



Town of Stow
CEMETERY DEPARTMENT
380 Great Road
Stow, Massachusetts 01775

Tel: (978)-461-1403
Email: cemetery@stow-ma.gov
Fax: (978)-897-4534

CEMETERY COMMITTEE MEETING MINUTES

Location: 16 Crescent Street, Stow MA 01775 (Old Fire Station)

Date & Time: Wednesday, September 14th, 2022 at 4:00pm

Zoom Link: Not available for this meeting

AGENDA

1. Public Comment
 - a. Members had a discussion on GH's role within the new union contract and the merger with Highway. Role will be a "working foreman" type position.
2. Update on Cemetery Projects - Trees & Waterlines
 - a. All holes for trees are dug, one tree is dying - GH will attempt to replace; GH is planting trees with the Kubota Tractor. Help will be assigned when available.
 - b. GH has purchased the 3000 feet of waterline for the project. Mac has already submitted this bill. GH to follow up with Dawson Irrigation to coordinate a time for waterline installation and with Bell-Simons Corp for spigots (Mac needs a W-9 from Bell-Simons).
3. Update on Perpetual Care Gravesite Repairs
 - a. Ineson Gravesite -- repair is completed.
Hammond Gravesite -- clean up soon will be completed soon.
Priest Gravesite - need to coordinate with Highway for backhoe usage.
Foley Gravesite - Raise flat markers (new request)
4. Budget Update / Review of Bills
 - a. Mac presented the current state of the budget; no perpetual care bills this month.
5. Correspondence & Discussion
 - a. Orsatti Letter - Approved pending a conversation between GH and Mr. Orsatti.
6. Deeds to be Signed
 - a. Mac has successfully recreated the deed layout on legal paper so as to be easier to read for purchasers
7. Review & Acceptance of August 2022 Meeting Minutes
 - a. Minutes read and accepted.

DOCUMENTATION

1. Orsatti Letter
2. August 2022 Meeting Minutes