

**AGENDA
BOARD OF SELECTMEN
July 20, 2010
7:00 p.m.
Town Building**

Public Input

Chairman's Comments

Meeting Minutes

Visitors

7:10 p.m. Friends of the COA gift of senior van to Town – Allen Wheeler, FCOA President

7:15 p.m. Appointment to Cultural Council

7:20 p.m. Permit for annual SCT Bike for the Woods

Action/Discussion

Formal complaints regarding ESBC and Board of Selectmen April 20, 2010 meeting, with ESBC reps

Review Multi-Use Recreational Pathway Committee posting, with Pathways Committee reps

Track Road direction, with ARRT rep Don Rising

Intermunicipal Agreement between NRSD and Town of Stow re school building project

2010 Town Boundaries validation

Permit for annual National MS Society bike ride

Selectmen's priorities review

Blacksmith Shop status

Review proposed Stow Historical Commission vacancy posting

Prior notice to Town departments and boards for permits and licenses

Standard Operating Procedures: review general info and formal complaint SOP

Liaison Reports, if any

Correspondence

Adjournment

Posted 7/15/10

Correspondence

Town:

Residents' petition to limit school building costs to scope approved by voters, rec'd 7/6

Resignation from Historical Commission, rec'd 7/6

Resident email re kudos to Chairman Spear, rec'd 7/7

Email exchanges between L. Spear and J. Stiles and ESBC chairs re complaints about ESBC, rec'd 7/8-12

CC of MSBA letter to Town Accountant re school project reimbursement #4, rec'd 7/8

COA email on new COA liaison to Board of selectmen, rec'd 7/8

Several emails re former Selectman Carole Makary's indictment, rec'd 7/9-10

CC of Planning Board letter to state legislators re Senate bill 2380 on economic development, rec'd 7/9

Final report on Assabet River WWTF permitting, rec'd 7/12

Sen. Eldridge's reply re Senate bill 2380, rec'd 7/13

Notice of school project request to Conservation Comm for wetland encroachment, rec'd 7/13

General:

Central Mass Mosquito Control Project 2009 Annual Report, rec'd 7/9

MPO working drafts of FY 2011 Unified Planning Work Program and FY 2011-14 Transportation Improvement Program, rec'd 7/12

Mass AG Coakley newsletter, July 2010, rec'd 7/7

Operational Services Div Procurement newsletter, June 2010, rec'd 7/7

Comcast programming changes, rec'd 7/14

The Board of Selectmen

The Town of Stow, MA

7/13/10

The Stow Friends of the Council on Aging would like to donate a bus to the Council on Aging for the transportation of Stow seniors and handicapped persons. This is a 20 passenger bus with wheelchair lift that will replace the 1994 bus that was retired with over 185,000 miles and a very rusted out chassis. This replacement is a 2005 Ford model with 63,000 miles. We will purchase a twenty four month extensive warranty for an additional 70,000 miles.

This bus was found by Jim Sauta after an extensive search for an affordable bus to replace the large bus now retired. After a thorough inspection and a review of the maintenance history we feel that this is the best bus available within our budget and should give plenty of years' service. This bus will allow The Council on Aging to accommodate more Seniors per trip since the largest bus now being used only holds 9 passengers.

If accepted by the town we would like to have the title put in the name of the Town of Stow to take advantage of the sales tax exemption. We ask that the Town Accountant write the check from funds The Friends have in our revolving account with the Town of Stow.

Allen Wheeler



President

The Stow Friends of the Council on Aging

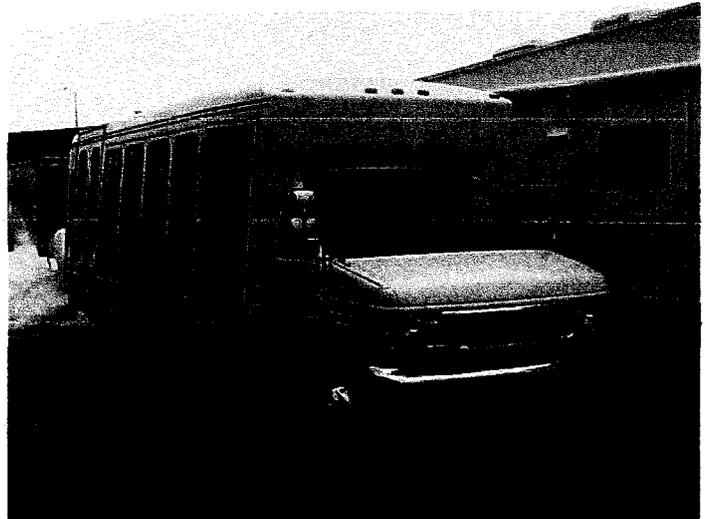
PATSY'S BUS SALES

NEW | USED | SPECIALS | CONTACT US



Used 2005 Ford Diamond

Year: 2005
Make: Ford
Model: Diamond
Mileage: 61187
Type: 20+1 WC or 14+3 WC
Color: White
Stock #: A83639
VIN #: 1FDXE45S55HA83639
Brake Type: Disc-Power
Engine: Ford 6.8L-V10
Transmission: Automatic
Suspension: Shocks & Springs
Wheelbase: 176"
Wheelchair Lift: Braun
Heat/AC: Front & Rear
Fuel Type: Gasoline
Location: Concord, NH



