

WARRANT FOR
ANNUAL TOWN MEETING
MAY 5, 2014
7:00 P.M.
Hale Middle School Auditorium
55 Hartley Road

with
ANNUAL TOWN ELECTION
MAY 13, 2014

7:00 A.M. TO 8:00 P.M.
Center School
403 Great Road



Annual Town Report of Officers and Committees available at Town Building, Police Station, and Randall Library

PLEASE BRING TO TOWN MEETING
THIS IS YOUR ONLY COPY

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**Finance Committee Report
Annual Town Meeting
May 5, 2014**

The Finance Committee has reviewed the proposed Town of Stow (“Town” or “Stow”) budget for the upcoming fiscal year, which runs from July 1, 2014 through June 30, 2015 (“FY 2015”). The Town can continue to maintain a mostly level services budget without requiring a Proposition 2½ override or draining our reserves.

Though the last fiscal year saw an increase in property taxes for residents, we predict the average tax increase will be significantly more for FY 2015, depending on what gets approved.

FY 2015 includes a number of significant spending increases over FY 2014, some expected and some not expected. Though the Center School Project was largely completed in FY 2013, most of the debt service associated with the second major bonding did not begin to be due until FY 2014. The Nashoba Regional School District assessment shows a 5.6% increase in FY 2015, which is a little higher than it has been recently, despite the fact that FY 2013 was the last year of the deficit bond payments (\$390,000 for the district).

Further, there were a significant number of capital requests for FY 2015. As the warrant is being finalized, these requests totaled approximately \$738,000. Nevertheless, of these requests, there are a number of items which the Finance Committee and/or Capital Planning may not have recommended for approval.

Both the current fiscal year’s budget and the FY 2015 budget show plenty of levy capacity remaining. Further, the Town’s reserves have been built up significantly over the last several years and are now approximately 8% of our annual budget.

INCOME

Stow’s sources of income largely include property taxes (overwhelmingly residential), local receipts, state aid, and free cash, which are unrestricted funds remaining from the previous year.

State aid is predicted to be level funded at \$941,621. This includes \$542,576 of school building assistance associated with the Hale School, which is directly offset by the debt service associated with the Hale construction many years ago. Excluding this building assistance, state aid is only forecast to be approximately \$400,000. It should be noted that this \$400,000 represents only about 1.5% of the overall budget.

Local receipts, which make up approximately 5.5% of the budget, should continue to see year over year improvement. Automobile excise taxes, which are heavily influenced by new car purchases, make up a majority of the local receipt income.

Growth in local receipts has helped reduce the reliance on property taxes; however, at 89% of FY 2015 budgeted income, property taxes are still high in comparison to the FY 2009 percentage of 85% of budgeted income.

For FY 2015 the Town is transferring \$120,000 in one time income from the overlay surplus funds. These funds largely represent reserves for possible property tax abatements and are periodically drawn down.

Though these transfers are generally not done on an annual basis, there should remain adequate reserves for possible abatements.

FY 2015 shows an unused levy capacity similar to FY 2014. It is important to note that this is merely reflective of Stow's levy capacity without requiring an override. The actual amount in property taxes to be raised in FY 2015 will be set in the fall when the Town must balance its revenue and expenditures in setting the tax rate. Only the actual amount appropriated for expenditure by Town Meeting will be raised in taxes.

Income	FY14	FY15	Change FY13 - 14	Percent total
Property Tax	21,941,526	24,226,131	10.4	89%
Local Receipts	1,482,000	1,587,000	7.09%	5%
State Aid	941,621	941,621	0%	4%
Other	405,379	320,000	(21%) (21%)	2%
TOTAL INCOME	24,839,821 ,548	27,140,061	9.26%	100.0%

EXPENSES

Education accounts for the majority of the Town budget. Together, the NRSB assessment of \$14,994,134 and the Minuteman assessment of \$657,204 make up about 60% of Town expenditures. It should be noted that this does not include debt service or capital requests for Center and Hale.

Municipal, which includes all of the town provided services, makes up 23% or \$5.8 Million of the budget. The largest departments within municipal are Police, Highway and Fire.

With the additional Center School Project related bond payments in FY 2014, debt service increases 2.35% to 8% of the total FY 2015 budget.

Expenditures	FY 2014	FY 2015	Change '14 -'15
Education, Total	\$14,961,405	\$15,651,339	4.6%
Nashoba	\$14,195,405	\$14,994,134	5.6%
Minuteman	\$ 766,081	\$ 657,205	(14.2)
Municipal, Total	\$5,763,426	\$5,873,852	1.9%
Town Debt Service	\$2,126,857	\$2,176,732	2.35%

Special	\$321,429	\$426,504	32%
Capital Articles	\$546,879	\$738,773	46%
Tax Recapitulation	\$936,222	\$978,980	4.6%
Total Expenditures	\$24,839,821	\$27,140,061	9.26%

The NRSD assessment, by far the largest line item in our budget, increased 5.6% or about \$798,810 in FY 2015. The overall district budget increase is also despite the fact that the district no longer has the deficit bond payment. As salaries and benefits account for the majority of the NRSD budget, it is not surprising that most of the increase can be attributable to about a 3% increase in salaries and benefits. As with the previous three years, NRSD will be relying on more Excess and Deficiency funds than they have relied on in past years (approximately \$1 Million).

The Minuteman assessment is \$657,204 which is a 14.2% decrease from FY 2014.

CAPITAL REQUESTS

As of early April, capital articles totaled approximately \$738,000. Though many of these capital requests may be needed, some of them may not have been recommended for approval by the Capital Planning and Finance Committees.

OLD HIGHWAY BARN PAINTING \$40,000

FIRE DEPT

- BREATHING APPARATUS \$64,273
- RADIO SYSTEM UPGRADE \$50,000
- ADAMS DRIVE WATER TANK \$20,000

HIGHWAY

- 6 WHEEL DUMP TRUCK \$150,000
- MODULAR CLASSROOM \$ 35,000

PLANNING BOARD

- GLEASONDALE CONSULTING \$ 50,000

POLICE

- CRUISER \$ 38,000
- STATION HVAC \$150,000

SCHOOL DISTRICT

- HALE - ROAD - DRIVEWAY	\$ 65,000
- HALE - ELEVATOR	\$ 15,000
- HALE - WINDOWS	\$ 24,000
- HALE - ROOF REPAIRS	\$ 12,500
- HALE - OIL TANK REMOVAL	\$ 25,000

TOTAL FY 2015 REQUESTS **\$738,773**

A number of these capital articles were expected, but not necessarily the amount. You will see the Finance Committee recommendations in this warrant.

BUILDING PROJECTS

In addition to the above capital requests, there are two articles pertaining to design funds for a new Fire Station. One involves a combined Fire Station and Community Center to be located at the Pompositticut School. The second is for a stand alone Fire Station at 323 Great Road. These articles are for design funds only, and will be discussed in detail at the Town Meeting.

OPEB

New in FY-2015, is the request to use \$50,000 from Overlay Surplus to be deposited in the Town's recently created OPEB (Other Post Employment Benefits) account. Annual fund deposits will accrue in this dedicated account for the purpose of building available funds over time to reduce the amount of the Town's unfunded liability related to providing future health care benefits to retired employees. This annual transfer of \$50,000 to the OPEB account will replace the current annual transfer of \$50,000 from Free Cash to the Stabilization Fund that we have been making for several years. At \$830,000, the Stabilization Fund balance is sufficiently large at this time to leave as is.

COMMUNITY PRESERVATION

As indicated above, there are a few capital items that may be funded using some of our Community Preservation funds. These expenditures are directly offset by an allocation of revenue previously raised through the CPA excise tax, plus available state matching funds. Therefore, they generally have no direct effect on the current budget.

STORED ASSETS

As of this spring, Free Cash was approximately \$1.33 Million and the Town's Stabilization Fund balance is approximately \$830,000. The combined \$2.16 Million is about 8% of the FY 2015 budget. The Town's savings are certainly one of the many bright spots for the Town's finances.

BOTTOM LINE

Stow remains in good fiscal shape.

Many of the same macro and long term issues remain for the Town. Stow's tax base remains overwhelmingly residential. Health care and pension costs seem to increase at a higher rate than other costs. Like almost every government entity, Stow has a significant unfunded liability balance in terms of pension and retiree health care obligations. Still, we feel this balance is manageable. More significantly, there remains a substantial backlog of possible capital projects.

On the revenue side, though new growth is well below the highs from the years prior to the recession, local receipts have rebounded substantially from the recession lows experienced a few years ago.

Stow has been able to keep tax increases in check over the last several years, despite the increases in debt service associated with the Center School Project and Stow's tax rate remains competitive with neighboring towns. The Town is also operating well within the levy capacity, continues to increase the stored asset balance, retains a favorable bond rating and is borrowing well below the recommended limit by the rating agencies.

Though the overall budget will increase 9.26% in FY 2015, if everything in the warrant is approved at Town Meeting, it should be noted that this does not necessarily mean the average tax bill will increase 9.26%. In fact some of this increase is estimated to be absorbed by increases in other revenue sources, such as new growth, growth in local receipts. When trying to determine the effect a certain article will have on your average tax bill, provided an item is to be funded via taxes, every \$100,000 would cost the average taxpayer between \$30.00 and \$35.00 (assuming a home value of about \$424,000). Every \$100,000 in debt, assuming a 20 year term and 4% interest rate, would cost the average taxpayer about \$2.25 to \$2.50 annually for the loan term.

There are certainly challenging years ahead, including FY 2015, largely due to the capital needs of both the Town and the schools. Despite the challenges, overall, this budget does a good job balancing what the Town can absorb in terms of taxes and what is needed in terms of resources. That balance of course is ultimately determined at Town Meeting.

The Stow Finance Committee

Peter McManus, Chair

Rick Rollins, Vice Chair

Bruce Walbridge, Richard Eckel and Shalini Dumka Members



WARRANT FOR 2014 ANNUAL TOWN MEETING

To either of the Constables of the Town of Stow, in the County of Middlesex, GREETINGS:

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of Stow, qualified to vote in Elections and Town Affairs, to assemble in

HUGH MILL AUDITORIUM AT THE HALE SCHOOL

In said Town on

MONDAY, THE FIFTH DAY OF MAY 2014

AT 7:00 P.M.

Then and there to act on the following Articles, namely:

Article 1. Reports of Selectmen and Other Officers and Committees

To hear the reports of the Selectmen and other Officers and Committees of the Town for Calendar Year 2012 and 2013; or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee recommends approval of this article.

Article 2. Reports of Special Committees

To hear the reports of special committees for Calendar Year 2012 and 2013; or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee recommends approval of this article.

Article 3. FY 2014 Snow and Ice Account Deficit Reduction

To see if the Town will vote to appropriate and transfer from the Free Cash, to the Snow and Ice Account, the sum of fifty thousand dollars (\$50,000), or any other sum, for the purpose of balancing the FY-2014 deficit in the Snow and Ice Account; or take any other action relative thereto.

(Town Administrator)

The Finance Committee recommends approval of Article 3 - FY 2014 Snow and Ice Account Deficit Reduction

Article 4. Wage and Salary Schedules for Fiscal Year 2015

To see if the Town will vote to amend Article 11 of the General Bylaws of the Town, Personnel Administration, by deleting from Section 20.h. the existing salary Schedules A, B, C, D, and E, and inserting in place thereof the following new Schedules; or take any other action thereto.

(Board of Selectmen)

The Finance Committee recommends approval of this article.

SCHEDULE A
ANNUAL RATE POSITIONS

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Assistant Assessor	41,702	44,179	46,777	49,374	51,973
Assistant Treasurer-Collector	41,702	44,179	46,777	49,374	51,973
Building Inspector	55,504	58,971	62,439	65,909	69,380
Board of Health Administrative Asst.	41,702	44,179	46,777	49,374	51,973
Cemetery Superintendent	49,374	52,307	55,382	58,456	61,531
Conservation Commission Coordinator	52,558	55,710	59,052	62,149	65,118
Council on Aging Executive Director	47,112	49,912	52,850	55,782	58,718
Librarian	41,702	44,179	46,777	49,374	51,973
Library Director	52,817	56,118	59,418	62,725	66,022
Assistant Planner	41,702	44,179	46,777	49,374	51,973
Town Planner	56,222	59,738	63,251	66,769	70,284
Police Lieutenant	72,668	78,151	82,265	86,378	89,120
Principal Assessor	55,263	58,752	62,205	65,668	69,096
Recreation Director	41,702	44,179	46,777	49,374	51,973
Selectmen's/Town Administrator's Assistant	41,702	44,179	46,777	49,374	51,973
Supt. of Streets	71,858	76,349	80,842	85,330	89,826
Town Clerk	47,464	50,283	53,242	56,196	59,156
Treas. Collector	56,698	60,243	63,787	67,329	70,874

SCHEDULE B
HOURLY RATE POSITIONS

GROUP A

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Cemetery Worker	12.50	13.50	14.70	15.79	16.87
Council on Aging Driver	12.39	13.08	14.20	15.25	16.29
Custodian	12.07	13.08	14.20	15.25	16.29
Library Page	12.39	13.08	14.20	15.25	16.29
Parks & Commons Worker	12.07	13.08	14.20	15.25	16.29

GROUP B

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Assistant Town Clerk	17.78	19.16	20.58	22.30	23.95
Building Department Secretary	14.80	15.92	17.13	18.53	19.93
Council on Aging Driver/Dispatcher	13.70	14.71	15.82	17.17	18.43
Financial Clerk	13.70	14.71	15.82	17.17	18.43
Fire Department Secretary	13.70	14.71	15.82	17.17	18.43
Library Aide	13.70	14.71	15.82	17.17	18.43
Recreation Commission Secretary	13.70	14.71	15.82	17.17	18.43
Town Clerk Clerical Assistant	13.70	14.71	15.82	17.17	18.43

