

**PLANNING BOARD MEETING**  
**Tuesday, September 8, 2009**  
**Stow Town Building**

1.	7:00 PM	Call to Order
2.	7:01	Review Correspondence and Minutes
3.	7:10	Public Input
4.	7:20	Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update)
5.	7:25	Coordinator's Report

***Appointments***

6.	7:30	None
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***Discussion/Action Items***

7.		Stow Community Recreation Facility
8.		Light Pollution Study Committee Appointments <ul style="list-style-type: none"> <li>• Application from Margaret Tucker</li> </ul>
9.		Draft Master Plan Update <ul style="list-style-type: none"> <li>• Comments on Section 5 (Natural and Cultural Resources) and Section 6 (Open Space and Recreation due September 21, 2009)</li> </ul>
10.		Comment letter on Land Use Partnership Act (LUPA) and Community Planning Act 2 (CPA 2)
11.		Executive Session
12.	10:00	Adjournment

**CORRESPONDENCE**

- 08/25/09 Letter from Craig Martin, Confirmation of receipt Attorney Burrell: Butternut Golf Course Outstanding Items
- 08/28/09 Butternut Farm Outstanding Issues, notes from site walks
- 08/20/09 Email to John Farnsworth from Karen: Notes on outstanding items as of August 18<sup>th</sup>, 2009
- 08/21/09 Email to Karen from Mark Burrell: Outstanding Issues
- 08/20/09 Email to John Farnsworth and Mark Burrell from Jon Witten: Notice of revocation of Occupancy Permit
- 08/24/09 Notice of Revocation of Occupancy Permit: Butternut Farm Golf Club
- 08/24/09 Letter from DeFalco Engineering: Butternut Golf Club Plans in conformance with requirements
- 08/24/09 Letter from DeFalco Engineering: Butternut Golf Club Plans
- 08/24/09 Application for Clearance Prior to Issuance of a Building Permit: Derby Woods Subdivision
- 08/25/09 Letter from Mark Burrell: Butternut Golf Club Permit Issues
- 08/26/09 Fire Protection Plan-Butternut Farm Golf Club
- 08/26/09 Grant of Easement Butternut Farm Golf Club
- 08/27/09 Boston Regional Metropolitan Planning Organization: Transportation Improvement Plan
- 09/02/09 Building Permits Issued

**TOWN BOARDS**

Hearings:

- 08/25/09 Conservation Commission; Request for a Determination of Applicability

### AREA BOARDS

- 08/24/09 Town of Acton: Public Hearing Notice, Comprehensive Permit
- 08/24/09 Town of Hudson: Public Hearing Notice, Zoning Board of Appeals
- 08/24/09 Town of Acton: Public Hearing Notice, Site Plan Special Permit
- 08/27/09 Town of Bolton: Modified Special Permit Findings and Decision
- 08/27/09 Town of Bolton: Decision Granting Site Plan Approval
- 08/31/09 Town of Bolton: Public Hearing, Special Permit and Variance

### PUBLICATIONS

- 08/24/09 American Planning Association, Zoning Practice, *Practice Water Rights*
- 08/31/09 Freedom's Way *National Heritage Area*
- 09/01/09 American Planning Association, *Enrich*, Books for training
- 09/01/09 Our Town Stow

### LOOKING AHEAD

- 09/11/09 Special Town Meeting Warrant Closes**
- 09/15/09 Planning Board Meeting**
  - o Roundabout Discussion with Coler & Colentonio, Inc.
- 09/21/09 Draft master Plan Sections 5 and 6 due**
- 09/22/09 Planning Board Meeting**
  - o Public Hearing – Wildlife Woods Subdivision
  - o Public Hearing – Zoning Bylaw Amendments
- 10/13/09 Planning Board Meeting**
- 10/19/09 Special Town Meeting**
- 10/20/09 Planning Board Working Meeting**
- 10/27/09 Tentative date for Special Town Meeting**
- 10/24/09 Planning Board Business Meeting**
- 11/20/09 Planning Board Meeting**
- 11/17/09 Planning Board Meeting**
- 11/24/09 Planning Board Meeting**
- 12/08/09 Planning Board Meeting**
- 12/15/09 Planning Board Meeting**
- 12/22/09 Planning Board Meeting**

### GRANTS

- 06/--/09 Commonwealth of Massachusetts, Department of Conservation & Recreation – 2010 Hazard Mitigation Grant Program