REQUEST MORE INFORMATION



Description:

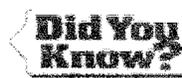
AM/FM/CD + 4 SPEAKER, SEATBELTS, BACK-UP ALARM, HEAVY TINTED WINDOWS, TILT STEERING WHEEL, CRUISE CONTROL. THIS BUS COMES WITH A 24 MONTH/70,000 MILE WARRANTY ASK FOR DETAILS

Additional Features:

AM/FM/CD + 4 SPEAKER, SEATBELTS, BACK-UP ALARM, HEAVY TINTED WINDOWS, TILT STEERING WHEEL, CRUISE CONTROL. THIS BUS COMES WITH A 24 MONTH/70,000 MILE WARRANTY ASK FOR DETAILS



IN PARTNERSHIP WITH



20

63,000 mi

28,500



Town of Stow
BOARD OF SELECTMEN

Stow Town Building
380 Great Road
Stow, Massachusetts 01775
(978) 897-4515 selectmen@stow-ma.gov Fax (978) 897-4631

NOTICE OF VACANCY

STOW CULTURAL COUNCIL
One member

Duties: Stow's Cultural Council Program, administered at the state level by the Massachusetts Cultural Council, receives state funds and grants to distribute to projects in the arts, humanities and interpretive sciences.

Council members meet annually to review applications from individuals, schools, and organizations and decide how to fund the proposals, which include field trips, after school programs, concerts and festivals.

Qualifications: Registered voter of Stow. Interest in the arts, humanities and interpretive sciences. Ability to commit time to grant review process and willingness to be involved in other duties pertaining to local cultural needs.

Term: Appointment by the Board of Selectmen to a three-year term.

Application: The Board of Selectmen will be accepting applications until 5:00 pm on Wednesday, July 14, 2010.

Posted June 15, 2010

Stow Selectmen's Office

From: Mullin, Patricia [Patricia.Mullin@cambridgetrust.com]

Sent: Wednesday, June 23, 2010 9:27 AM

To: selectmen@stow-ma.gov

Cc: stowmullin@msn.com

Subject: Stow Cultural Council - LETTER OF INTEREST for Membership on Council

Earlier this week, I met with council members Dorothy Sonnichsen, Nancy Maldari and Ann Deluty (Chair) to discuss the Stow Cultural Council and, more specifically, my interest in becoming a member of this organization. I am submitting my LETTER OF INTEREST to the Selectmen for their consideration for this three year position.

QUALIFICATIONS: I am a registered voter in Stow, where I have lived since 1985. I have an interest in the arts, humanities and interpretive sciences. I also have the time to commit to reviewing grants and can be involved in other duties pertaining to local cultural needs.

I have been employed in financial service industry for over 30 years. Throughout my professional career, I continue to demonstrate commitment to various charities in the Boston metropolitan area as both a volunteer and fundraiser. Through my involvement with both the *Treasury Management Association of New England* and *United Way of Mass Bay*, I have been involved in the grants review process. My credentials are provided in the attached professional resume.

I look forward to meeting with you to discuss this opportunity in greater detail.

Regards, Patsy Mullin

Patricia J. Mullin CCM
Vice President
Cambridge Trust Company
1336 Massachusetts Avenue
Cambridge, MA 02138
617.441.1408
patricia.mullin@cambridgetrust.com

DISCLAIMER:

***** The information transmitted is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. Any review, retransmission, dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please contact the sender and delete the material from any computer. *****

6/28/2010

PATRICIA JONES MULLIN, CCM

13 LANES END, STOW, MASSACHUSETTS 01775
(978) 897-6706 | STOWMULLIN@MSN.COM

SUMMARY

Senior Sales and Relationship Management Executive with proven track record of managing and selling treasury services to large and middle-market corporations and not-for-profit organizations nationally. Demonstrated ability to manage large, complex client relationships during aggressive and ongoing bank acquisitions. Adept at recruiting, developing, and leading effective sales organizations in dynamic, high growth environments. Strong presenter and communicator with the ability to build consensus across multiple business lines and stakeholders.