GROUP C

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Accountant's Clerk	14.71	16.07	17.31	18.65	19.93
Assessor's Clerk	14.71	16.07	17.31	18.65	19.93
Asst. Cemetery Superintendent	14.71	16.07	17.31	18.65	19.93
Assistant Librarian	14.71	16.07	17.31	18.65	19.93
Bd. of Appeals Secretary	18.71	20.39	21.98	23.68	25.28
Board of health secretary	14.71	16.07	17.31	18.65	19.93
Community Preservation Committee Secretary	14.71	16.07	17.31	18.65	19.93
Conservation Commission Secretary	14.71	16.07	17.31	18.65	19.93
Council on Aging Outreach Coordinator	16.42	17.88	19.29	20.78	22.20
Council on Aging Outreach Worker	16.42	17.88	19.29	20.78	22.20
Finance Committee Secretary	14.71	16.07	17.31	18.65	19.93
Financial Clerk II	14.71	16.07	17.31	18.65	19.93
Highway Department Secretary	17.67	19.25	20.78	22.36	23.89
Highway/Tree/ Grounds Worker	14.71	16.07	17.31	18.65	19.93
ITAC Committee Secretary	14.71	16.07	17.31	18.65	19.93
Office Assistant	14.71	16.07	17.31	18.65	19.93

Planning Board Secretary	14.71	16.07	17.31	18.65	19.93
Town Secretary	14.71	16.07	17.31	18.65	19.93

GROUP D

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Building Dept Administrative Assistant	18.25	19.40	20.54	21.65	22.77
Financial Assistant	18.25	19.40	20.54	21.65	22.77
Fire Dept Administrative Assistant	18.25	19.40	20.54	21.65	22.77
Highway/Tree Grounds Driver-Laborer	18.25	19.40	20.54	21.65	22.77
Planning Dept Administrative Assistant	18.25	19.40	20.54	21.65	22.77
Police Chief Secretary	18.25	19.40	20.54	21.65	22.77

GROUP E

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Highway Dept. Equipment Operator	19.92	21.15	22.39	23.66	24.87
Maintenance Person	19.92	21.15	22.39	23.66	24.87
Tree Worker (Moth)	19.92	21.15	22.39	23.66	24.87

GROUP F

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Crew Chief	21.96	23.24	24.74	26.07	27.44
Highway Dept. Mechanic	21.11	22.34	23.78	25.10	26.37

GROUP G

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Assistant Super of Streets	25.81	27.43	29.03	30.63	32.24
Children's Librarian	22.33	23.75	25.12	26.49	27.90
Highway Dept. Foreman	23.44	24.92	26.36	27.85	29.27
IT Director	22.33	23.75	25.12	26.49	27.90

SCHEDULE C
SINGLE RATE POSITIONS PAID ANNUALLY

<u>Position Title</u>	<u>Salary</u>
Animal Control Officer	18,326
Animal Inspector	3,804
Assistant Registrar of Voters	284
Beach Director	6,133
Council on Aging Secretary	408
Director of Summerthing	2,846
Health Agent	21,049
Registrar of Voters	142
Tree Warden	6,050
Veterans' Agent	1,496

SCHEDULE D
SINGLE RATE POSITIONS PAID HOURLY

<u>Position Title</u>	<u>Salary</u>
Apprentice Firefighter (call)	14.59
Auxiliary Police Officer	15.21
Beach Checker	9.60
Dispatcher, part-time	19.38
Election Clerical Assistance	9.60
Election Clerk	10.84
Election Teller	9.60
Election Warden	10.84
Emergency Medical Technician (call)	16.68
EMT - w/Defib & Epi Pen (call)	18.21
Firefighter (call)	16.68
Firefighter/EMT - w/Defib & Epi Pen (call)	18.96
Firefighter/EMT (call)	17.43
Lifeguard	11.91
Lifeguard (W.S.I.)	14.08
Officers - Fire or Medical (call)	20.50
Per Diem Firefighter (call)	15.06
Police Matron	20.57
Police Officer, part-time	23.32
Street Lister	10.36
Street Listing Clerk	9.60
Street Numberer	9.60
Summerthing Assistants	9.60
Town Engineer	32.24

SCHEDULE E
FIRE DEPARTMENT ANNUAL SINGLE RATES

<u>Position Title</u>	<u>Salary</u>
Deputy Fire Chief (call)	1,028
EMS Assistant Coordinator	344
EMS Quartermaster	275
EMS Records Coordinator	411
EMS Schedule Coordinator	207
Fire Captain (call)	684
Fire Engineer	891

Fire Lieutenant (call)	549
Fire Medical Officer	411

Article 5. General Budget for Fiscal Year 2015

To see what sums of money the Town will vote to raise and appropriate, or appropriate and transfer from available funds, to defray the necessary expenses of the several departments of the Town, as set forth in the following line items, or any other sums; or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee recommends approval of this article.

LINE NO.	DEPARTMENT	FY 2014 ACTUAL BUDGET	FY 2015 BUDGET REQUEST	FY 2015 BUDGET TOWN ADMIN/ SELECTMEN RECOMMEND	FY 2015 BUDGET FINANCE COMMITTEE RECOMMEND
	<u>MUNICIPAL BUDGET</u>	LINES 1 - 70			
	<u>GENERAL GOVERNMENT</u>	LINES 1 - 32			
Line No.					
	MODERATOR				
1	MODERATOR SALARY	40.00	41.00	41.00	41.00
2	MODERATOR EXPENSES	45.00	45.00	45.00	45.00
	TOTAL MODERATOR	85.00	86.00	86.00	86.00
	SELECTMEN				
3	SELECTMEN'S OFFICE WAGES	65,014.00	66,482.00	66,552.00	66,552.00
4	SELECTMEN'S OFFICE EXPENSES	8,335.00	8,435.00	8,435.00	8,435.00
5	TOWN ADMINISTRATOR SALARY	120,687.00	124,308.00	124,308.00	124,308.00

LINE NO.	DEPARTMENT	FY 2014 ACTUAL BUDGET	FY 2015 BUDGET REQUEST	FY 2015 BUDGET TOWN ADMIN/ SELECTMEN RECOMMEND	FY 2015 BUDGET FINANCE COMMITTEE RECOMMEND
6	TOWN ADMINISTRATOR EXPENSES	500.00	500.00	500.00	500.00
	TOTAL SELECTMEN	194,536.00	199,725.00	199,795.00	199,795.00
	TOWN BUILDING CLERICAL				
7	TOWN BUILDING CLERICAL WAGES	0.00	0.00	0.00	0.00
	TOTAL TOWN BUILDING CLERICAL	0.00	0.00	0.00	0.00
	FINANCE COMMITTEE				
8	FINANCE COMMITTEE WAGES	4,084.00	4,161.00	4,416.00	4,416.00
9	FINANCE COMMITTEE EXPENSES	550.00	550.00	550.00	550.00
	TOTAL FINANCE COMMITTEE	4,634.00	4,711.00	4,966.00	4,966.00
	TOWN ACCOUNTANT				
10	ACCOUNTANT SALARY	50,091.00	64,534.00	51,093.00	51,093.00
11	ACCOUNTANT CLERK SALARY	0.00	0.00	1,503.00	1,503.00
12	ACCOUNTANT EXPENSES	1,625.00	4,775.00	4,775.00	4,775.00
	TOTAL TOWN ACCOUNTANT	51,716.00	69,309.00	57,371.00	57,371.00

LINE NO.	DEPARTMENT	FY 2014 ACTUAL BUDGET	FY 2015 BUDGET REQUEST	FY 2015 BUDGET TOWN ADMIN/ SELECTMEN RECOMMEND	FY 2015 BUDGET FINANCE COMMITTEE RECOMMEND
	ASSESSORS				
13	PRINCIPAL ASSESSOR'S WAGES	67,741.00	69,096.00	69,096.00	69,096.00
14	ASSESSORS CLERICAL WAGES	71,918.00	73,949.00	73,949.00	73,949.00
15	ASSESSORS EXPENSES	7,200.00	6,800.00	6,800.00	6,800.00
	TOTAL ASSESSORS	146,859.00	149,845.00	149,845.00	149,845.00
	TREASURER-COLLECTOR				
16	TREASURER-COLLECTOR SALARY	69,484.00	70,874.00	70,874.00	70,874.00
17	TREASURER-COLLECTOR CLERICAL WAGES	58,952.00	70,939.00	70,939.00	70,939.00
18	TREASURER-COLLECTOR EXPENSES	38,800.00	38,800.00	38,800.00	38,800.00
	TOTAL TREASURER-COLLECTOR	167,236.00	180,613.00	180,613.00	180,613.00
	INFO TECH				
19	IT CLERICAL WAGES	25,739.00	27,550.00	27,683.00	27,683.00
20	IT EXPENSES	69,332.00	88,990.00	88,990.00	88,990.00
	TOTAL INFO TECH	95,071.00	116,540.00	116,673.00	116,673.00
	TOWN CLERK				

LINE NO.	DEPARTMENT	FY 2014 ACTUAL BUDGET	FY 2015 BUDGET REQUEST	FY 2015 BUDGET TOWN ADMIN/ SELECTMEN RECOMMEND	FY 2015 BUDGET FINANCE COMMITTEE RECOMMEND
21	TOWN CLERK SALARY	57,996.00	59,156.00	59,156.00	59,156.00
22	TOWN CLERK OTHER WAGES	46,078.00	48,018.00	50,135.00	50,135.00
23	TOWN CLERK EXPENSES	16,291.00	15,937.00	15,937.00	15,937.00
	TOTAL TOWN CLERK	120,365.00	123,111.00	125,228.00	125,228.00
	CONSERVATION COMMISSION				
24	CONSERVATION COMMISSION CLERICAL WAGES	78,773.00	77,521.00	77,622.00	77,622.00
25	CONSERVATION COMMISSION EXPENSES	4,280.00	4,875.00	4,875.00	4,875.00
	TOTAL CONSERVATION COMMISSION	83,053.00	82,396.00	82,497.00	82,497.00
	PLANNING BOARD				
26	PLANNING BOARD CLERICAL WAGES	115,366.00	120,030.00	120,089.00	120,089.00
27	PLANNING BOARD EXPENSES	4,560.00	4,990.00	4,990.00	4,990.00
	TOTAL PLANNING BOARD	119,926.00	125,020.00	125,079.00	125,079.00
	BOARD OF APPEALS				
28	BOARD OF APPEALS CLERICAL WAGES	7,438.00	7,578.00	7,578.00	7,578.00
29	BOARD OF APPEALS EXPENSES	2,890.00	2,890.00	2,890.00	2,890.00

LINE NO.	DEPARTMENT	FY 2014 ACTUAL BUDGET	FY 2015 BUDGET REQUEST	FY 2015 BUDGET TOWN ADMIN/ SELECTMEN RECOMMEND	FY 2015 BUDGET FINANCE COMMITTEE RECOMMEND
	TOTAL BOARD OF APPEALS	10,328.00	10,468.00	10,468.00	10,468.00
	MUNICIPAL BUILDING				
30	MUNI BUILDING & PROPERTY WAGES	29,483.00	30,274.00	30,274.00	30,274.00
31	MUNI BUILDING & PROPERTY EXPENSES	63,630.00	73,630.00	73,630.00	73,630.00
	TOTAL MUNICIPAL BUILDING	93,113.00	103,904.00	103,904.00	103,904.00
	OTHER GENERAL GOVERNMENT				
32	TOWN REPORTS EXPENSES	7,000.00	7,150.00	7,150.00	7,150.00
	TOTAL OTHER GENERAL GOVERNMENT	7,000.00	7,150.00	7,150.00	7,150.00
	TOTAL GENERAL GOVERNMENT	1,093,922.00	1,172,877.00	1,163,675.00	1,163,675.00
-	<u>PUBLIC SAFETY</u>				
	POLICE DEPT				
33	POLICE CHIEF SALARY	103,554.00	108,732.00	108,732.00	108,732.00
34	POLICE & DISPATCH WAGES	1,143,034.00	1,158,353.00	1,158,353.00	1,158,353.00
35	POLICE & DISPATCH EXPENSES	96,900.00	102,110.00	102,110.00	102,110.00
	TOTAL POLICE DEPT	1,343,488.00	1,369,195.00	1,369,195.00	1,369,195.00

LINE NO.	DEPARTMENT	FY 2014 ACTUAL BUDGET	FY 2015 BUDGET REQUEST	FY 2015 BUDGET TOWN ADMIN/ SELECTMEN RECOMMEND	FY 2015 BUDGET FINANCE COMMITTEE RECOMMEND
	FIRE AND EMS				
36	FIRE CHIEF SALARY	83,858.00	85,535.00	85,535.00	85,535.00
37	FIRE AND EMS WAGES	514,075.00	524,355.00	524,355.00	524,355.00
38	FIRE AND EMS EXPENSES	93,101.00	93,100.00	93,100.00	93,100.00
	TOTAL FIRE AND EMS	691,034.00	702,990.00	702,990.00	702,990.00
	BUILDING INSPECTOR				
39	BUILDING INSPECTOR WAGES	68,020.00	69,380.00	69,380.00	69,380.00
40	BUILDING DEPT CLERICAL WAGES	40,965.00	43,586.00	42,638.00	42,638.00
41	BUILDING DEPT EXPENSES	3,975.00	4,475.00	4,475.00	4,475.00
	TOTAL BUILDING INSPECTOR	112,960.00	117,441.00	116,493.00	116,493.00
	TOTAL PUBLIC SAFETY	2,147,482.00	2,189,626.00	2,188,678.00	2,188,678.00
	<u>PUBLIC WORKS AND FACILITIES</u>				
	HIGHWAY AND GROUNDS				
42	SUPT OF STREETS SALARY	88,065.00	89,826.00	89,826.00	89,826.00
43	HIGHWAY & GROUNDS WAGES	499,404.00	484,624.00	484,624.00	484,624.00

