

Stow Cultural Council
October 5, 2020, 7:00 p.m.
Online Meeting
Stow Town Building, 380 Great Rd.

Mary Louton, Rachel Gwaltney, Debie Maher, Angela Santos, Hector Constanzos, Jenni Edgerton

AGENDA

1. Vote on Fund Disposition

Options:

- Allow them to keep the money regardless of reporting
- Require them to submit a final report form and offer the opportunity to extend their project timeline (for an amount of time that we choose)
- Rollover monies cannot be used for our own projects or administrative costs
- If grantees extend their projects from last year, they cannot apply for the same project (no double-dipping)
- We can encourage grantees to host virtual events or have a virtual back-up option
- Motion: Ask all grantees for a final report. If they have not finished the funded project, they should ask us for an extension until December 2021. Motion passed unanimously.
- Motion: They cannot apply for the same project for FY2021. Motion passed unanimously.

Rachel is happy to draft message to grantees

2. Expect to hear about state funding in November, but grant period will be conducted as scheduled.

- We need to update priorities. Rachel will look into that.
- Things to include in advertising:
 - 1. Encourage applicants to have a virtual back-up plan. Offer help if they don't. MCC probably has advice on their website. We should share that with applicants.
 - 2. Encourage applicants to make sure as many people as possible can participate (grants should be for the public benefit).

3. Minutes from September 15: approved unanimously.

4. Reminder that we need to decide prior to grantmaking how much we are setting aside for administrative costs (up to 5%) and our own project (up to 15%).

5. Publicity: Angela will send out press release for community survey and grant application.

Google Meeting Information

Time: Oct 5, 2020 07:00 PM Eastern Time (US and Canada)

meet.google.com/kvk-zgkt-qzk

Note: The items listed are those reasonably anticipated by the chairman, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by the Open Meeting Law.

Submitted by Jenni Edgerton