EXPERIENCE

CAMBRIDGE TRUST COMPANY, Cambridge, MA 2007 – present

Vice President, Director of Commercial Financial Services – COMMERCIAL BANKING GROUP

Serves as sales manager, product champion and catalyst for growth in CTC non-credit service offerings. Specific job functions include:

- Sales Strategy and Support – Work with Business Bankers and commercial lenders, to establish sales objectives and customer plans. Monitor sales objectives against results.
- Product Management
- Operations and Customer Service

SOVEREIGN BANK, Boston, MA 2000 – 2006

Senior Vice President, Sales Manager – GLOBAL SOLUTIONS GROUP

- Retained \$20M in fee income from cash management services and increased revenues 20% from other banking services following acquisition of divested bank assets from FleetBankBoston by:
 - ◆ Instituting cross-selling of cash management and other banking services through the development of targeted Customer Contact teams.
 - ◆ Hiring and developing a dedicated sales force, and developing sustainable revenue and future business opportunities pipelines to meet portfolio growth targets.
 - ◆ Establishing tools to provide relationship management reporting and revenue forecasting.
 - ◆ Reviewing existing Sovereign products, evaluating applicability to former Fleet client needs, and conducting extensive gap analysis to identify new Sovereign product requirements.
 - ◆ Managing budget and portfolio for business line that grew to contribute \$30 million in annual revenue to parent company's bottom line.
- Won largest lockbox revenue bid in Sovereign Bank history by developing the business lead and relationship, and managing the complex bid and contract negotiation process. Client was a NY state government entity and the incumbent was Top 5 NY Bank with a 20 year relationship.
- Participated in Bell Leadership program and maintained active status in Leadership Forum.
- Enhanced cross-selling capabilities by establishing sales training and developing consistent messaging throughout the bank regarding product and service offerings.

CITIZENS BANK, Boston, MA 1999 – 2000

Continued role at Citizens Bank in 1999 when it acquired the State Street assets before being recruited by Sovereign Bank.

STATE STREET BANK, Boston, MA

1984 – 1999

Vice President – GLOBAL CASH MANAGEMENT

- Increased Treasury Services revenue by more than 300% and the total banking revenue more than seven-fold by leveraging a pre-merger relationship and successfully bidding for the entire post-merger business of a major healthcare institution.
- Produced \$3M in annual revenue by marketing cash management products to commercial banking clients and prospects in Healthcare, Higher Education, Nonprofit, and Professional Services. Increased business development channels by developing strong relationships with intermediaries such as PriceWaterhouseCoopers, Treasury Strategies, and Accenture.
- Consistently met or exceeded sales goals each year during my tenure.
- Selected to participate in State Street's Credit Training Program for Relationship Managers, developing skills in financial analysis, risk management, and pricing strategies.
- Received Distinguished Colleague Award in Global Cash Management for providing local and national leadership for State Street in the treasury field.

FIDELITY BANK, Philadelphia, PA

1983 – 1984

Cash Management Officer – CORPORATE SERVICES

- Team Leader in Product Management.

FIRST CHICAGO, Chicago, IL

1977 – 1983

Various positions held in International Trade, Personal Trust, Retail Banking, and Commercial Lending.

- Completed the Loan Officer Development Program.
- Two years lending experience in Real Estate and Franchise lending areas.

EDUCATION AND CERTIFICATION**Master of Business Administration, Finance**

ROOSEVELT UNIVERSITY, Chicago, IL

Bachelor of Business Administration, EconomicsSAINT MARY'S COLLEGE, Notre Dame, IN - *Attended liberal arts program in Rome, Italy***Certified Cash Manager**

Achieved permanent status in July 1994

PROFESSIONAL ORGANIZATIONS / PHILANTHROPY

THE SPIRIT OF STATE STREET

2007 - 2009

RECRUITED TO BE MEMBER OF ALUMNI COUNCIL FOR STATE STREET CORPORATION. THE SPIRIT OF STATE STREET ALUMNI VOLUNTEER PROGRAM IS COMMITTED TO ENABLING RETIRED AND OTHER FORMER EMPLOYEES TO HELP OTHERS THROUGH COMMUNITY SERVICE. THE PROGRAM CONNECTS ALUMNI WITH EACH OTHER AND STATE STREET EMPLOYEES BY ESTABLISHING MEANINGFUL VOLUNTEER OPPORTUNITIES THAT RESPOND TO COMMUNITY NEEDS. THE ALUMNI COUNCIL IS THE DECISION-MAKING BODY OF THE SPIRIT OF STATE STREET ALUMNI VOLUNTEER PROGRAMS. MEMBERS SERVICING ON THE ALUMNI COUNCIL PROMOTE VOLUNTEER AWARENESS AND OPPORTUNITIES AMONG THE ALUMNI FAMILY BY PROVIDING LEADERSHIP.

THE BOSTON CLUB

1999 – Present

The Boston Club is the area's largest organization for high-achieving senior executive and professional women. The Boston Club provides a forum for business, professional, and community leaders to meet, network, offer mutual support, grow professionally, and collectively assert influence in their communities.

