

Town of Stow – Capital Planning Committee
Minutes of Meeting – February 8, 2024

7:35 PM: The duly posted meeting was called to order in the Whitney Room of the Town Building. Committee members in attendance were: Committee Chair Steve Jelinek, Dave Arsenault, JT Toole, Brian Patuto, and Missy Reed.

Review of the Minutes from the Committee's meeting on September 14, 2023 was postponed until the next meeting.

The Committee engaged in an overview discussion of the list of capital requests that had been made for FY2025 by the various Town Departments. As of February 5, the capital outlay requests total \$2,618,805 as compared to the anticipated outlay request of \$5,582,045 that was included in the 5 year Capital Plan presented to the Town at the Annual Town Meeting in May 2023. The preliminary five year plans presented by each Department was also reviewed.

Based on their initial review, members of the Committee had a number of questions about each capital outlay request for FY2025.

A tentative schedule of upcoming meetings with the various Town Departments was laid out, with meetings on February 29, March 7, March 14, and March 28.

With Committee business for the meeting having been completed, at 8:45 PM Brian moved to adjourn. Following a second by Dave, the vote was unanimous.

Respectfully submitted,

Steve Jelinek