LINE NO.	DEPARTMENT	FY 2014 ACTUAL BUDGET	FY 2015 BUDGET REQUEST	FY 2015 BUDGET TOWN ADMIN/ SELECTMEN RECOMMEND	FY 2015 BUDGET FINANCE COMMITTEE RECOMMEND
44	HIGHWAY & GROUNDS EXPENSES	118,850.00	125,550.00	125,550.00	125,550.00
45	SNOW AND ICE REMOVAL EXPENSE	150,000.00	150,000.00	150,000.00	150,000.00
	TOTAL HIGHWAY & GROUNDS	856,319.00	850,000.00	850,000.00	850,000.00
	OTHER PUBLIC WORKS				
46	MUNICIPAL LIGHTING	10,000.00	10,000.00	10,000.00	10,000.00
47	GASOLINE & DIESEL FUEL EXPENSE	110,000.00	110,000.00	110,000.00	110,000.00
	TOTAL OTHER PUBLIC WORKS	120,000.00	120,000.00	120,000.00	120,000.00
	CEMETERY DEPT				
48	CEMETERY SALARY AND WAGES	59,118.00	77,697.00	70,454.00	70,454.00
49	CEMETERY EXPENSES	6,475.00	6,625.00	6,625.00	6,625.00
	TOTAL CEMETERY DEPT	65,593.00	84,322.00	77,079.00	77,079.00
	TOTAL PUBLIC WORK & FACILITIES	1,041,912.00	1,054,322.00	1,047,079.00	1,047,079.00
	<u>HUMAN SERVICES</u>				
	HEALTH DEPT				

LINE NO.	DEPARTMENT	FY 2014 ACTUAL BUDGET	FY 2015 BUDGET REQUEST	FY 2015 BUDGET TOWN ADMIN/ SELECTMEN RECOMMEND	FY 2015 BUDGET FINANCE COMMITTEE RECOMMEND
50	HEALTH AGENT WAGES	20,636.00	21,049.00	21,049.00	21,049.00
51	HEALTH DEPARTMENT WAGES	78,843.00	78,744.00	78,744.00	78,744.00
52	HEALTH DEPARTMENT EXPENSES	8,550.00	9,575.00	10,275.00	10,275.00
	TOTAL HEALTH DEPT	108,029.00	109,368.00	110,068.00	110,068.00
	COUNCIL ON AGING				
53	EXECUTIVE DIRECTOR SALARY	57,567.00	58,718.00	58,718.00	58,718.00
54	COUNCIL ON AGING WAGES	92,263.00	94,527.00	94,527.00	94,527.00
55	COUNCIL ON AGING EXPENSES	13,686.00	13,686.00	13,686.00	13,686.00
	TOTAL COUNCIL ON AGING	163,516.00	166,931.00	166,931.00	166,931.00
	VETERANS' DEPT				
56	VETERANS' AGENT SALARY	1,929.00	1,968.00	1,968.00	1,968.00
57	VETERANS' AGENT EXPENSES	200.00	300.00	300.00	300.00
	TOTAL VETERANS' DEPT	2,129.00	2,268.00	2,268.00	2,268.00
	TOTAL HUMAN SERVICES	273,674.00	278,567.00	279,267.00	279,267.00
	<u>CULTURE AND RECREATION</u>				

LINE NO.	DEPARTMENT	FY 2014 ACTUAL BUDGET	FY 2015 BUDGET REQUEST	FY 2015 BUDGET TOWN ADMIN/ SELECTMEN RECOMMEND	FY 2015 BUDGET FINANCE COMMITTEE RECOMMEND
	LIBRARY DEPT				
58	LIBRARY DIRECTOR SALARY	55,018.00	59,418.00	59,418.00	59,418.00
59	LIBRARY WAGES	96,126.00	99,861.00	99,861.00	99,861.00
60	LIBRARY EXPENSES	62,938.00	58,932.00	58,932.00	58,932.00
	TOTAL LIBRARY DEPT	214,082.00	218,211.00	218,211.00	218,211.00
	RECREATION COMMISSION				
61	RECREATION WAGES	51,354.00	52,423.00	52,423.00	52,423.00
62	RECREATION EXPENSES	23,550.00	23,550.00	23,550.00	23,550.00
	TOTAL RECREATION COMMISSION	74,904.00	75,973.00	75,973.00	75,973.00
	LAKE BOON COMMISSION				
63	LAKE BOON COMMISSION WAGES	2,775.00	2,830.00	2,830.00	2,830.00
64	LAKE BOON COMMISSION EXPENSES	1,200.00	1,200.00	1,200.00	1,200.00
	TOTAL LAKE BOON COMMISSION	3,975.00	4,030.00	4,030.00	4,030.00
	OTHER CULTURE & RECREATION				
65	HISTORICAL COMMISSION EXPENSES	525.00	525.00	525.00	525.00
66	MEMORIAL DAY EXPENSES	900.00	900.00	900.00	900.00

LINE NO.	DEPARTMENT	FY 2014 ACTUAL BUDGET	FY 2015 BUDGET REQUEST	FY 2015 BUDGET TOWN ADMIN/ SELECTMEN RECOMMEND	FY 2015 BUDGET FINANCE COMMITTEE RECOMMEND
67	LIGHTING OF CLOCK EXPENSES	100.00	100.00	100.00	100.00
	TOTAL OTHER CULTURE & RECREATION	1,525.00	1,525.00	1,525.00	1,525.00
	TOTAL CULTURE & RECREATION EXPENSES	294,486.00	299,739.00	299,739.00	299,739.00
	<u>TOWN WIDE EXPENSES</u>				
68	GROUP INSURANCE	728,920.00	720,000.00	720,000.00	720,000.00
69	INSURANCE AND BONDS	150,000.00	150,000.00	150,000.00	150,000.00
70	TELEPHONE	33,030.00	28,650.00	28,650.00	28,650.00
	TOTAL TOWN WIDE EXPENSES	911,950.00	898,650.00	898,650.00	898,650.00
	MUNICIPAL BUDGET TOTAL	5,763,426.00	5,893,781.00	5,877,088.00	5,877,088.00
	<u>EDUCATION</u>				
	SCHOOL DISTRICTS				
71	NASHOBA REG SCHOOL DIST ASSESSMENT	14,279,719.00	14,994,134.00	14,994,134.00	14,994,134.00
72	MINUTEMAN VOC TECH ASSESSMENT	766,081.00	657,204.00	657,204.00	657,204.00
	TOTAL DISTRICT ASSESSMENTS	15,045,800.00	15,651,338.00	15,651,338.00	15,651,338.00

LINE NO.	DEPARTMENT	FY 2014 ACTUAL BUDGET	FY 2015 BUDGET REQUEST	FY 2015 BUDGET TOWN ADMIN/ SELECTMEN RECOMMEND	FY 2015 BUDGET FINANCE COMMITTEE RECOMMEND
	<u>DEBT SERVICE</u>				
	PRINCIPAL				
73	MATURING PRIN LONG-TERM DEBT	1,340,000.00	1,340,000.00	1,340,000.00	1,340,000.00
	TOTAL MATURING PRINCIPAL	1,340,000.00	1,340,000.00	1,340,000.00	1,340,000.00
	INTEREST				
74	INT ON LONG-TERM DEBT - BONDS	785,857.00	836,232.00	836,232.00	836,232.00
75	INT ON TEMPORARY LOANS - REVENUE	1,000.00	500.00	500.00	500.00
	TOTAL INTEREST ON MATURING DEBT	786,857.00	836,732.00	836,732.00	836,732.00
	TOTAL DEBT SERVICE	2,126,857.00	2,176,732.00	2,176,732.00	2,176,732.00
	TOTAL	22,936,083.00	23,721,851.00	23,705,158.00	23,705,158.00

Article 6. Reserve Fund

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Seventy Thousand Dollars (\$70,000), or any other sum, for a Reserve Fund for the fiscal year beginning July 1, 2014 (FY 2015); or take any other action relative thereto.

(Finance Committee)

The Finance Committee will make a recommendation at Town Meeting.

Article 7. Audit of Financial Records

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Eleven Thousand Eight Hundred Dollars (\$11,800), or any other sum, for a Town financial audit; or take any other action relative thereto.

(Treasurer-Collector)

The Finance Committee recommends approval of this appropriation to fund unforeseen expenditures that may occur in Fiscal Year 2014. Based on historical use of the reserve fund, we feel that this is an appropriate contingency amount.

Article 8. Revolving Fund for Inspection Fees

(CONSENT CALENDAR)

To see if the Town will vote to authorize, upon the recommendation of the Selectmen, a revolving fund pursuant to Massachusetts General Laws Chapter 44, Section 53E-1/2 for FY 2015, to which shall be credited all permitting fees received for wire, gas, plumbing, and fire alarm permits and for weights and measures sealing, to a limit of Forty Thousand Dollars (\$40,000) for FY 2015, to be expended by the Selectmen without further appropriation, for the purpose of payment of fees to the inspectors administering such permits and reimbursement of expenses incurred on behalf of the Town; or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee recommends approval of this expenditure as both sound financial control and as a state requirement.

Article 9. Revolving Fund for Advanced Life Support Services

(CONSENT CALENDAR)

To see if the Town will vote to authorize, upon the recommendation of the Selectmen, the establishment of a revolving fund pursuant to Massachusetts General Laws Chapter 44, Section 53E-1/2 for FY 2015, to which shall be credited all fees received for advanced life support services provided by the Town of Stow, to a limit of One Hundred Thousand Dollars (\$100,000) for FY 2015, to be expended by the Fire Department without further appropriation, for the purpose of payment of all costs associated with providing advanced life support ambulance services; or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee recommends support of this revolving fund. This allows the inspectors to be paid from fees collected in the current year. It is revenue neutral.

Article 10. Transfer to Conservation Fund – Land Maintenance

(CONSENT CALENDAR)

To see if the Town will vote to appropriate and transfer from the Conservation Land Maintenance Account to the Conservation Fund the sum of One Thousand Nine Hundred Sixty Dollars (\$1,960), or any other sum, to be expended by the Conservation Commission; or take any other action relative thereto.

(Conservation Commission)

The Finance Committee will make a recommendation at Town Meeting

Article 11. Transfer from Wetlands Protection Fund

(CONSENT CALENDAR)

To see if the Town will vote to appropriate and transfer from the Wetlands Protection Fund the sum of Four Thousand Five Hundred Forty-Two Dollars and Fifty Cents (\$4,542.50), or any other sum, as an additional appropriation to the Conservation Commission, to be expended by the Conservation Commission in performing its duties under the Wetlands Protection Act; or take any other action relative thereto.

(Conservation Commission)

The Finance Committee recommends support of this article. This is a transfer of a modest amount to the Conservation Fund which is necessary to allow the Conservation Commission to spend their funds. This article transfers existing funds and has no direct impact on the tax rate.

Article 12. Addition to Conservation Fund

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of ten thousand dollars (\$10,000.00), or any other sum, to be added to the balance remaining in the Conservation Fund; or take any action relative thereto.

(Conservation Commission)

The Finance Committee recommends approval of this article.

Article 13. Update of Property Valuations

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Twenty-three Thousand Dollars (\$23,000), or any other sum, to be added to the balance previously appropriated for the purpose of updating property valuations in the Town to full and fair cash value, to be expended by the Assessors; or take any other action relative thereto.

(Board of Assessors)

The Finance Committee recommends approval of this article.

Article 14. Town Records Binding and Repair

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Two Hundred Dollars (\$200), or any other sum, to be added to any balance previously appropriated for the purpose of binding and repairing Town records in accordance with Massachusetts General Law Chapter 66, Section 9, to be expended by the Town Clerk; or take any other action relative thereto.

(Town Clerk)

The Finance Committee recommends approval of this annual appropriation to provide for the routine and ongoing expense of maintaining the integrity of town records.

Article 15. Highway Road Machinery and Private Ways

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sums of money for Highway Department purposes as set forth in the schedule below, or any other sums; or take any other action relative thereto.

(Highway Department)

Expense	Amount
1. For the Road Machinery Account	\$43,072
2. For Repairs on Private Ways	\$15,000

The Finance Committee recommends approval of these routine annual appropriations to maintain road machinery and repair private ways.

Article 16. Highway Road Construction

(CONSENT CALENDAR)

To see if the Town will vote to appropriate and borrow the sum of Two Hundred Eighty-Three Thousand Seven Hundred Fifty-Two (\$283,752) from the FY2015 Apportionment or any other sum, for construction, reconstruction and/or improvements to Town roads, as requested by the Board of Selectmen, to be reimbursed by the Commonwealth; or take any other action relative thereto.

(Highway Department)

The Finance Committee recommends approval of this annual appropriation, which is typically reimbursed by state funds, for improvements on town roads.

Article 17. Household Hazardous Waste Collection

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Three Thousand Dollars (\$3,000), or any other sum, to be added to any balance remaining from the previous appropriation, to be expended under the direction of the Board of Health for the purpose of providing for household hazardous waste collection; or take any action other relative thereto.

(Board of Health)

The Finance Committee recommends approval of this article. The town must collect and dispose of Hazardous waste.

Article 18. Public Health Nurse

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate or appropriate and transfer from available funds, the sum of Eight Thousand Dollars (\$8,000), or any other sum, to be added to any balance remaining from the previous appropriation, to be expended under the direction of the Board of Health for the purpose of providing home care services, public health nursing services, and communicable disease follow-up to Stow residents; or take any other action relative thereto.

(Board of Health)

The Finance Committee recommends approval of this article. The community nurse program is a successful program and provides needed local health services.

Article 19. Municipal Solid Waste Disposal

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of One Thousand Three Hundred Dollars (\$1,300), or any other sum, to be added to any balance remaining from the previous appropriation, to be expended under the direction of the Board of Health for the purpose of renting a container and disposing of solid waste which has been dumped on Town land and roadsides; or take any other action relative thereto.

(Board of Health)

The Finance Committee recommends approval of this article. The town must unfortunately collect and dispose of trash dumped on town land.

Article 20. Medical Reserve Corps Expenses

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Four Thousand Dollars (\$4,000), or any other sum, to be expended under the direction of the Board of Health for the purpose of providing for equipment and operating expenses for the Stow Medical Reserve Corps; or take any other action relative thereto.