-
- TREASURY MANAGEMENT ASSOCIATION OF NEW ENGLAND 1993 – Present
TMANE is a professional association of over 300 treasury managers and treasury service providers in New England.
Past President (1998 – 1999)
Member of Board of Directors (1993 – 2003 and 2005-present)
- ASSOCIATION OF FINANCIAL PROFESSIONALS 1984 – Present
Past Member of Regional Officers Committee
Past speaker at their annual conference
Past member of Certification Committee
- NEACH
• Held various volunteer positions on the Rules and Operations, Education, and Conference Committees.
- UNITED WAY OF MASS BAY 1993 - PRESENT
• Serve as Co-chair for raising money from Today's Girls/Tomorrow's Leaders initiative
• Participated in Grant Review process to determine allocation of funds to various charities
• Appointed by Director of UWMB to Co-chair Sovereign Bank's Women's Leadership fundraising event from 2000 to 2006. Continued this role at Cambridge Trust Company.
• Nominated by senior officers at Sovereign to serve as Co-Chair for Sovereign Bank's Leadership Committee in Fall 2004.
- WOMEN IN BUSINESS OF BOSTON 1984 – 1991
Past President, 1987
- SAINT MARY'S COLLEGE, *ALUMNAE CLUB OF BOSTON* 1977 – Present
Past Board Member, 1988-1992

Stow Selectmen's Office

From: Stow Selectmen's Office [selectmen@stow-ma.gov]
Sent: Wednesday, June 09, 2010 2:18 PM
To: Chris Spear
Cc: Tim Lima
Subject: RE: Agenda item: Bike for the Woods

Hi Chris.
Will do.

In case you're new to this, the two requirements for the Board to grant the public ways permit are a Certificate of Insurance from SCT naming the Town of Stow as additionally insured and an approval of the route and meeting any recommendations from the Public Safety Officer, Sgt. Lima.

If you have any questions, please call or email any time.
Best regards,
Susan

Susan McLaughlin
Phoebe Haberkorn
Selectmen's Office
Town of Stow
978-897-4515

*7/13 - Chris will attend
7/20 - have insurance
certif & rec from Sgt
Lima ready*

-----Original Message-----
From: Chris Spear [mailto:Chris.Spear@synopsys.com]
Sent: Wednesday, June 09, 2010 2:09 PM
To: selectmen@stow-ma.gov
Cc: Laura Spear
Subject: Agenda item: Bike for the Woods

Hi Susan,

I am helping the Stow Conservation Trust with the Bike for the Woods fundraiser, Sun 8/22.
Can I get on the agenda for the Selectman meeting July 20?

Thanks!
Chris Spear
42 Forest Road
h: 978-562-4521
c: 508-254-7223

Stow Selectmen's Office

From: Stephen Dungan [s.dungan@comcast.net]

Sent: Wednesday, July 14, 2010 1:05 PM

To: Bill Wrigley; Charlie Kern; jimsalvie@comcast.net; Laura Spear; Susan McLaughlin (bos); Tom Ruggiero

Subject: Revised Multi-Use Path posting

For your review prior to our 7/20 meeting.

Steve

7/14/2010

DRAFT July 14, 2010
NOTICE OF VACANCY

MULTI-USE RECREATION PATH COMMITTEE
5 Members

This is a new committee.

Objective: To develop a plan for multi-use paths within and through Stow, including Track Road and connections with the Maynard Rail Trail and the White Pond Road trail in the Assabet National Wildlife Refuge, and to explore construction of an additional path along Sudbury Road.

Major Activities:

- Conduct public forums and other outreach activities to determine the level of support for multi-use recreation paths.
- Prepare a recommendation on the type of surface (paved, stone, etc.) and width for multi-use recreation paths.
- Prepare a plan and a recommendation for Town Meeting regarding Track Road, including leaving it in its natural state vs. possible paving/widening, funding sources, and governance (who will maintain the path and projected cost).
- Work with officials at the Assabet National Wildlife Refuge (ANWR) to improve the path surface at the north end of White Pond Road, and to obtain agreement on use of the ANWR path for biking and other recreational uses.
- Coordinate with the Pedestrian Walkway Subcommittee to identify possible opportunities for joint projects.
- [Delete: Investigate other locations for multi-use recreation paths that are beyond the scope of the Pedestrian Walkway Subcommittee.]
- Evaluate the feasibility and cost of constructing a path on the east side of Sudbury Road along the fence by the ANWR. This activity should also include contact with those planning the Central Mass Rail Trail to explore a possible connection with a Sudbury Road path.

Qualifications:

- Interest in providing additional recreational opportunities for Stow residents.
- Prior experience with rail trail projects preferred.

Term: Appointment by the Board of Selectmen for staggered three-year terms.

Application: The Board of Selectmen will accept letters of application until 5:00 p.m. on _____. Appointments will be made on _____.

