

MEETING MINUTES
Stow Green Advisory Committee (GAC) Thursday,
January 11, 2024

Stow Town Building, 2nd Floor Whitney Room
380 Great Road, Stow, MA

Committee Members Attending:

Arnie Epstein – Committee Chair, Energy Manager, Sharon Brownfield – Vice Chair, Andy Crosby – Zoning Board of Appeals, John Colonna-Romano (JCR) – Planning Board, Dave Korn – Resident at Large, John Sangermano – Resident at Large, Hector Constantzos, - Selectboard

Zoom: None

Minutes:

1. Review of minutes from 30-Nov-2023 and 14-Dec-2023

Unanimous Ayes.

2. Residents' Items

No residents' items.

3. Approval of the graphics designer for the CAP

Sharon presented the four graphic artists proposals received for work on the Climate Action Plan. Under town regulations we will need to accept the lowest bid which is Bonnie Katz of Bonnie Katz Design. The next step is that all the proposals go to Ashley Pinard, the procurement manager who will then create the contract. Once the contract is signed by Bonnie and Denise Demboski, town administrator, we can then work with her. Ashley will also inform the other graphic designers of the decision.

JCR suggested that we schedule a date to have her meet with the committee. Arnie also suggested that when we have a draft CAP to be reviewed by residents we send one to her to give her an idea of the plan.

4. Review of latest Climate Action Plan draft

Arnie led the review of the implementation plans and other sections of the plan. All final edits and revisions were agreed upon and the draft plan was read for review by residents and town government.

5. Review draft of an email to be sent to volunteer reviewers and town government officials.

Sharon and JCR presented the draft email that would be sent to volunteer reviewers and town government. It was unanimously approved.

7. Position of Acting Clerk

A call for volunteers to be acting clerk for a three month period. There were no volunteers and Sharon agreed to take meeting notes. Arnie suggested that meeting notes be taken on a rotating basis for each meeting until an acting clerk was found.

6. Meeting Schedule

Given that the next work of the committee would be to review the feedback from residents on the CAP and the deadline for feedback was February 9, it was decided that the next meeting would be February 8th.

8. Meeting Agenda for February 8, 2024

1. Review of minutes from 1-11-2024
2. Residents' Items
3. Update on graphics designer
4. Review of GAC annual report
5. Review of comments and proposed updates to draft Climate Action Plan
6. New Business (if time allowed)
7. Adjourn

8. Meeting adjourned at 9:00 p.m.