

PLANNING BOARD MEETING
Tuesday January 03, 2012
Stow Town Building

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| 1. | 7:00 | Call to Order |
| 2. | 7:01 | Review Correspondence and Minutes |
| 3. | 7:10 | Public Input |
| 4. | 7:20 | Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update) |
| 5. | 7:25 | Coordinator's Report |

Appointments

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| 6. | 7:30 | Sylvan Drive (Derby Woods) <ul style="list-style-type: none"> • Street Tree Planting • Request for Bond Reduction |
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Discussion/Action Items

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| 7. | | Pedestrian Walkway – Term expiration 12/31/2011 <ul style="list-style-type: none"> • Extend term to allow time for completion of final report. |
| 8. | | CLURPA – Prioritize Planning Board Comments |
| 9. | | Planning Board Vacancy effective February 1, 2012 <ul style="list-style-type: none"> • Post Vacancy? – Requires Joint Appointment by Planning Board and Board of Selectmen |
| 10. | 10 P.M. | Adjournment |

CORRESPONDENCE

12/11/11 Email from George Clark to Planning Board RE: South Acton Road / Walkways
12/12/11 Email from Peter Fales RE: Sprint Modification 301 Gleasondale Road
12/12/11 Email from Century Paving RE: Great Road Pedestrian Walkway Project
12/14/11 Email from Kerin Shea RE: Assabet River NWR Transportation Study
12/15/11 Email from Federal Highway Admin RE: Federal Approval of the FY 2012-15 TIP and Air Quality
12/16/11 Email from Jon Witten RE: Copy of Case Law
12/19/11 Email from Karen to Dave Coia RE: Request for Partial Bond Release Derby Woods
12/19/11 Email from Karen to Susan McLaughlin RE: Letter from FEMA
12/20/11 Memo to Beth Tobey RE: Planning Board Software needs
12/20/11 Application for Clearance Prior to Issuance of a Building Permit 30 Hiley Brook Road
12/20/11 Application for Clearance Prior to Issuance of a Building Permit 11 Golden Drive
12/20/11 Letter to Mark Mastroianni From Karen RE: Performance Bond –Arbor Glen AAN
12/20/11 Memo from Karen to Conservation Commission RE: Arbor Glen AAN Public Access Agreement
12/21/11 Memo from Karen to Bill Wrigley RE: FY2013 Budget and 5-year Capital Plan
12/21/11 Email from Karen to Greg Troxel RE: Internally Illuminated Signs / Status of Lighting Committee
12/22/11 Application for Clearance Prior to Issuance of a Building Permit 33 Golden Drive
12/23/11 Application for Clearance Prior to Issuance of a Building Permit 128A Barton Road
12/27/11 Memo from Karen to Craig Martin, Building Commissioner RE: Kostas Asprogiannis

TOWN BOARDS AND COMMITTEES

12/12/11 ZBA Notice of Decision 202 Barton Road
12/12/11 ZBA Notice of Decision and Decision 202 Barton Road
12/27/11 Building Department Certificate of Occupancy 37 Golden Drive

AREA TOWN BOARDS AND COMMITTEES

12/13/11 Sudbury ZBA Notice of Decisions (2)
12/13/11 Acton Planning Board Notice of Decision 314 Arlington Street
12/22/11 Bolton Board of Selectmen 663 Main Street
12/24/11 Acton Board of Selectmen Notice of Decision 263 Main Street

PUBLICATIONS

12/13/11 APA Zoning Practice: Practice Remapping\
12/13/11 TransReport
12/16/11 APA Planning Magazine December Issue
12/19/11 APA Annual Conference 2012
12/28/11 Government Matters

LOOKING AHEAD

Complete Streets Training Sessions

Special Permit Review

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|--------------|---|
| Kathleen | Arbor Glen |
| | Meeting House at Stow and Faxon Farm |
| Ernie Dodd | Bose Corp. |
| | C.W. Fuels |
| Steve Quinn | Center School Add/Reno |
| | Stow Community Recreation Park |
| | Hillcrest Ave. Wireless Service Facility |
| Lori Clark | Wheeler Road Wireless Service Facility |
| | Post Office and Gymnastics Club |
| | First Parish Church Wireless Service |
| Lenny Golder | Lower Village Place (Stow House of Pizza) |
| | Gleasondale Mill Wireless Service/New Cingular Wireless/Omni-Point |