(Board of Health)

The Finance Committee recommends approval of this article.

Article 21. Construction and Maintenance of Water Holes for Firefighting Operations

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Five Thousand Dollars (\$5,000), to be added to any balance remaining and previously appropriated for construction and maintenance of water holes and cisterns, or any other sum, to be expended under the direction of the Fire Chief, for the purpose of constructing and maintaining water holes, cisterns, and hydrants to support firefighting operations; or take any other action relative thereto.

(Fire-Rescue Department)

The Finance Committee recommends approval of this article. This periodic appropriation allows the Fire Department to continue to develop and maintain water holes and dry hydrants throughout the Town.

Article 22. Stow Cultural Council

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Three Thousand Five Hundred Dollars (\$3,500), or any other sum, to be added to any balance remaining from previous appropriations, to produce cultural activities and programming in Stow, including Two Thousand Dollars (\$2,000) of these funds to be used to support SpringFest activities; or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee recommends approval of this expenditure. As a percentage of the total budget, this is a small expenditure, yet it will help provide local cultural programs and hopefully continue the popular Springfest community event in May 2015.

Article 23. Employee Educational Incentive Program

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of One Hundred Seven Thousand Two Hundred Eighty-two Dollars (\$107,282), or any other sum, to be added to any balance remaining from any previous appropriation, to be expended by the Town Administrator for funding the Town's employee educational incentive program; or take any other action relative thereto.

(Town Administrator)

The Finance Committee recommends approval of this article. This is an annual appropriation. This program permits a pay bonus to municipal employees (except the town administrator and accountant) who have college degrees relevant to their jobs.

Article 24. Legal Services

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate or appropriate and transfer from available funds the sum of Twenty Thousand Dollars, (\$20,000), or any other sum, to be added to any balance remaining from any previous appropriation, for the purpose of funding the Town's general Legal account; or take any other action relative thereto.

(Town Administrator)

The Finance Committee recommends approval of this article. This annual appropriation will be used to fund necessary legal services in FY15.

Article 25. Selectmen’s Account for Minor Purchases

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Five Thousand Dollars (\$5,000), or any other sum, to be added to any balance remaining from any previous appropriation, to be expended by the Selectmen or Town Administrator, for the purpose of funding minor miscellaneous professional services or for the purchase of small equipment and other goods; or take any other action relative thereto.

(Town Administrator)

The Finance Committee will make a recommendation at Town Meeting.

Article 26. Water System Expenses

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Seven Thousand Two Hundred Dollars (\$7,200), or any other sum, to be added to any balance remaining from previous appropriations, to be expended by the Facility Manager, for the purpose of paying expenses related to the operation of the Town’s public water system, or take any action relative thereto.

(Town Administrator)

The Finance Committee will make a recommendation at Town Meeting.

Article 27. SwiftReach 911 Notification System

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Five Thousand Dollars (\$5,000), or any other sum, to be expended under the direction of the Chief of Police, for the purpose of paying for a town-wide telephonic emergency notification system known as SwiftReach Networks, or take any other action relative thereto.

(Police Department)

The Finance Committee recommends approval of this article. This will fund the “reverse 911” system used for important notifications to the town.

Article 28. Lake Boon Water Quality Remediation

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Fourteen Thousand Dollars (\$14,000), or any other sum, to be expended under the direction of the Lake Boon Commission, for the purpose of weed control; or take any other action relative thereto.

(Lake Boon Commission)

The Finance Committee recommends approval of this article. These funds will be used to help keep the lake clear of invasive weeds, and is part of a multi-year program for lake maintenance. As is normal for Lake Boon articles, this article is for 2/3 of the total cost, with Hudson being asked for 1/3.

Article 29. Veterans' Benefits

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Seven Thousand Five Hundred Dollars (\$7,500), or any other sum, to be expended by the Veterans' Services Officer, to provide services to Stow veterans, or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee recommends approval of this article. The town is required to provide certain veteran's benefits, and this appropriation will fund those requirements.

Article 30. Planning Board Engineering/Consulting and Master Plan Expenses

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Ten Thousand Dollars (\$10,000), or any other sum, to be added to any balance remaining and previously appropriated for this purpose, to be expended by the Planning Board for Planning Board engineering/consulting services and master plan expenses; or take any other action relative thereto.

(Planning Board)

The Finance Committee recommends approval of this article. This is a periodic appropriation to help pay for the Planning Board's expenses associated with implementing various aspects of the Master Plan.

Article 31. Community Preservation Expenses

(CONSENT CALENDAR)

To see if the Town will vote to appropriate from Fiscal Year 2015 Community Preservation Fund Annual Revenues the sum of Forty-one Thousand Dollars (\$41,000) to be expended for wages and expenses associated with the creation, implementation and maintenance of Community Preservation programs, in accordance with the provision of Massachusetts General Laws Chapter 44B, the Community Preservation Act, including but not limited to office supplies, clerical assistance, property surveys, appraisals, attorney's fees, and other professional services, recording fees, printing and all other necessary and proper expenses for the Fiscal Year 2015, in accordance with a budget to be prepared for the Town Administrator; or take any other action relative thereto.

(Community Preservation Committee)

The Finance Committee recommends approval of this article. Funds appropriated for the Community Preservation Committee administrative budget come from the dedicated Community Preservation Fund, and have no direct impact on the tax rate.

Article 32. Community Preservation Reserves

(CONSENT CALENDAR)

To see if the Town will vote to reserve for later appropriation monies from the Community Preservation Fund Balance collected from both the Community Preservation Act Surcharge and the State Trust Fund Distribution and collected from Fiscal Year 2015 Community Preservation Fund Annual Revenues, for 10% allocation to reserve accounts in accordance with the provision of Massachusetts General Laws Chapter 44B, the Community Preservation Act, for the undertaking of Community Preservation projects; or take any other action relative thereto.

- | | |
|---------------------------------------|----------|
| 1. Preservation of Historic Resources | \$84,000 |
| 2. Preservation of Open Spaces | \$84,000 |
| 3. Affordable Housing | \$84,000 |

(Community Preservation Committee)

The Finance Committee recommends approval of this article. The Community Preservation Act requires that the town appropriate or reserve at least 10% of Community Preservation Fund revenues each year for preservation of historic resources, preservation of open spaces, and affordable housing. This “housekeeping” article reserves these funds as required, but does not authorize the spending of any of these funds.

Article 33. Community Preservation Adjustment for FY2014 Reserves

(CONSENT CALENDAR)

To see if the Town will vote to reserve for later appropriation, adding to funds reserved at the May 4, 2013 Stow Annual Town Meeting, monies from the Community Preservation Fund Balance collected from both the Community Preservation Act Surcharge and the State Trust Fund Distribution and collected from Fiscal Year 2013 Community Preservation Fund Annual Revenues, in accordance with the provision of Massachusetts General Laws Chapter 44B, the Community Preservation Act, for the undertaking of Community Preservation projects.

Reserves:	Fiscal Year 2014 Adjustment to Annual Revenues:
1. Preservation of Historic Resources	\$16,000
2. Preservation of Open Spaces	\$16,000
3. Affordable Housing	\$16,000

The Finance Committee will make a recommendation at Town Meeting.

Article 34. Capital Requests

To see if the Town will vote to raise and appropriate, appropriate and transfer from available funds, or borrow the sums of money as set forth below, or any other sums, for the purposes indicated in the recommended Capital Outlay Program; or take any other action relative thereto.

(Capital Planning Committee)

	Department	Item	Amount
1.	Building	Old Highway Barn painting and repairs	\$40,000
	<i>The Finance Committee is in favor of acceptance of Article 34, number 1. This town asset is in need of repair.</i>		
2.	Fire - Rescue	Replace self-contained breathing apparatus (part II)	\$64,273
	<i>The Finance Committee recommends approval of this article. This represents part II of replacement that began last year.</i>		
3.	Fire - Rescue	Radio system upgrade (part II)	\$50,000
	<i>The Finance Committee is in favor of Acceptance of Article 34, number 3- This represents part II of replacement that began last year.</i>		
4.	Fire-Rescue	Repurpose Adams Drive water tank	\$20,000
	<i>The Finance Committee recommends approval of Article 34, number 4. The purposing of the tank from the Assabet Water System will provide the Fire Department with a significant water source in Harvard Acres area.</i>		
5.	Highway	Replace six-wheel dump truck	\$150,000
	<i>The Finance Committee recommends approval of Article 34, number 5.</i>		
6.	Highway	Repurpose modular classroom as office space (part II)	\$35,000
	<i>The Finance Committee recommends approval of Article 34, number 6.</i>		
7.	Planning Board	Consulting for Gleasondale traffic safety design plans	\$50,000
	<i>The Finance Committee is in favor of Acceptance of Article 34, number 7.</i>		

	Department	Item	Amount
8.	Police	Cruiser	\$38,000
	<i>The Finance Committee is in favor of Acceptance of Article 34, number 8. The police department will use this to purchase a new police patrol vehicle.</i>		
9.	Police	Replace Police Station HVAC	\$150,000
	<i>The Finance Committee is in favor of Acceptance of Article 34, number 9.</i>		
10.	Nashoba Reg. School District	Resurface Hartley Road/Hale School parking lot	\$65,000
	<i>The Finance Committee recommends approval of Article 34, number 10. This amount is reduced from the \$90,000 requested last year</i>		
11.	Nashoba Reg. School District	Hale School roof repairs	\$12,500
	<i>The Finance Committee recommends approval of Article 34, number 11.</i>		
12.	Nashoba Reg. School District	Upgrade Hale School elevator control system	\$15,000
	<i>The Finance Committee recommends approval of Article 34, number 12. The current Hale School elevator must remain operational.</i>		
13.	Nashoba Reg. School District	Repair hale School window frames (part II)	\$24,000
	<i>The Finance Committee is in favor of Acceptance of Article 34, number 17. This is the second phase of repairs begun last year.</i>		
14.	Nashoba Reg. School District	Remove Hale School underground oil tank	\$25,000
	<i>The Finance Committee does not recommend approval of Article 34, number 14. Due to lack of evidence suggesting the tank is presenting a problem, we do not see the urgency at this time</i>		

Article 35. Fire Station and Community Center Project Design at Pompositticut School

To see if the Town will vote to borrow the sum of Three Hundred Eighty-one Thousand Dollars (\$381,000), or any other sum, to be expended together with an appropriation and transfer of three hundred thousand dollars (\$300,000) in Free Cash, for a total of six hundred eighty-one

thousand dollars (\$681,000), the purpose of which is to fully fund the architectural and engineering services necessary for project design development and complete construction documents to make extensive building improvements and renovations to the Pompositicut School, in order to convert the School into a shared use fire station and community center, including administrative expenses and other incidental costs related thereto; the total project cost is currently estimated to be nine million four hundred thousand dollars (\$9,400,000), however, it is acknowledged that this preliminary cost estimate is nonbinding and subject to change as a result of project details developed during the design phase; and that an affirmative vote on this article shall be null and void and of no further force and effect unless the Town approves by affirmative vote a ballot question to exempt the amount required to pay for the bonds to be issued hereunder from the provisions of proposition two and one-half; or take any other action relative thereto.

(Town Administrator)

The Finance Committee recommends approval of Article 35. The Building Oversight Committee has conducted a thorough analysis of the town's needs, as well as the physical condition of the current Fire Station, Randall library and Pompo School. The combined Fire Station and Community Center is the least expensive option which satisfies those needs.

Article 36. Fire Station Project Design at 323 Great Road

To see if the Town will vote to borrow the sum of Two Hundred Ninety-five Thousand Dollars (\$295,000), or any other sum, to be expended together with an appropriation and transfer of two hundred thirty-two thousand dollars (\$232,000) in Free Cash, for a total of five hundred twenty-seven thousand dollars (\$527,000), the purpose of which is to fund the architectural and engineering services necessary for project design development and complete construction documents for the building of a new fire station at 323 Great Road, including administrative expenses and other incidental costs related thereto; the total project cost is currently estimated to be seven million five hundred twenty thousand dollars (\$7,520,000), however, it is acknowledged that this preliminary cost estimate is nonbinding and subject to change as a result of project details developed during the design phase; and that an affirmative vote on this article will be null and void and of no further force and effect unless the Town approves by affirmative vote a ballot question to exempt the amount required to pay for the bonds to be issued hereunder from the provisions of proposition two and one-half; or take any other action relative thereto.

(Town Administrator)

The Finance Committee does not recommend approval of this article. We have two main issues with this proposal. First, we want to be clear that we feel the combined Fire Station and Community Center at Pompo is the best option for the taxpayers. Second, the town does not yet own the property at 323 Great Road. The design plans developed here would not be transferrable to another location. We do not support this expenditure at this time. If these conditions change – i.e. the Pompo option is no longer viable, and the purchase of 323 Great Road is finalized – we would be willing to reopen our discussion in light of the new realities.

Article 37. Pompo Building Maintenance

To see if the Town will vote to appropriate and transfer from the Overlay Surplus account to the Pompositticut Building Maintenance account, the sum of Seventy Thousand Dollars (\$70,000), or any other sum, to be added to any balance remaining from any previous appropriation, for the purpose of maintaining the continued operations of the building's basic utility systems and for making repairs; or to take any other action relative thereto.

(Town Administrator)

The Finance Committee recommends approval of Article 37.

Article 38. OPEB (Other Post Employment Benefits) Account

To see if the Town will vote to appropriate and transfer from the Overlay Surplus account to the OPEB account, the sum of Fifty Thousand Dollars (\$50,000), or any other sum, for the purpose of accruing reserve funds to reduce the Town's unfunded liability in meeting its financial obligations in providing health care benefits to its retirees; or take any other action relative thereto.

(Town Administrator)

The Finance Committee will make a recommendation at Town Meeting.

Article 39. Town Social Worker

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Twenty-Six Thousand Two Hundred Fifty Dollars (\$26,250), or any other sum, for the purpose of contracting for services of a part-time social worker; or take any other action relative thereto.