TOWN OF STOW

NASHOBA REGIONAL SCHOOL DISTRICT

INTERMUNICIPAL AGREEMENT

This Intermunicipal Agreement (the "Agreement") is entered into under and pursuant to Section 4A of Chapter 40 of the Massachusetts General Laws ("Section 4A"), by and between the Town of Stow, Massachusetts (the "Town"), acting by and through its duly elected Board of Selectmen by vote adopted on _____, 2010, and the Nashoba Regional School District, (the "District"), acting by and through its Regional District School Committee (the "School Committee") by vote duly adopted on _____, 2010. In consideration of the mutual covenants and agreements set forth herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Town and the District hereby agree as follows:

1. RECITALS.

a. The Town is generally authorized by the Massachusetts General Laws to finance, acquire land for, construct, originally equip and furnish public buildings.

b. The District is established pursuant to Chapter 71, Sections 16 through 16I, inclusive, of the General Laws and by an agreement (as amended through March 24, 1994 and by Chapter 180 of the Acts of 2000, the "District Agreement") entered into among the Towns of Bolton, Lancaster and Stow (the "Member Towns") to provide secondary education for pupils in grades Kindergarten through 12 in the Member Towns.

c. Pursuant to Chapter 71, Sections 16(c) and (d), of the General Laws, the District is authorized to construct, reconstruct, add to, remodel, make extraordinary repairs to, equip,

necessary to carrying out the Project and shall oversee all aspects thereof. The Town shall pay all costs of the Project.

3. RECORD KEEPING. As required by Section 4A, the Town and the District shall maintain accurate and comprehensive records of services performed, costs incurred and reimbursements and contributions received on account of the Project; shall provide for the performance of regular audits of such records; and shall provide periodic financial statements with respect to Project expenditures.

4. TERM. The term of this Agreement shall be twenty-five years from the date hereof, or for such longer term as the General Court may, by special legislation after the execution of this Agreement, otherwise approve.

5. AMENDMENTS. Any provision of this Agreement may be amended by an amendment approved by vote duly adopted by the Town and by vote duly adopted by the Regional District School Committee. No modification or waiver of any provision of this Agreement shall be valid unless duly authorized as an amendment hereof and duly executed by the Town and the District.

6. GOVERNING LAW. This Agreement shall be governed by and construed in accordance with the laws of The Commonwealth of Massachusetts.

7. COUNTERPARTS. This Agreement may be signed in any number of counterparts, all of which taken together, shall constitute one and the same instrument, and any party hereto may execute this Agreement by signing one or more counterparts.

IN WITNESS WHEREOF, the Town by its Board of Selectmen and the District by its Regional District School Committee, each duly authorized, have executed this Agreement under their respective seals as of the ___ day of _____, 2010.

NASHOBA REGIONAL SCHOOL DISTRICT

By _____

_____ Regional District School Committee

(DISTRICT SEAL)

TOWN OF STOW

By _____

_____ Board of Selectmen

(TOWN SEAL)



FROM THE DIRECTOR
U.S. CENSUS BUREAU

The U.S. Census Bureau is conducting the final Boundary Validation Program (BVP) in order to provide an opportunity for you as the Highest Elected Official to review recent updates made to the Census Bureau's boundary data for governmental units. This is an important opportunity for you to ensure that we have your correct legal boundaries, name and governmental status. The Census Bureau uses the boundary information to tabulate data from the 2010 Decennial Census and the American Community Survey.

The BVP package includes a Final BVP form and a complete set of maps for your governmental unit. Please review our depiction of your legal boundary, as well as any addresses along your boundary, for accuracy and return the completed BVP form within five days of receipt. The BVP form can be returned via fax (1-800-416-3262), in the enclosed postage paid envelope, or scanned and e-mailed to <geo.bas@census.gov>.

The BVP is administered in parallel with the 2010 Boundary and Annexation Survey (BAS). The maps should reflect the legal boundary for your governmental unit effective on January 1, 2010 and should include changes or corrections submitted during the 2010 BAS. If the legal boundary for your governmental unit is incorrect, please work with your BAS contact (printed on the enclosed BVP form) to submit corrections to the January 1, 2010 boundary. Please follow the BAS procedures when submitting any corrections. In order to be included in the tabulation of the 2010 Decennial Census, it is important that we receive corrections as soon as possible.

If you need any assistance with this request, please e-mail <geo.bas@census.gov>, telephone (1-800-972-5651), or visit our website at <<http://www.census.gov/geo/www/bas/bashome.html>>.

