agreement on April 29, 2015 signed by Robert and Caroline Collings of 137 Barton Road as the Grantor and Hunter Chaney of The Collings Foundation Inc., as the Grantee of an easement "on and across" lot R25 parcel 16B for the benefit of providing access to the grantees property.

8.4 4.7.3.4 – Site Improvements

Submission: The Application shows a sign at the current Barton Road residential entrance that states “no museum entrance,” and a sign at the proposed emergency egress that states “entrance to museum 568 Main Street Hudson.”

Submission: Typical signs are shown throughout the proposed site plan, including vehicular signs detailing circulation patterns on the grass parking area, and handicapped parking signs.

8.5 4.9 – Landscape Plan

Submission: The Application includes landscape plans and detail sheets for the proposed museum, access road, reserve parking layout and landscaped berm.

Submission: The proposed landscaping plans show the seal of a registered Landscape Architect, and consist of a mix of grasses, shrubs and trees.

8.6 4.15 – Traffic Study

Submission: A traffic study prepared by Conley Associates for the Collings Foundation was submitted, detailing sight lines and stopping distances at the current entrance and egress to the site, as well as existing and future trip generation statistics and estimations.

Submission: The Conley Associates study estimates that according to other military museums in New England and the Mid-Atlantic region, the total number of visitors per year would be five thousand (5000). Based on the weekends the proposed museum is open, the Conley Associates report estimated that 100 patrons would be using the site on a Saturday with an estimated 2.5 patrons per vehicle, resulting in 40 vehicles using the site on a Saturday.

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Submission: Conley Associates concludes that the existing events demonstrate that Barton Road can accommodate safe operation of increased museum traffic.