(Town Administrator)

The Finance Committee recommends approval of Article 39.

Article 40. GIS Analyst

To see if the Town will raise and appropriate, or appropriate and transfer from available funds, the sum of Ten Thousand Four Hundred Dollars (\$10,400), or any other sum, for the purpose of contracting for mapping related services of a part-time GIS analyst; or take any other action relative thereto.

(Town Administrator)

The Finance Committee recommends approval of Article 40.

Article 41. Massachusetts Public Library Construction Program Grant

To see if the Town vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Five Thousand Dollars (\$5,000), or any other sum, to be expended by the Library Trustees, for the purpose of preparing and submitting a Massachusetts Public Library Construction Program (MPLCP) grant application to the Board of Library Commissioners (MBLC); or take any other action relative thereto.

(Randall Library Trustees)

The Finance Committee recommends approval of Article 41 - Massachusetts Public Library Construction Program Grant. The Library trustees will expend the \$5,000 for the purpose of preparing and submitting a M PLCP grant application to the MB of LC.

Article 42. Remote Front Locking Gate

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Seven Thousand Dollars (\$7,000), or any other sum, to be expended by the Highway Department, for the purpose of purchasing and installing a remote front-locking gate at the Highway Department, 88 South Acton Road; or take any other action relative thereto.

(Highway Department)

The Finance Committee recommends approval of this article.

Article 43. Holiday Decorations and Lighting

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Four Thousand Dollars (\$4,000), or any other sum, to be expended by the Highway Department, for the purpose of purchasing and installing holiday decorations and lights on municipal properties; or take any other action relative thereto.

(Highway Department)

The Finance Committee recommends approval of this article.

Article 44. Transfer from Harvard Acres Well Loan Receipts

To see if the Town will vote to appropriate and transfer from MWPAT (Harvard Acre Wells) Receipts, the sum of Fifty-Five Thousand Three Hundred Seventy-Four Dollars (\$55,374), or any other sum, as additional appropriation to the Debt Service line item, to be expended by the Treasurer-Collector, for the purpose of repayment of the MWPAT loan; or take any other action relative thereto.

(Treasurer-Collector)

The Finance Committee recommends approval of this article. This is a transfer to repay the Harvard Acres Wells loan, and is revenue neutral to the town.

Article 45. Senior Tax Relief

To see if the Town will vote to accept the provisions of Section 4 of Chapter 73 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988, and further to act under the aforesaid statutes to increase by 100 percent the amount of property tax exemption granted to persons who qualify for said exemption under clauses 17, 17C, 17D, 22, 22A, 22B, 22C, 22D, 22E, 37, 37A, 41, 41B, and 41C of Section 5 of Chapter 59 of the Massachusetts General Laws and Acts and amendments thereof or additions thereto, for FY 2015, or take any other action relative thereto.

(Council on Aging)

The Finance Committee recommends approval of this article. This will provide some tax relief to some of our most vulnerable residents.

Article 46. Rescind Unused Borrowing Authority

To see if the Town will vote to rescind Three Hundred Thirty Thousand Dollars (\$330,000) of the borrowing authority granted by Article 1 of the November 8, 2010 Special Town Meeting to borrow funds from the Massachusetts Water Pollution Abatement Trust for the purpose of making loans for drinking water wells to customers of the Assabet Water Company within the Town of Stow; or take any action relative thereto.

(Treasurer-Collector)

The Finance Committee recommends approval of this article.

Article 47. Design Funds for Recreation Project at Pine Bluff

To see if the Town will vote to appropriate from Community Preservation Open Space and Recreation reserves the sum of Forty Thousand Dollars (\$40,000) or any other sum, for the purpose of funding the engineering and design services necessary for improvement of the Pine Bluff recreation facility, or take any other action relative thereto.

(Community Preservation Committee)

The Finance Committee recommends approval of Article 47 - Design Funds for Recreation Project at Pine Bluffs. This will help the Recreation Dept. as they consider ways to improve and expand the services provided at Pine Bluffs. This is funded from CPA funds and is revenue neutral to the town.

Article 48. Design Funds for Historic Randall Library Building

To see if the Town will vote to appropriate from Community Preservation Historic Preservation reserves the sum of Twenty-Five Thousand Dollars (\$25,000) or any other sum, for

the purpose of developing a comprehensive design plan for the restoration of the Historic Randall Library building, or take any other action relative thereto.

(Community Preservation Committee)

The Finance Committee recommends approval of this article. These funds will enable the library to develop a plan to restore the historic portion of the Randall building. This is funded from CPA funds and is revenue neutral to the town.

Article 49. Amendments to the Regional School District Agreement of the Minuteman Regional Vocational School District

To see if the Town will vote, consistent with Section VII of the existing “Agreement With Respect to the Establishment of a Technical and Vocational Regional School District” for the Minuteman Regional Vocational School District, to accept the amendments to said Agreement which have been initiated and approved by a vote of the Regional School Committee on March 11, 2014 and which have been submitted as a restated “Regional Agreement” bearing the date of March 11, 2014 to the Board of Selectmen of each member town.

(Minuteman High School)

The Finance Committee recommends approval of this article. The proposed amendments to the Regional Agreement will allow a cleaner and fairer treatment of financial matters and representation of the member towns.

Article 50. Road Acceptance – Dunster Drive STA 9+00 to STA 22+05.83

To see if the Town will vote to accept the laying out of the following named road and establish it as a town way, together with all drainage and other easements related thereto and included in the Order of Layout, the boundaries and measurements shown on the plan referred to in the description, which plan shall be included in the Order of Layout of the Selectmen to be adopted with respect to such way and related easements and filed in the office of the Town Clerk in accordance with the provisions of Massachusetts General Laws Chapter 82, Section 21-23. The length of the road shown as Dunster Drive (STA 9+00 to STA 22+04.83), as shown on the plan entitled: “As-Built, Derby Woods, A Planned Conservation Development, Stow, MA, Plan and Profile-Dunster Drive (STA. 9+00 to STA. 22+05.83)”, prepared for Bentley Building Corp., dated November 26, 2013.

Or take any other action thereto.

(Planning Board)

The Finance Committee recommends approval of Article 50. Road Acceptance – Dunster Drive STA 9+00 to STA 22+05.

Article 51. Registered Marijuana Dispensary District (RMD)

To see if the Town will vote to amend the Zoning Bylaw by amending Sections 1.3, 2.1.2, and 3.10 and adding new sections 2.3.13, 3.3.2.11 and 5.5 to read in their entirety as stated below in subsections (A), (B), (C), (D), (E) (F) and (G) of this article, and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Zoning Bylaw; or to take any other action relative thereto.

(Planning Board)

(A) Amend Section 1.3 (Definitions) by adding new definitions to read in their entirety as stated below:

MARIJUANA - All parts of the plant Cannabis sativa L., whether growing or not; the seeds thereof; and resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds or resin. It does not include the mature stalks of the plant, fiber produced from the stalks, oil, or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks, except the resin extracted therefrom, fiber, oil, or cake or the sterilized seed of the plant which is incapable of germination. MARIJUANA also includes MARIJUANA-INFUSED PRODUCTS (MIPs) except where the context clearly indicates otherwise.

MARIJUANA-INFUSED PRODUCT (MIP) - A product infused with MARIJUANA that is intended for use or consumption, including but not limited to edible products, ointments, aerosols, oils, and tinctures. These products, when created or sold by an RMD, shall not be considered a food or a drug as defined in M.G.L. c. 94, § 1.

MEDICAL MARIJUANA TREATMENT CENTER – A not-for-profit entity registered under 105 CMR 725.100, to be known as a REGISTERED MARIJUANA DISPENSARY (RMD), that acquires, cultivates, possesses, processes (including development of related products such as edible MIPs, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers MARIJUANA, products containing MARIJUANA, related supplies, or educational materials to registered qualifying patients or their personal caregivers, as those terms are defined under 105 CMR 725.004. Unless otherwise specified, RMD refers to the site(s) of dispensing, cultivation, and preparation of MARIJUANA

MEDICAL USE OF MARIJUANA: The acquisition, cultivation, possession, processing (including development of related products such as tinctures, aerosols, or ointments), transfer, transportation, sale, distribution, dispensing, or administration of MARIJUANA, for the benefit of qualifying patients in the treatment of debilitating medical conditions, or the symptoms thereof, as those terms are defined under 105 CMR 725.004.

REGISTERED MARIJUANA DISPENSARY (RMD) - has the same meaning as MEDICAL MARIJUANA TREATMENT CENTER.

(B) Amend Section 2.1.2 (Overlay Districts) by adding a new Registered Marijuana Dispensary District to read in its entirety as stated below:

2.1.2 Overlay Districts:
 Flood Plain/Wetlands District
 Water Resource Protection District
 Wireless Service Facility District
 Active Adult Neighborhood District
 REGISTERED MARIJUANA DISPENSARY DISTRICT

(C) Amend Section 2.3 (Location of Boundaries of Districts by adding a new Section 2.3.13 to read in its entirety as stated below:

The boundaries of the REGISTERED MARIJUANA DISPENSARY District are as delineated on a map entitled “Registered Marijuana Dispensary Overlay District – Town of Stow, Massachusetts” dated May 5, 2014, on file in the office of the Town Clerk.

(D) Amend Section 3.3.2 (Business District Uses subject to special permit granted by the Planning Board) by adding a new Section 3.3.2.11 to read in its entirety as stated below:

Retail component of a REGISTERED MARIJUANA DISPENSARY

(E) Amend Section 3.10 (Table of Principal Uses) by inserting a new Business & Commercial Use to to read its entirety as follows:

Principal Use	Residential	Business	Compact Business	Industrial	Commercial	Recreation Conservation	FloodPlain Wetlands	Refuse Disposal	Site Plan Approval
Retail Store as part of a REGISTERED MARIJUANA DISPENSARY	N	SPP (1) (12)	N	N	N	N	N	N	(3)

(F) Amend Section 3.10 (Table of Principal Uses) by adding a new footnote 12 to read in its entirety as follows:

Retail component of a REGISTERED MARIJUANA DISPENSARY is allowed by Special Permit within the REGISTERED MARIJUANA DISPENSARY Overlay District, in accordance with section 5.5 of the BYLAW and pursuant to Department of Public Health Regulations 105 CMR 725.000.

(G) Amend Section 5 (Overlay Districts) by adding a new Section 5.5 to read in its entirety as stated below:

5.5 REGISTERED MARIJUANA DISPENSARY DISTRICT (RMD)

5.5.1 Purpose - This bylaw is intended to provide for the limited establishment of REGISTERED MARIJUANA DISPENSARIES (RMD) in accordance with the Humanitarian Use of Medical Marijuana Act, M.G.L c.94C, App. §1-1 et seq., and as they are authorized pursuant to Massachusetts Department of Public Health (DPH) regulations set forth in 105 CMR 725.000, Implementation of an Act for the Humanitarian Medical Use of Marijuana. The Medical Marijuana Overlay District Bylaw and the Rules and Regulations for RMD's are designed to provide safe and efficient access to regionally and locally appropriate locations for RMD's, and to minimize the adverse impacts of such facilities on abutting properties in the Town of Stow through controls on site design, location, hours of operation and setbacks from USES incompatible with RMD's as established in accordance with all applicable law.

5.5.2 Applicability - Notwithstanding the limitations of the base zoning or any other overlay district, a REGISTERED MARIJUANA DISPENSARY shall only be allowed within the RMD district upon the granting of a Special Permit by the Planning Board in accordance with the MGL Ch.40A s.9, on land located in the RMD District and subject to the requirements set forth in this section, the Zoning Bylaw and the Rules and Regulations for REGISTERED MARIJUANA DISPENSARIES adopted by the Planning Board.

5.5.2.1 Notwithstanding the limitations stated in section 5.5.2, the establishment and operation of a RMD, limited to the retail component, may be permitted in the Business District under section 3.3 of this BYLAW and in accordance with all applicable DPH regulations as stated in 105 CMR 725.000.

5.5.3 REGISTERED MARIJUANA DISPENSARY OVERLAY DISTRICT

5.5.4 Permitted Uses – There shall be permitted in any RMD District:

5.5.4.1 REGISTERED MARIJUANA DISPENSARIES subject to Special Permit granted by the Planning Board pursuant to 105 CMR 725.000.

5.5.4.2 Accessory structures incidental to the principal uses indicated above.

5.5.5 General Requirements

5.5.5.1 RMD Regulations

The Planning Board shall adopt and maintain a set of regulations that contain the necessary policies, procedures and requirements to implement the provisions of this Bylaw.

5.5.5.2 Application for a RMD Special Permit
An application for a RMD Special Permit shall be submitted in writing pursuant to the requirements set forth Section 5.5, et seq., the RMD Rules and Regulations and Town of Stow Site Plan Approval Rules and Regulations.

5.5.5.3 Limitation of Approval
A Special Permit authorizing the establishment of a REGISTERED MARIJUANA DISPENSARY shall be valid only for the registered entity to which the Special Permit was issued, and only for the site on which the RMD has been authorized to locate. If the registration for an RMD has been revoked, transferred to another controlling entity, or relocated to a different site within the RMD, the Special Permit shall become null and void and a new Special Permit shall be required to reestablish the use of the RMD.

5.5.5.4 Hours of operation for the RMD shall be set by the Special Permit Granting Authority.

5.5.6 Location Requirements

5.5.6.1 All RMD's shall be contained within a building or structure.

5.5.6.2 No RMD, including the retail component of a RMD in the Business District, shall be located within a building which houses residential units.

5.5.6.3 No RMD shall be located within a moveable structure or trailer, not limited to a mobile home or truck. All sales shall be conducted within the building or through home deliveries to qualified patients consistent with the regulations pursuant to 105 CMR 725.00.