Sincerely,

Robert M. Groves
Director

Enclosures

**Stow town****2010 BOUNDARY VALIDATION PROGRAM (BVP) – Final**

The U.S. Census Bureau is conducting the final BVP in order to provide an opportunity for the Highest Elected Official (HEO) to review recent updates made to the Census Bureau's boundary data for governmental units. The enclosed maps include changes submitted during the 2010 Boundary and Annexation Survey (BAS) and should reflect the legal boundary for your governmental unit effective on January 1, 2010. **Please review the maps for accuracy and return this form within five days of receipt.**

The legal boundary for our governmental unit is correct. *(Please check box and sign below.)*

I, as the Highest Elected Official (HEO) or Tribal Chair (TC), verify that the boundary for our governmental unit is correct.

Signature _____

Print name _____

Date _____

The legal boundary for our governmental unit is incorrect and we are submitting changes.

Please correct any contact information printed below.

Our records indicate the HEO/TC contact is:

Name: Thomas Ruggierio
Position: Chairman
Department: Board of Selectmen
Phone: 978-897-4514
Fax: 978-897-4534
Mailing Address: 380 Great Road
 Stow MA 01775
Email:

Our records indicate the BAS contact is:

Name: Christian Jacqz
Position: Director
Department: MassGIS
Phone: 617-626-1056
Fax:
Mailing Address: 251 Causeway St Ste 500
 Boston MA 02114-2138
Email: christian.jacqz@state.ma.us

Mail, fax or email this completed form to the US Census Bureau within 5 calendar days.



US Census Bureau
 National Processing Center
 1201 East 10th Street
 Jeffersonville, IN 47132
 FAX: 1-800-416-3262

E-mail questions, comments or a scanned image of this form to geo.bas@census.gov

Stow Selectmen's Office

From: tlima.stowpd@comcast.net
Sent: Tuesday, July 13, 2010 3:01 PM
To: selectmen@stow-ma.gov
Subject: Re: Bike MS: Minuteman Ride

Hi Susan,

This ride has never been an issue, nor do I see it as a concern this time..

Tim

----- Original Message -----

From: "Stow Selectmen's Office" <selectmen@stow-ma.gov>
To: "Tim Lima" <tlima.stowpd@comcast.net>
Cc: "Liz Strawn" <Liz.Strawn@nmss.org>
Sent: Tuesday, July 13, 2010 2:52:38 PM
Subject: FW: Bike MS: Minuteman Ride

Dear Sgt. Lima,
Attached is the annual MS bike ride route for your approval. This group was also permitted to ride through Stow last year.

The ride is this Saturday, 7/17. The riders will be spread out by the time they reach Stow, with 40-50 of them coming through town roughly between 11 am to 2 pm. They'll come in from Sudbury on State Road to Gleasondale Rd, then down Great Road to Red Acre, and into Acton.

Could you please send me your ok or concerns by this Friday?

Contact info for Liz Strawn, including her cell phone, is listed below. She would be happy to have you call her cell if you have any questions.

Sorry for the short notice. We had a mail snafu.
Many thanks.
Susan

Susan McLaughlin
Phoebe Haberkorn
Selectmen's Office
Town of Stow
978-897-4515

-----Original Message-----

From: Liz Strawn [mailto:Liz.Strawn@nmss.org]
Sent: Tuesday, July 13, 2010 1:55 PM
To: selectmen@stow-ma.gov
Subject: Bike MS: Minuteman Ride

Hello Susan,

It was great to speak with you today – thank you for your support of Bike MS!

7/13/2010

I have attached the route for you to forward along. My cell phone is 774-283-3241, if you or the public safety officer has any questions.

Best regards,

Liz Strawn
Senior Development Manager

Greater New England Chapter
National Multiple Sclerosis Society
3119 Cranberry Highway, Unit 5E
East Wareham, MA 02538
(508)759-0402

