



Town of Stow  
CEMETERY DEPARTMENT  
380 Great Road  
Stow, Massachusetts 01775

Tel: (978)-461-1403  
Email: cemetery@stow-ma.gov  
Fax: (978)-897-4534

## CEMETERY COMMITTEE MEETING MINUTES

**Location:** 16 Crescent Street, Stow MA 01775 (Old Fire Station)

**Date & Time:** Wednesday, September 14<sup>th</sup>, 2022 at 4:00pm

**Zoom Link:** Not available for this meeting

### AGENDA

1. Public Comment
  - a. Members had a discussion on GH's role within the new union contract and the merger with Highway. Role will be a "working foreman" type position.
2. Update on Cemetery Projects – Trees & Waterlines
  - a. All holes for trees are dug, one tree is dying – GH will attempt to replace; GH is planting trees with the Kubota Tractor. Help will be assigned when available.
  - b. GH has purchased the 3000 feet of waterline for the project. Mac has already submitted this bill. GH to follow up with Dawson Irrigation to coordinate a time for waterline installation and with Bell-Simons Corp for spigots (Mac needs a W-9 from Bell-Simons).
3. Update on Perpetual Care Gravesite Repairs
  - a. Ineson Gravesite -- repair is completed.  
Hammond Gravesite -- clean up soon will be completed soon.  
Priest Gravesite -- need to coordinate with Highway for backhoe usage.  
Foley Gravesite -- Raise flat markers (new request)
4. Budget Update / Review of Bills
  - a. Mac presented the current state of the budget; no perpetual care bills this month.
5. Correspondence & Discussion
  - a. Orsatti Letter – Approved pending a conversation between GH and Mr. Orsatti.
6. Deeds to be Signed
  - a. Mac has successfully recreated the deed layout on legal paper so as to be easier to read for purchasers
7. Review & Acceptance of August 2022 Meeting Minutes
  - a. Minutes read and accepted.

### DOCUMENTATION

1. Orsatti Letter
2. August 2022 Meeting Minutes