5.5.6.4 No RMD shall be permitted within (300') three hundred feet of the lot line of the following uses:

- Daycare facilities
- Schools
- Public Parks
- Playgrounds
- Drug or alcohol rehabilitation facility
- Correctional facility, half-way house, or similar facility
- Any other REGISTERED MARIJUANA DISPENSARY not involved in the processing, selling or retailing of MARIJUANA products for which the Special Permit is being issued.

The distance under this section is measured in a straight line from the nearest point of the property line of a use fitting the criteria of Section 5.5.5.8 to the nearest building footprint of the proposed RMD.

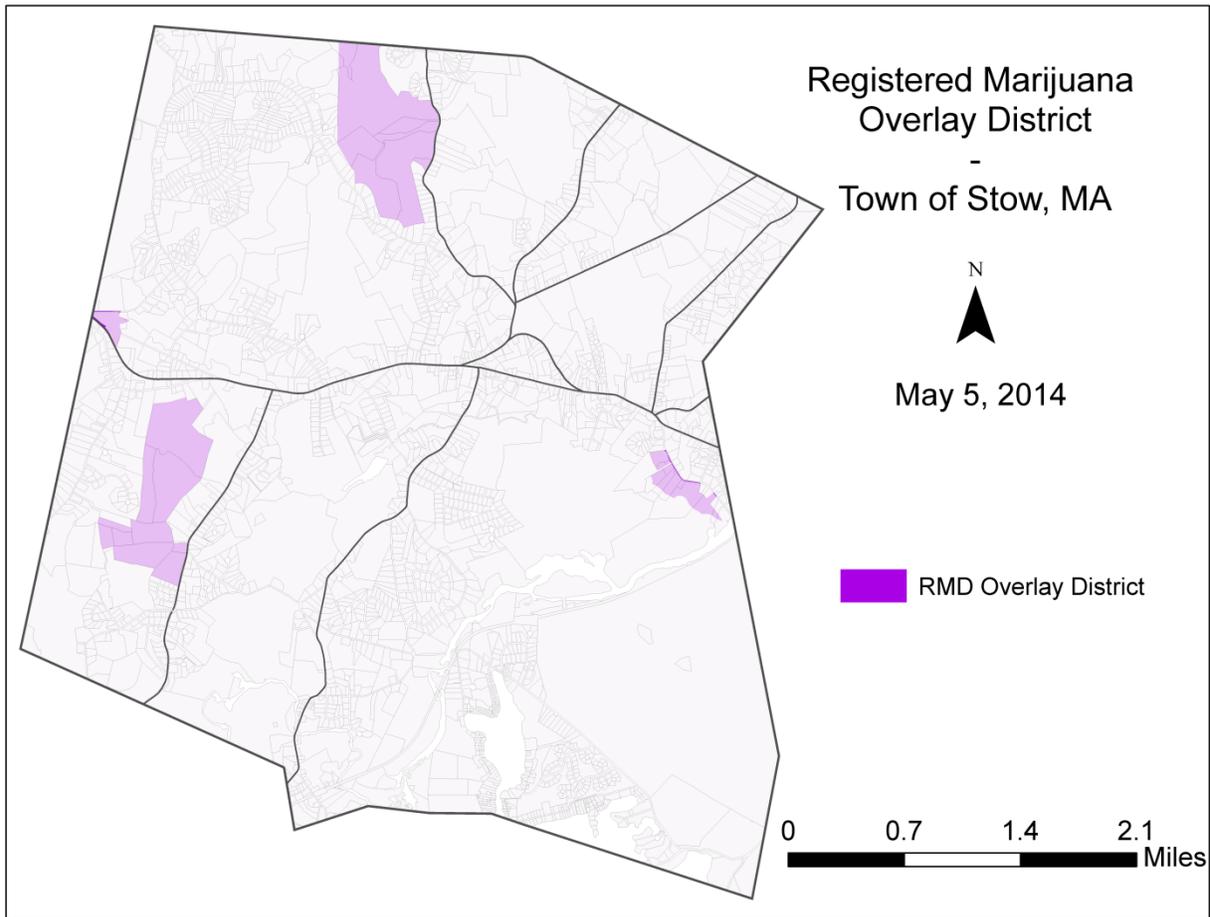
5.5.7 Site and Dimensional Requirements

- 5.5.7.1 Dimensions – RMD’s shall conform to the dimensional requirements of the underlying district set forth in the Section 4.4 of the Stow Zoning Bylaw, Table of Dimensional Requirements.
- 5.5.7.2 Height – RMD’s shall conform to the height regulations set forth in Section 4.2 of the Stow Zoning Bylaw.
- 5.5.7.3 Parking and Loading – The required number of parking and loading areas servicing the RMD shall conform to Parking Regulations in Section 7 of the Zoning Bylaw. The Planning Board, at its sole discretion, may require a copy of projected need and patient population studies pursuant to the DPH Regulations to determine whether there is sufficient parking and loading area on site for the expected traffic and demand. Based on the transportation analysis, or other relevant documents, not limited to market analyses and/or trade area studies submitted as part of the Special Permit application, the Planning Board may deviate from the required number of parking spaces to ensure an adequate number of parking spaces and to preclude an excess amount of traffic on site.
- 5.5.7.4 Signage – RMD’s shall meet the requirements of Section 6.3 of Zoning Bylaw regulating signs, in addition to conforming to sign regulations pursuant to 105 CMR 725.000.
- 5.5.7.5 Lighting – Lighting for the RMD, including all accessory structures, parking and security requirements, shall comply with Section 3.8.1.5 (exterior lighting) of the BYLAW, unless upon review of a lighting plan, the Planning Board determines that additional light is needed to facilitate exterior surveillance in accordance with the DPH Regulations 105 CMR 725.110 A10.
- 5.5.8 Planning Board Action
- 5.5.8.1 In evaluating the proposed RMD Special Permit application, the Planning Board shall consider the general objectives of the Zoning Bylaw, as well as the degree to which the following criteria are met:
- a) The RMD is located to serve a population that does not have reasonable access to RMD services.
 - b) The RMD site is located at least (300’) three hundred feet distant from areas where children commonly congregate, as well as land uses containing a rehabilitation or group home.
 - c) The site is designed to create safe, secure and efficient access and egress to customers and employees using multiple modes of transportation, including vehicle, bicycle and pedestrians.
 - d) Traffic generated by clients, employees and delivery schedules from the RMD shall not create a substantial adverse impact on nearby residential uses.
 - e) The RMD proposal complies with all legal requirements for a Special Permit, including the Stow Zoning Bylaw, the Site Plan Approval Rules and Regulations

for a REGISTERED MARIJUANA DISPENSARY and all requirements pursuant to the Department of Public Health Regulations 105 CMR 725.000:

Implementation of an Act for the Humanitarian Medical Use of Marijuana.

- f) Loading and refuse disposal areas are designed to be safe, secure and shielded from abutting uses.
 - g) The building and site have been designed in a manner consistent and compatible with nearby structures of a similar size and use and in a manner that mitigates any negative aesthetic impact imposed by the required security conditions, measures and restrictions stated in the Department of Public Health Regulations pursuant to 105 CMR 725.000.
- 5.5.8.2 The Planning Board shall consider the recommendation of the Board of Health, the Conservation Commission, the Town’s consulting engineer, and other Boards, Departments and agents, in making said findings.
- 5.5.8.3 The Planning Board may require changes to the “RMD Site Plan” and impose additional conditions, safeguards and limitations, as it deems necessary, to secure the objectives of this Bylaw.
- 5.5.9 If any provision of this Section or the application of any such provision to any person or circumstance shall be held invalid, or the application of those provisions to persons or circumstances other than those to which it is held invalid, the remaining provisions of this Bylaw shall not be affected thereby, and to this end the provisions of this Bylaw are severable.
- 5.5.10 A REGISTERED MARIJUANA DISPENSARY permitted under this Bylaw shall as a condition of its special permit file an annual report to the Special Permit Granting Authority no later than January 31st, providing a copy of all current applicable state licenses for the Dispensary and/or its owners and demonstrate continued compliance with the conditions of the Special Permit.



The Finance Committee recommends approval of Article 51 - Registered Marijuana Dispensary District (RMD)

The Planning Board has been studying this issue for a year. These bylaws are intended to provide for the safest and most efficient locations.

PLANNING BOARD SUMMARY

This article is meant establish an Overlay District where REGISTERED MARIJUANA DISPENSARIES may be located, subject to a Special Permit granted by the Planning Board.

As required by the Temporary Moratorium on Medical Marijuana Treatment Centers, adopted by the October 2013 Special Town Meeting, the Town undertook a planning process to address the potential impacts of Humanitarian Use of Medical Marijuana Act, M.G.L c.94C, App. §1-1 et seq., adopted by vote at the state election on November 6, 2012. This article is a result of extensive review of M.G.L; Department of Public Health Regulations; bylaws adopted by other cities and towns; and collaboration with town officials, staff and residents to determine the safest, most efficient location for REGISTERED MARIJUANA DISPEARIES.

The Medical Marijuana Overlay District Bylaw and associated Rules and Regulations to be adopted by the Planning Board are designed to provide safe and efficient access to regionally and locally appropriate locations for RMD'S, and to minimize the adverse impacts of such facilities on abutting properties. Because REGISTERED MARIJUANA DISPENSARIES are typically located within warehouse industrial type structures, the bylaw has designated portions of the Industrial and Commercial Districts for the overlay district. In keeping with the 300 foot Drug Free School Zones, the bylaw prohibits location of a REGISTERD MARIJUANA DISPENARY with 300' of a school, daycare center, or any facility in which children commonly congregate.

Article 52. Amend Zoning Bylaw: FEMA Flood Plain

To see if the Town will vote to amend the Zoning Bylaw by amending Sections 2.3.8 5.1.2.1 and 5.1.4 to read in their entirety as stated below in subsections (A), (B), and (C) of this article; and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Zoning Bylaw; or to take any other action relative thereto.

(Planning Board)

(A) Amend paragraph 4 of Section 2.3.8 to read in its entirety as stated below:

All special flood hazard areas within the Town of Stow designated as Zone A and AE on the Middlesex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Middlesex County FIRM that are wholly or partially within the Town of Stow are panel numbers 25017C0333F, 25017C0334F, 25017C0341F, 25017C0342F, 25017C0343F, 25017C0344F, 25017C0353F, 25017C0354F, 25017C0361F and 25017C0363F dated July 7, 2014. The exact boundaries of the District shall be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Middlesex County Flood Insurance Study (FIS) report dated July 7, 2014. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk and Planning Board.

(B) Amend Section 5.1.2.1 to read in its entirety as stated below:

Base Flood Elevation Data - Base flood elevation data is required for land divisions or proposed developments greater than 50 lots or 5 acres, whichever is lesser, within unnumbered A zones.

(C) Amend Section 5.1.4 to read in its entirety as stated below:

Other Regulations

In Zones AE, along watercourses that have a regulatory floodway within the Town of Stow designated on the Middlesex County FIRMs, encroachments are prohibited in the regulatory floodway, which would result in any increase in flood levels during the occurrence of the base flood discharge. All land division or development proposals must be designed to assure that: a) such proposals minimize flood damage; b) all public utilities and facilities are located and

constructed to minimize or eliminate flood damage; and c) adequate drainage is provided to reduce exposure to flood hazards.

The Finance Committee recommends approval of this article.

PLANNING BOARD SUMMARY

This article is meant to update the Floodplain/Wetlands Overlay District for purposes of Stow's continued participation in the National Flood Insurance Program.

Subsection A adds necessary language in order to reflect Federal Emergency Management Agency's (FEMA) Countrywide mapping format.

Subsections B and C contain additions recommended by FEMA that are necessary to remain compliant with standards specified in Paragraph 60.3(d) of the National Flood Insurance Program Regulations.

Annotated Version

*Additions are **underlined***

Deletions are ~~strike through~~

Section 2.3.8, paragraph 4

*All special flood hazard areas within the Town of Stow designated as Zone A, ~~AE, AH, AO and A99~~ and **AE** on the Middlesex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Middlesex County FIRM that are wholly or partially within the Town of Stow are panel numbers 25017C0333~~EF~~, 25017C0334~~EF~~, 25017C0341~~EF~~, 25017C0342~~EF~~, 25017C0343~~EF~~, 25017C0344~~EF~~, 25017C0353~~EF~~, 25017C0354~~EF~~, 25017C0361~~EF~~ and 25017C0363~~EF~~ dated ~~June 4, 2010~~ **July 7, 2014**. The exact boundaries of the District shall be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Middlesex County Flood Insurance Study (FIS) report dated ~~June 4, 2010~~ **July 7, 2014**. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk and Planning Board.*

Section 5.1.2.1

*Base Flood Elevation Data - Base flood elevation data is required for **land divisions subdivision proposals** or ~~other proposed~~ developments greater than **50 lots or** 5 acres, **whichever is the lesser**, within unnumbered A zones.*

Section 5.1.4

Other Regulations

*In Zones AE, along watercourses that have a regulatory floodway within the Town of Stow designated on the Middlesex County FIRMs encroachments are prohibited in the regulatory floodway, which would result in any increase in flood levels ~~within the community~~ during the occurrence of the base flood discharge. **All land division or development proposals must be designed to assure that: a) such proposals minimize flood damage; b) all public utilities and***

facilities are located and constructed to minimize or eliminate flood damage; and c) adequate drainage is provided to reduce exposure to flood hazards.

(Planning Board)

Article 53. Amend Zoning Bylaw: Flood Plain/Wetlands District

To see if the Town will vote to amend the Zoning Bylaw by amending Sections 5.1, 5.1.1.5, 5.1.1.7, 1.3, 2.1.2, 2.3.7, 4.3.2.1, 4.3.2.3, 4.3.2.4, 5.4.6, 6.1.3.2 and 6.1.4 to read in their entirety as stated below in subsections (A), (B), (C), (D), (E), (F) and (G) of this article; and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Zoning Bylaw; or to take any other action relative thereto.