Join the Movement.....www.msnewengland.org

7/13/2010

2010 Bike MS Minuteman Bike Ride - 100k

Miles	Directio	Description	Go	Town:
0.00	L	Walden St	0.76	Concord
0.76	X	Rt. 2 / Continue on Rt. 126	0.52	
1.28	S	Continue on Rt 126 past Walden Pond	1.85	Lincoln
3.13	X	Rt. 117 / Continue on Rt. 126	0.48	
3.61	R	Farrar Rd	0.46	
4.07	R	Oxbow Rd	1.37	
5.44	R	Sherman Bridge Rd	0.49	
5.93	S	Sherman Bridge Rd becomes Lincoln Rd	0.38	Wayland
6.31	S	Lincoln Rd	1.56	Sudbury
7.87	R	Concord Rd	1.43	
9.30	R	Concord Rd	2.00	
11.30	S	Concord Rd, past Nashawtuc CC	0.40	Concord
11.70	X	Rt. 117 to Sudbury Rd	0.60	
12.30	L	Powder Mill Rd.	1.40	
13.70	R	Marlboro Rd.	0.50	
14.20	R	Rest Stop #1 - Concord Middle School		
	R	Out of Rest Stop	0.20	
14.40	L	Deacon Haynes Rd.	0.70	Sudbury
15.10	R	Old Packard Rd.	1.40	
16.50	R	Rt.117 / North Rd - ROUTE SPLIT	1.00	
17.50	L	Mossman Rd	0.90	
18.40	R	Marlboro Rd	0.10	
18.50	L	Morse Rd	1.20	
19.70	R	Concord Rd	0.80	
20.50	R	Hudson Rd	0.10	
20.60	L	Peakham Rd	0.60	
21.20	S	4 Way Stop - Continue on Peakham	0.50	
21.70	R	Pratts Mill Rd	0.50	
22.20	R	Continue on Pratts Mill Rd	0.50	
22.70	R	Dutton Rd	0.50	
23.20	L	Hudson Rd	1.40	
24.60	S	Hudson Rd becomes Sudbury Rd	0.40	Stow
25.00	L	State Rd	0.30	
25.30	S	State Rd becomes Main St	1.90	Hudson
27.20	R	Chestnut St	0.70	
27.90	X	RR Tracks - Chestnut becomes Marlboro Rd	0.20	Stow
28.10	R	Gleasondale Rd / Rt. 62	2.80	
30.90	R	Rest Stop #2 - Office Building		
	R	Out of Rest Stop	0.10	
31.00	R	Great Rd / Rt. 117	1.10	
32.10	L	Red Acre Rd	1.60	
33.70	S	Red Acre Rd becomes Liberty St	0.60	Acton
34.30	L	Martin St (before Jones Field)	0.40	
34.70	R	Central St	0.30	
35.00	R	Main St / Rt. 27	0.10	
35.10	L	School St	0.50	
35.60	L	Piper Rd	0.80	
36.40	X	Rt 2, continue straight on Taylor Rd	0.50	
36.90	R	Minot Ave.	0.60	
37.50	R	Concord Rd	0.10	
37.60	L	Concord Rd	0.70	

2010 Bike MS Minuteman Bike Ride - 100k

Miles	Directio	Description	Go	Town:
38.30	R	Great Rd / Rt. 119 / Rt 2A	0.20	
38.50	L	Pope Rd	2.30	PD
40.80	S	Pope Rd	0.20	Carlisle
41.00	L	West St	0.10	
41.10	R	South St	1.40	
42.50	L	Concord St	1.30	
43.80	R	Rest Stop #3 - Unitarian Church of Carlisle		
	S	Out of Rest Stop, down Church St	0.10	
43.90	L	Westford St / Rt 225	1.40	
45.30	R	Curve St	2.40	
47.70	R	Lowell St	1.80	
49.50	L	Bedford Rd / Rt 225	1.70	
51.20	R	River Rd	1.10	
52.30	S	River Rd becomes Monument St	2.50	Concord
54.80	R	Liberty St	0.10	
54.90	L	Liberty St	0.40	
55.30	L	Lowell Rd	0.60	
55.90	S	Enter Rotary	0.10	
56.00	R	Rt 62 / Bedford St	0.10	
56.10	R	Bedford St	1.30	
57.40	R	Old Bedford Rd	0.80	
58.20	R	Lexington Rd	1.00	
59.20	L	Heydwood St	0.10	
59.30	L	Walden St	0.40	
59.70	L	Concord Courthouse - Congratulations!		
Route closes at 4:00PM				

Stow Selectmen's Office

From: Laura Spear [laura@spear.net]

Sent: Friday, July 16, 2010 10:19 AM

To: 'Tom Ruggiero'; 'Stephen Dungan'; 'Jim Salvie'; charlie.kern@verizon.net

Cc: selectmen@stow-ma.gov; 'Bill Wrigley'

Subject: Draft of Stow Historical Commission posting for your review

Attached for discussion at next week's meeting, please find a draft posting for the Stow Historical Commission. I placed the MGL description first as background. The posting is based on the dozen+ conversations I've had with various community members, including past Chairs, past members, and current Associate members. I also researched other towns and used a lot of language from their descriptions of duties. I look forward to your feedback next Tuesday.

Regards,
Laura

7/16/2010

PART I. ADMINISTRATION OF THE GOVERNMENT**TITLE VII. CITIES, TOWNS AND DISTRICTS****CHAPTER 40. POWERS AND DUTIES OF CITIES AND TOWNS****PURPOSES FOR WHICH TOWNS MAY APPROPRIATE MONEY****Chapter 40: Section 8D. Historical commission; establishment; powers and duties**