(Planning Board)

(A) Amend Section 5 (Overlay Districts), subsections 5.1, 5.1.1.5 and 5.1.1.7 (Flood Plain/Wetlands District) to read in their entirety as stated below:

5.1 Flood Plain District

The Flood Plain District is intended to protect the public health and safety and persons and property against the hazards of flood water inundation; to preserve and maintain the GROUND WATER table and to protect the community from the costs which may be incurred when unsuitable development occurs in areas subject to floods. The provisions applicable to the Flood Plain District shall be considered as overlying other zoning districts. In those cases where the Flood Plain District overlies another zoning district, the provisions of the Flood Plain District shall be controlling.

5.1.1.5 In a business, commercial or industrial district, any of the foregoing uses which are conducted for profit, or for which a fee or similar charge is made, and allowed within the Flood Plain District, provided that such uses are otherwise permitted in the district overlain by the Flood Plain District;

5.1.1.7 The Board of Appeals may grant a special permit to allow any use or STRUCTURE otherwise permitted in the district overlain by the Flood Plain District if it is clearly shown that the land intended for said use or structure is included within the Flood Plain District through mapping error, or that no portion of said proposed new use or structure will be below the flood plain elevation as defined in this Bylaw. Where a mapping error is claimed, the petitioner claiming the same shall bear the burden of demonstrating that the Flood Plain District is incorrect as it relates to the land subject to the special permit application.

(B) Amend section 1.3 (Definitions) by changing the definition for DEVELOPABLE SITE AREA to read in its entirety as stated below:

DEVELOPABLE SITE AREA - The DEVELOPABLE SITE AREA of existing or proposed LOT(s) shall be calculated by subtracting from the LOT area all land, which is located in:

- a wetland, which shall mean a "freshwater wetland" as defined in Chapter 131, Section 40 of the Massachusetts General Laws and the Stow Wetlands Protection Bylaw, Article 9 of the Stow General Bylaws;
- a Flood Plain District as defined in the Stow Zoning Bylaw;
- another zoning district in which the principal use of the LOT is not also permitted; and
- an access or right of way easement.

(C) Amend Section 2.1 (Establishment of Zoning Districts), subsection 2.1.2 to read in its entirety as stated below:

2.1.2 Overlay Districts:

Flood Plain

Water Resource Protection District

Wireless Service Facility District

Active Adult Neighborhood District

(D) Amend Section 2.3 (Location of Boundaries of Districts), by deleting subsection 2.3.7 in its entirety.

2.3.7 Intentionally left blank.

(E) Amend Section 4.3 (Area, Frontage, YARD, and FLOOR AREAS Requirements), subsections 4.3.2.1, 4.3.2.3 and 4.3.2.4 to read in their entirety as stated below:

4.3.2.1 LOT area - LOT area shall be determined by calculating the area within a LOT including any area within the LOT over which easements have been granted, provided that:

- no area within a STREET shall be included in determining minimum LOT area.
- water area beyond ten (10) feet from the shore lines shall not be included in determining the minimum LOT area;
- at least 50% of the minimum required LOT area shall be land which is not in a wetlands resource area (excluding the buffer zone) as defined by Article 9, Wetlands Protection, of the Town of Stow General Bylaw or Flood Plain District

4.3.2.3 Area Suitable for BUILDINGS - Except in the case of hammerhead LOTS as permitted in a Residential District, each LOT in a Residential District shall have sufficient area suitable for BUILDINGS. The area suitable for BUILDINGS shall be considered sufficient if: (a) a circle of 150 feet in diameter, or, (b) a rectangle with an area of 20,000 square feet and a minimum side of 80 feet can be drawn on the LOT plan without overlapping any LOT line or any wetlands or Flood Plain District.

4.3.2.4 LOT Width - In the Residence District, each LOT shall have a minimum width of at least 100 feet between the STREET LINE and the area suitable for BUILDINGS. A LOT meets the minimum width requirement if a 100-foot diameter circle can move on the LOT plan from the STREET LINE to the area suitable for BUILDINGS without overlapping any side or rear LOT line or any Flood Plain District line.

(F) Amend Section 5.4 (Active Adult Neighborhood), 5.4.6 to read in its entirety as stated below:

5.4.6 Dimensional Requirements - There shall be no minimum LOT area, FRONTAGE, FLOOR AREA RATIO, LOT width or YARD requirements within an AAN or for any LOT or BUILDING within an AAN except as provided in this section. However, an AAN shall comply with the applicable requirements of the Water Resource Protection and Flood Plain Districts. The Planning Board may impose appropriate additional conditions on the location, layout and size of BUILDINGS, STRUCTURES and OPEN SPACE.

(G) Amend Section 6 (Hammerhead Lots), subsections 6.1.3.2 and 6.1.4 to read in their entirety as stated below:

6.1.3.2 a rectangle with an area of 20,000 square feet and a minimum side of 80 feet can be drawn on the LOT plan within the buildable area and not overlap any LOT line or any wetlands or Flood Plain District;

6.1.4 The LOT has a minimum width of 50 feet between the STREET LINE and the buildable area. A LOT means the minimum width requirement if a 50-foot diameter circle can move on the LOT plan from the STREET LINE to the buildable area without overlapping or crossing any LOT line or any Flood Plain District line;

The Finance Committee recommends approval of this article.

PLANNING BOARD SUMMARY

This article is meant to change the Flood Plain/Wetlands Overlay District by deleting the reference to an outdated 1977 wetlands map and changing the overlay district to be limited to floodplain. The Planning Board retained the services of a professional mapping company to digitize the 1977 wetland map, who found inaccuracies in the map when digitized and as it relates to Massachusetts Ortho Imagery and the Town of Stow digital maps. Wetlands are adequately protected under the Wetlands Protection Act (M.G.L Ch. 131, Section 40) and the Town of Stow Wetland Protection Bylaw (a general bylaw), both of which are administered by the Conservation Commission. Under these laws, the Commission is required to review permits for any proposals to alter or develop land within 100 feet of wetlands and within 200 feet of rivers and ponds. This permitting process helps protect the town's drinking water and wildlife habitat, and helps prevent storm damage, pollution and flooding.

Annotated Version

Additions are underlined

Deletions are ~~strike through~~

5.1 Flood Plain/~~Wetlands~~ District

The Flood Plain/~~Wetlands~~ District is intended to protect the public health and safety, persons and property against the hazards of flood water inundation; to preserve and maintain the GROUND WATER table and; to protect the community from the costs which may be incurred when unsuitable development occurs ~~in swamps, marshes, along water courses, or~~ in areas subject to floods, ~~and to conserve natural conditions, wildlife, and OPEN SPACES for the education, recreation and general welfare of the public.~~ The provisions applicable to the Flood Plain/~~Wetlands~~ District shall be considered as overlaying overlapping other zoning districts. In those cases where the Flood Plain/~~Wetlands~~ District ~~overlaps overlies~~ another zoning district, the provisions of the Flood Plain/~~Wetlands~~ District shall be controlling.

5.1.1.5 In a business, commercial or industrial district, any of the foregoing uses which are conducted for profit, or for which a fee or similar charge is made, and allowed within the Flood Plain/~~Wetlands~~ District, provided that such uses are otherwise permitted in the district ~~overlapped~~ overlain by the Flood Plain/~~Wetlands~~ District;

5.1.1.7 The Board of Appeals may grant a special permit to allow any use or STRUCTURE otherwise permitted in the district ~~overlaid~~ overlain by the Flood Plain/~~Wetlands~~ District if it is clearly shown that the land intended for said use or structure is included within the Flood Plains/~~Wetlands~~ District through mapping error, or that no portion of said proposed new use or structure will be below the flood plain elevation as defined in this Bylaw. Where a mapping error is claimed, the petitioner claiming the same shall bear the burden of demonstrating that the Flood Plain District is incorrect as it relates to the land subject to the special permit application.

1.3 DEVELOPABLE SITE AREA - The DEVELOPABLE SITE AREA of existing or proposed LOT(s) shall be calculated by subtracting from the LOT area all land, which is located in:

- a wetland, which shall mean a "freshwater wetland" as defined in Chapter 131, Section 40 of the Massachusetts General Laws and the Stow Wetlands Protection Bylaw, Article 9 of the Stow General Bylaws;
- a Flood Plain/~~Wetlands~~ District as defined in the Stow Zoning Bylaw;
- another zoning district in which the principal use of the LOT is not also permitted; and
- an access or right of way easement.

2.1.2 Overlay Districts:

Flood Plain/~~Wetlands~~ District

Water Resource Protection District

Wireless Service Facility District

Active Adult Neighborhood District

2.3.7 ~~*Intentionally left blank. Boundary lines outlining wetlands districts and delineating streams are the lines shown on the IEP (Interdisciplinary Environmental Planning) Wetlands Map, Figure 13, with a scale of 1" = 800 ', Water Resource Study, Town of Stow, dated October 28, 1977.*~~

4.3.2.1 LOT area - LOT area shall be determined by calculating the area within a LOT including any area within the LOT over which easements have been granted, provided that:

- no area within a STREET shall be included in determining minimum LOT area.
- water area beyond ten (10) feet from the shore lines shall not be included in determining the minimum LOT area;
- at least 50% of the minimum required LOT area shall be land which is not in a wetlands resource area (excluding the buffer zone) as defined by Article 9, Wetlands Protection, of the Town of Stow General Bylaw or Flood Plain/~~Wetlands District~~

4.3.2.3 Area Suitable for BUILDINGS - Except in the case of hammerhead LOTS as permitted in a Residential District, each LOT in a Residential District shall have sufficient area suitable for BUILDINGS. The area suitable for BUILDINGS shall be considered sufficient if: (a) a circle of 150 feet in diameter, or, (b) a rectangle with an area of 20,000 square feet and a minimum side of 80 feet can be drawn on the LOT plan without overlapping any LOT line or any wetlands or Flood Plain/~~Wetlands District~~.

5.4.6 Dimensional Requirements - There shall be no minimum LOT area, FRONTAGE, FLOOR AREA RATIO, LOT width or YARD requirements within an AAN or for any LOT or BUILDING within an AAN except as provided in this section. However, an AAN shall comply with the applicable requirements of the Water Resource Protection and Flood Plain/~~Wetlands Districts~~. The Planning Board may impose appropriate additional conditions on the location, layout and size of BUILDINGS, STRUCTURES and OPEN SPACE.

6.1.3.2 a rectangle with an area of 20,000 square feet and a minimum side of 80 feet can be drawn on the LOT plan within the buildable area and not overlap any LOT line or any wetlands or Flood Plain/~~Wetlands District~~;

6.1.4 The LOT has a minimum width of 50 feet between the STREET LINE and the buildable area. A LOT means the minimum width requirement if a 50-foot diameter circle can move on the LOT plan from the STREET LINE to the buildable area without overlapping or crossing any LOT line or any Flood Plain/~~Wetlands District~~ line;

(Planning Board)

Article 54. Balance the Fiscal Year 2015 Budget

To see if the Town will vote to authorize the Board of Assessors to use a sum of money from available funds in the hands of the Treasurer-Collector in reducing the tax rate (balancing the budget) for the fiscal year beginning July 1, 2014 and ending June 30, 2015 (FY 15); or take any other action relative thereto.

(Finance Committee)

Article 55. Town Election

To vote by ballot on May 13, 2014 at the Center School, 403 Great Road in said Town of Stow the following officers and ballot question. The polls are open from 7:00 a.m. to 8:00 p.m.

Board of Assessors	One 3-year term
Board of Health	One 3-year term
Nashoba Regional School Committee	One 3-year term
Stow Housing Authority	One 5-year term
Planning Board	One 5-year term
Planning Board	One unexpired 5-year term, expires 2015
Randall Library Trustees	Two 3-year terms
Board of Selectmen	One 3-year term

Question 1

Shall the Town of Stow be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued for the purpose of funding the architectural and engineering services necessary for project design development and complete construction documents to make extensive building improvements and renovations to the Pomositticut School, in order to convert the School into a shared use fire station and community center, and to include administrative expenses and any other incidental costs related thereto?

Question 2

Shall the Town of Stow be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued for the purpose of funding the architectural and engineering services necessary for project design development and

complete construction documents for the building of a new fire station at 323 Great Road, and to include administrative expenses and other incidental costs related thereto?

And you are directed to serve this warrant by posting copies attested by you calling same at the Town Building and at each of at least seven (7) other public places at least seven (7) days before the time of holding said meeting.

Hereof, fail not and make due return of the warrant with your doings thereon to the Town Clerk or Selectmen on or before the time of said meeting.

Given under our hands this 8th day of April in the year 2014.

BOARD OF SELECTMEN

Gary M. Bernklow, Clerk
Donald Hawkes, Chair
Charles Kern
Thomas E. Ryan III
James H. Salvie

Consent Calendar Procedures

As part of an effort to make our Town Meeting time more productive and save time for discussion of key issues, the Board of Selectmen and Moderator have implemented a procedure called the “Consent Calendar.”

Each year there is a number of warrant articles for which past experience suggests that the **action will be routine, non-controversial and predictable**. Again at this annual meeting, these articles have been selected for inclusion in the Consent Calendar. The use of the Consent Calendar speeds the passage of warrant articles which the Selectmen and Moderator, in consultation with Town Counsel and the Finance Committee, believe should generate no controversy and can be properly voted without debate.

The consent calendar will be taken up as one of the first orders of business at the Annual Town Meeting.

There will be a motion to take all of the Consent Calendar articles identified in the warrant and **act upon these as a group by a single brief affirmative main motion**, referred to as the Consent Calendar, which will also contain separate and specific motions for each such article included in the Consent Calendar. The language and the amount of money specified in the Consent Calendar articles as printed in the warrant are subject to change. The motion made at Town Meeting will include any changes.

At the motion of the Consent Calendar, the Moderator will call out the number of each of the articles, one by one. If any voter has doubt about passing any motion or wishes an explanation of any article included in the Consent Calendar, the voter should say the word “**Hold**” in a loud voice when the article number is called by the Moderator.