Section 8D. A city or town which accepts this section may establish an historical commission, hereinafter called the commission, for the preservation, protection and development of the historical or archeological assets of such city or town. Such commission shall conduct researches for places of historic or archeological value, shall cooperate with the state archeologist in conducting such researches or other surveys, and shall seek to coordinate the activities of unofficial bodies organized for similar purposes, and may advertise, prepare, print and distribute books, maps, charts, plans and pamphlets which it deems necessary for its work. For the purpose of protecting and preserving such places, it may make such recommendations as it deems necessary to the city council or the selectmen and, subject to the approval of the city council or the selectmen, to the Massachusetts historical commission, that any such place be certified as an historical or archeological landmark. It shall report to the state archeologist the existence of any archeological, paleontological or historical site or object discovered in accordance with section twenty-seven C of chapter nine, and shall apply for permits necessary pursuant to said section twenty-seven C. Any information received by a local historical commission with respect to the location of sites and specimens, as defined in section twenty-six B of chapter nine, shall not be a public record. The commission may hold hearings, may enter into contracts with individuals, organizations and institutions for services furthering the objectives of the commission's program; may enter into contracts with local or regional associations for cooperative endeavors furthering the commission's program; may accept gifts, contributions and bequests of funds from individuals, foundations and from federal, state or other governmental bodies for the purpose of furthering the commission's program; may make and sign any agreements and may do and perform any and all acts which may be necessary or desirable to carry out the purposes of this section. It shall keep accurate records of its meetings and actions and shall file an annual report which shall be printed in the case of towns in the annual town report. The commission may appoint such clerks and other employees as it may from time to time require. The commission shall consist of not less than three nor more than seven members. In cities the members shall be appointed by the mayor, subject to the provisions of the city charter, except that in cities having a city manager form of government, said appointments shall be by the city manager, subject to the provisions of the charter; and in towns they shall be appointed by the selectmen, excepting towns having a town manager form of government, in which towns appointments shall be made by the town manager, subject to the approval of the selectmen. When a commission is first established, the terms of the members shall be for one, two or three years, and so arranged that the terms of approximately one third of the members will expire each year, and their successors

shall be appointed for terms of three years each. Any member of a commission so appointed may, after a public hearing if requested, be removed for cause by the appointing authority. A vacancy occurring otherwise than by expiration of a term shall in a city or town be filled for the unexpired term in the same manner as an original appointment. Said commission may acquire in the name of the city or town by gift, purchase, grant, bequest, devise, lease or otherwise the fee or lesser interest in real or personal property of significant historical value and may manage the same.

STOW HISTORICAL COMMISSION NOTICE OF VACANCY**Version 1: July 14, 2010**

The Stow Historical Commission is a five-member commission appointed by the Board of Selectmen. As defined by Massachusetts General Law Chapter 40, Section 8D, its mission is to preserve, protect, and develop the historical or archeological assets of Stow.

The Board of Selectmen is accepting applications for four members for terms as defined below.

Responsibilities include:

- Updating and maintaining a community-wide inventory of Stow's historic buildings and landscapes
- Overseeing an archeological reconnaissance survey of the Town and cooperating with state archeologists who may conduct similar research and surveys
- Defining and sponsoring historical projects for Community Preservation funding
- Applying for state and federal grants for appropriate historical preservation projects
- Maintaining the Old West School building
- Acquiring and maintaining other historical properties and artifacts as appropriate
- Managing an historic plaque program for eligible houses
- In cooperation with property owners, nominating buildings, sites, structures, objects, and districts worthy of National Register of Historic Places designation, based on local and state surveys
- Sponsoring Town bylaws to promote the preservation and maintenance of historic buildings and places
- Protecting sensitive historical sites from degradation
- Conducting educational events and producing educational materials relating to the history of Stow and the Commission's activities
- Responding to requests for information about historic areas in Stow
- Making appropriate suggestions to the Board of Selectmen and other Town Boards about protecting and preserving historic sites and areas of Stow
- Working in cooperation with other municipal agencies to insure that the goals of historic preservation are considered in planning for future development
- Coordinating activities with other historical organizations in Town
- Administrating annual budget approved by Town Meeting

Priorities for FY2011:

- Oversee the execution and completion of the historic inventory project-- funded by Community Preservation funds-- according to the latest Massachusetts Historical Commission (MHC) standards

- Finalize an official location for displaying the "Stow musket" and its case
- Develop a plan for an archeological reconnaissance study
- Investigate a demolition delay bylaw to bring to the 2011 Annual Town Meeting

Qualifications:

- A sincere interest in the history of Stow
- A willingness to define, accept, and carry out assignments against priorities
- A commitment of time and attendance at regular meetings
- Excellent communication skills
- Team player with discipline and decisiveness
- A registered voter of Stow
- Experience as an historian, attorney, architect, business or project manager, or builder and knowledge of preservation are desired but not required

Term:

One position for an unexpired three-year term, expiring June 30, 2011

One position for an unexpired three-year term, expiring June 30, 2012

Two positions for three-year terms, expiring June 30, 2013

Application:

Individuals interested in serving should submit a letter of interest and a resume to the Board of Selectmen by 5:00 p.m. on [date].