The Moderator will then inquire as to whether the request to hold is for a question or for debate. If the purpose of the request is merely to ask a question, an attempt to obtain a satisfactory answer will be made, and if this occurs the article will remain on the Consent Calendar. If the purpose of the request is to hold the article for debate, the article will be dropped from the Consent Calendar and restored to its original place in the warrant, to be brought up, debated, and voted on in the usual way. It is hoped that voters will remove articles from the Consent Calendar only in cases of genuine concern.

After calling the individual articles on the Consent Calendar, the Moderator will ask that all articles remaining be **passed as a unit** by a unanimous vote after a brief affirmative main motion is made inclusive of all articles remaining on the Consent Calendar.

Before Town Meeting, please review the Consent Calendar articles and proposed motions:

- The articles begin on Page 31 and are marked “(CONSENT CALENDAR)” in the upper right-hand corner of the article.
- The proposed motions for the Consent Calendar articles begin below.

Please do your homework before coming to Town Meeting. If you have any questions about the articles included in the Consent Calendar, motions or procedures, please feel free to call the Town Administrator (978-897-2927) **before Town Meeting.**

Consent Calendar Motions

Move that the Annual Town Meeting take action on Articles 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32 and 33, as said motions are printed in the warrant, a copy of which has been provided to the voters at this meeting, without debate on any such articles, and provided that upon the request of any voter at this meeting made before the vote is taken on this motion, an article shall be dropped from the Consent Calendar and shall be acted upon in the ordinary course and order of business at this Town Meeting.

Article 6. Reserve Fund

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of Seventy Thousand Dollars (\$70,000) for a Reserve Fund for the fiscal year beginning July 1, 2014 (FY 2015).

Article 7. Audit of Financial Records

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of Eleven Thousand Eight Hundred Dollars (\$11,800), for a Town financial audit.

Article 8. Revolving Fund for Inspection Fees

Move to authorize, upon the recommendation of the Selectmen, a revolving fund pursuant to Massachusetts General Laws Chapter 44, Section 53E-1/2 for FY 2015, to which shall be credited all permitting fees received for wire, gas, plumbing, and fire alarm permits and for weights and measures sealing, to a limit of Forty Thousand Dollars (\$40,000) for FY 2015, to be expended by the Selectmen without further appropriation, for the purpose of payment of fees to the inspectors administering such permits and reimbursement of expenses incurred on behalf of the Town.

Article 9. Revolving Fund for Advanced Life Support Services

Move to authorize, upon the recommendation of the Selectmen, the establishment of a revolving fund pursuant to Massachusetts General Laws Chapter 44, Section 53E-1/2 for FY 2015, to which shall be credited all fees received for advanced life support services provided by the Town of Stow, to a limit of Forty Thousand Dollars (\$40,000) for FY 2015, to be expended by the Fire Department without further appropriation, for the purpose of payment of all costs associated with providing advanced life support ambulance services.

Article 10. Transfer to Conservation Fund – Land Maintenance

Move to appropriate and transfer from the Conservation Land Maintenance Account to the Conservation Fund the sum of One Thousand Nine Hundred Sixty Dollars (\$1,960), to be expended by the Conservation Commission.

Article 11. Transfer from Wetlands Protection Fund

Move to appropriate and transfer from the Wetlands Protection Fund the sum of Four Thousand Five Hundred Forty-two Dollars and Fifty Cents (\$4,542.50), as additional appropriation to the Conservation Commission, to be expended by the Conservation Commission in performing its duties under the Wetlands Protection Act.

Article 12. Addition to Conservation Fund

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of ten thousand dollars (\$10,000.00), to be added to the balance remaining in the Conservation Fund.

Article 13 Update of Property Valuations

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of Twenty-three Thousand Dollars (\$23,000), to be added to the balance previously appropriated for the purpose of updating property valuations in the Town to full and fair cash value, to be expended by the Assessors.

Article 14. Town Records Binding and Repair

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of Two Hundred Dollars (\$200), to be added to any balance previously appropriated for the purpose of binding and repairing Town records in accordance with Massachusetts General Law Chapter 66, Section 9, to be expended by the Town Clerk.

Article 15. Highway Road Machinery and Private Ways

Move to raise and appropriate, or appropriate and transfer from available funds, the sums of money for Highway Department purposes as set forth in the schedule below.

Expense	Amount
1. For the Road Machinery Account	\$43,072
2. For Repairs on Private Ways	\$15,000

Article 16. Highway Road Construction

Move to appropriate and borrow the sum of Two Hundred Eighty-three Thousand Seven Hundred Fifty-two Dollars (\$283,752) from FY 2015 Apportionment for construction,

reconstruction and/or improvements to Town roads, as requested by the Board of Selectmen, to be reimbursed by the Commonwealth.

Article 17. Household Hazardous Waste Collection

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of Three Thousand Dollars (\$3,000), to be added to any balance remaining from the previous appropriation, to be expended under the direction of the Board of Health for the purpose of providing for household hazardous waste collection.

Article 18. Public Health Nurse

Move to raise and appropriate or appropriate and transfer from available funds, the sum of Eight Thousand Dollars (\$8,000), to be added to any balance remaining from the previous appropriation, to be expended under the direction of the Board of Health for the purpose of providing home care services, public health nursing services, and communicable disease follow-up to Stow residents.

Article 19. Municipal Solid Waste Disposal

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of One Thousand Three Hundred Dollars (\$1,300), to be added to any balance remaining from the previous appropriation, to be expended under the direction of the Board of Health for the purpose of renting a container and disposing of solid waste which has been dumped on Town land and roadsides.

Article 20. Medical Reserve Corps Expenses

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of Four Thousand Dollars (\$4,000), to be expended under the direction of the Board of Health for the purpose of providing for equipment and operating expenses for the Stow Medical Reserve Corps.

Article 21. Construction and Maintenance of Water Holes for Firefighting Operations

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of Five Thousand Dollars (\$5,000), to be added to any balance remaining and previously appropriated for construction and maintenance of water holes and cisterns, to be expended under the direction of the Fire Chief, for the purpose of constructing and maintaining water holes, cisterns, and hydrants to support firefighting operations.

Article 22. Stow Cultural Council

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of Three Thousand Five Hundred Dollars (\$3,500), to be added to any balance remaining from

previous appropriations, to produce cultural activities and programming in Stow, including Two Thousand Dollars (\$2,000) of these funds to be used to support SpringFest activities.

Article 23. Employee Educational Incentive Program

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of One Hundred Seven Thousand Two Hundred Eighty-two Dollars (\$107,282), to be expended under the direction of the Town Administrator for funding the Town's employee educational incentive program.

Article 24. Legal Services

Move to raise and appropriate or appropriate and transfer from available funds the sum of Twenty Thousand Dollars, (\$20,000), to be added to any balance remaining from any previous appropriation, for the purpose of funding the Town's general Legal account.

Article 25. Selectmen's Account for Minor Purchases

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of five thousand dollars (\$5,000), to be added to any balance remaining from any previous appropriation, to be expended by the Selectmen or Town Administrator, for the purpose of funding minor miscellaneous professional services or for the purchase of small equipment and other goods.

Article 26. Water System Expenses

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of Seven Thousand Two Hundred Dollars (\$7,200), to be added to any balance remaining from previous appropriations, to be expended by the Facility Manager, for the purpose of paying expenses related to the operation of the Town's public water system.

Article 27. SwiftReach 911 Notification System

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of Five Thousand Dollars (\$5,000), to be expended under the direction of the Chief of Police, for the purpose of paying for a town-wide telephonic emergency notification system known as SwiftReach Networks.

Article 28. Lake Boon Water Quality Remediation

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of Fourteen Thousand Dollars (\$14,000), to be expended under the direction of the Lake Boon Commission, for the purpose of weed control.

Article 29. Veterans' Benefits

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of Seven Thousand Five Hundred Dollars (\$7,500), to be expended by the Veterans' Services Officer, to provide services to Stow veterans.

Article 30. Planning Board Engineering/Consulting and Master Plan Expenses

Move to raise and appropriate, or appropriate and transfer from available funds, the sum of Ten Thousand Dollars (\$10,000), to be added to any balance remaining and previously appropriated for this purpose, to be expended by the Planning Board for Planning Board engineering/consulting services and master plan expenses.

Article 31. Community Preservation Expenses

Move to appropriate from Fiscal Year 2015 Community Preservation Fund Annual Revenues the sum of Forty-one Thousand Dollars (\$41,000) to be expended for wages and expenses associated with the creation, implementation and maintenance of Community Preservation programs, in accordance with the provision of Massachusetts General Laws Chapter 44B, the Community Preservation Act, including but not limited to office supplies, clerical assistance, property surveys, appraisals, attorney's fees, and other professional services, recording fees, printing and all other necessary and proper expenses for the Fiscal Year 2015, in accordance with a budget to be prepared for the Town Administrator.

Article 32. Community Preservation Reserves

Move to reserve for later appropriation monies from the Community Preservation Fund Balance collected from both the Community Preservation Act Surcharge and the State Trust Fund Distribution and collected from Fiscal Year 2015 Community Preservation Fund Annual Revenues, for 10% allocation to reserve accounts in accordance with the provision of Massachusetts General Laws Chapter 44B, the Community Preservation Act, for the undertaking of Community Preservation projects.

- | | |
|---------------------------------------|----------|
| 1. Preservation of Historic Resources | \$84,000 |
| 2. Preservation of Open Spaces | \$84,000 |
| 3. Affordable Housing | \$84,000 |

Article 33. Community Preservation Adjustment for FY2014 Reserves

Move to reserve for later appropriation, adding to funds reserved at the May 4, 2013 Stow Annual Town Meeting, monies from the Community Preservation Fund Balance collected from both the Community Preservation Act Surcharge and the State Trust Fund Distribution and collected from Fiscal Year 2013 Community Preservation Fund Annual Revenues, in accordance with the provision of Massachusetts General Laws Chapter 44B, the Community Preservation Act, for the undertaking of Community Preservation projects.

1. Preservation of Historic Resources	\$16,000
2. Preservation of Open Spaces	\$16,000
3. Affordable Housing	\$16,000

STOW EMERGENCY ASSISTANCE FORM

This is a survey being used town wide in order to keep a record of Stow residents who may need special assistance in the event of an emergency. Being prepared, before an emergency strikes, is the best way to protect yourself and assist emergency responders.

Fill out for each family member. Use other side or additional paper to list all household members that may need help.

Name	D.O.B.
Street	Telephone
Emergency Contact	EC Phone #
Primary Doctor	Dr. Phone#
Pharmacy	RX Phone#

This information is to be used only for Stow’s emergency and disaster planning. It may be shared with local emergency planning, police and fire departments.

Check all that apply to you.

- I do not have a completed File of Life on my refrigerator.
- My house is hard to find or I do not have # on my house or mailbox.
- I would need help if power went out for more than a day.
- I do not have an emergency kit prepared (flashlight, radio, 3 days of food, water & medicine).
- I do not have an emergency plan for my pet.
- I do not know how to shelter in place (in my home).
- I could not drive to a shelter.
- I would need help leaving my home.
- I would not be willing to leave my home.
- I would stay with family or friends if needed.
- I can’t order RX unless I’m nearly out of my current supply.
- I give my permission to be contacted for further information.

List special needs. Be specific and explain how you will need help (blindness, hearing loss, physical limitations, confusion, etc).

List any medical equipment required. (oxygen, wheelchair, walker, insulin, wound care, IV therapy, dialysis, nebulizer, etc).

Please return this form to Stow Fire Dept., 16 Crescent Street, Stow, MA 01775

**JOIN YOUR NEIGHBORS FOR
A FUN-FILLED WEEKEND AT**



FRIDAY	
<p>7:00 pm <u>Stow Town Hall</u> Silent Movie “PayDay” and “Pete Pan”</p>	<p>6:30 – 8:30 pm <u>Church of St. Isidore</u> Ice Cream Social</p>
SATURDAY	
<p>9:00 am – 11:00 am <u>Church of St. Isidore</u> Pancake Breakfast!</p> <p>On your way to the Stow Community Park for a day of fun for all ages stop by Church of St. Isidore for the all-time favorite Friends of Council on Aging pancake breakfast.</p>	<p>10:00 am – 3:00 pm <u>Stow Community Park</u></p> <p>Lots of FREE entertainment for all ages! Inflatables, Animal Adventures, Balloon Art, Arts and Crafts, Duck Drop, Field Games, Airbrush Tattoos, Toddler Run, Music, Trigger Point Massage, Lego Contest, Antique Cars, Fire, Police and Medical Reserve Corps Vehicles, Cotton Candy, Snow Cones and Popcorn</p> <p>Other GREAT Activities: Happy Wagon Train Rides, Arts/Craft Displays and Sales, Hamburgers, Hotdogs, Chicken, Sausage, Fries, Wood Fired Pizza, Ice Cream and more!</p>
SUNDAY	
<p>9:00 am – 2:00 pm <u>16 Gleasondale Road</u></p> <p>Stop by Donovan Art Studio to view Stow Council on Aging Art Show</p>	<p>8:00 am <u>Hale Middle School</u></p> <p>Stow Conservation Trust's 16th Annual Run for the Woods. More details at http://www.stowconservationtrust.org/RFTW.php</p> <p>4:00 pm <u>First Parish Church</u></p> <p>Annual Sounds of Stow SpringFest Concert Instrumental soloists by talented musicians, including some extraordinary young talent, then a performance of Paul Winter’s exuberant “Missa Gaia” (“Earth Mass”) performed in collaboration with the choir of the First Parish Church. Contact Barbara Jones at barbjonz@me.com if you are interested in participating or for more information.</p>

- **Volunteers needed for Saturday SpringFest Activities** – Please consider volunteering to help set up, break down or monitoring activities. Contact SpringFest@stow-ma.gov.
- **Volunteers are needed for the Lego Contest** – Please consider volunteering an hour or two of your time to this popular event. If you have any questions, please contact Elizabeth Clark at efclark@gmail.com
- Is your organization interested in space to share information or sell your special craft? Contact SpringFest@stow-ma.gov.